Musculoskeletal Management

Interventional Pain and Joint Surgery

Provider Orientation Presentation for Cigna



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Empowering the Improvement of Care

Agenda

Company Overview

- Clinical Approach
- Program Overview
- Submitting Requests
- Prior Authorization Outcomes & Special Considerations
- Reconsideration Options
- Provider Portal Overview
- Additional Provider Portal Features
- Provider Resources
- Q&A

Company Overview

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Medical Benefits Management (MBM)

Addressing the complexity of the healthcare system



10 Comprehensive solutions



Evidence-based clinical guidelines



5k+ employees, including **1k+ clinicians**



Advanced, innovative, and intelligent technology

Clinical Approach

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Evidence-Based Guidelines

The foundation of our solutions



Aligned with National Societies:

- American College of Cardiology
- American Heart Association
- American Society of Nuclear Cardiology
- Heart Rhythm Society
- American College of Radiology
- American Academy of Neurology
- American College of Chest Physicians
- American College of Rheumatology
- American Academy of Sleep Medicine
- American Urological Association

- National Comprehensive Cancer Network
- American Society for Radiation Oncology
- American Society of Clinical Oncology
- American Academy of Pediatrics
- American Society of Colon and Rectal Surgeons
- American Academy of Orthopedic Surgeons
- North American Spine Society
- American Association of Neurological Surgeons
- American College of Obstetricians and Gynecologists
- The Society of Maternal-Fetal Medicine

Clinical Staffing – Multispecialty Expertise

Dedicated nursing and physician specialty teams for a wide range of solutions

- Anesthesiology
- Cardiology
- Ohiropractic
- Emergency Medicine
- Family Medicine
 - Family Medicine / OMT
 - Public Health & General Preventative Medicine
- Gastroenterology
- Internal Medicine
 - Cardiovascular Disease
 - Critical Care Medicine
 - Endocrinology, Diabetes
 & Metabolism
 - Geriatric Medicine
 - Hematology
 - Hospice & Palliative Medicine
 - Medical Oncology
 - Pulmonary Disease
 - Rheumatology
 - Sleep Medicine
 - Sports Medicine

- Medical Genetics
 - Nuclear Medicine
 - OB/GYN
 - Maternal-Fetal Medicine
 - Oncology / Hematology
 - Orthopedic Surgery
 - Otolaryngology
 - Pain Mgmt. / Interventional Pain
 ■
- Pathology
 - Clinical Pathology
 - Pediatric
 - Pediatric Cardiology
 - Pediatric Hematology-Oncology
 - Physical Medicine & Rehabilitation Pain Medicine
 - Physical Therapy
 - Radiation Oncology
 - Radiology
 - Diagnostic Radiology
 - Neuroradiology
 - Radiation Oncology
 - Vascular & Interventional Radiology

- Sleep Medicine
- Sports Medicine
- Surgery
 - Cardiac
 - General
 - Neurological
 - Spine
 - Thoracic
 - Vascular
- O Urology

Covering 51 specialties

400+

medical

directors

Utilization Management – the Prior Authorization Process



Program Overview

Cigna Prior Authorization Services

eviCore healthcare (eviCore) will began accepting prior authorization requests for musculoskeletal services on December 15, 2015 for dates of service January 1, 2016 and after.

Prior authorization applies to the following services:

- Outpatient
- Inpatient
- Elective / Non-emergent

Prior authorization does **NOT** apply to services performed in:

- Emergency Rooms
- Observation Services



Providers should verify member eligibility and benefits on the secured provider log-in section at: <u>https://cignaforhcp.cigna.com/</u>

Applicable Memberships

Prior authorization is required for the following membership:

- All Core HMO and PPO/OAP membership
 - PHS members (inpatient)
 - PHS+ members (inpatient/outpatient)
 - Cigna West
- Medicare Advantage (AZ only)
- Global Health (GHB)
- SAR & Payer Solutions (select plans)
- LocalPlus and Individual
- Narrow networks (Surefit, Connect/Focusin)
- Cigna membership in Alliance territories
- Transplant membership

Applicable Memberships

Prior authorization <u>is not required</u> for the following membership:

- Hawaii, Puerto Rico and Guam
- California HMO
- CareLink membership (MA/RI)
- Alliance membership (including HAP and MVP)
- SAR & Payer Solutions (select plans)
- Seton DSA
- Other external vendor manager members (RPO, Kelsey, MH)

Prior Authorization Required:

Interventional Pain:

- Spinal injections
- Spinal implants

4

- Spinal cord stimulators
- Pain pumps

Joint Surgery (Hip, Knee, Shoulder):

- Large joint replacement
- Arthroscopic and open procedures

To find a complete list of Current Procedural Terminology (CPT) codes that require prior authorization through eviCore, please visit:

https://www.evicore.com/resources/healthplan/cigna

Joint Surgery Requirements

Partial Knee and Total Knee Replacement is considered medically necessary when all of the following criteria have been met:

- Function-limiting pain at short distances (e.g. walking less than ¼ mile, limiting activity to two city blocks, the equivalent to walking the length of a shopping mall) for at least 3 months duration.
- Loss of knee function which interferes with the ability to carry out age appropriate activities of daily living and/or demands of employment.

Radiographic or arthroscopic findings of either of the following:

- Severe unicompartmental (medial, lateral, or patellofemoral) degenerative arthritis evidenced by either Large osteophytes, marked narrowing of joint space, severe sclerosis, and definite deformity of bone contour (i.e., Kellgren-Lawrence Grade IV radiographic findings) or Exposed subchondral bone (i.e., Modified Outerbridge Classification Grade IV arthroscopy findings)
- Avascular necrosis (AVN) of the femoral condyles and/or proximal tibia.
- Intact, stable ligaments, in particular the anterior cruciate ligament
- Knee arc of motion (full extension to full flexion) greater than 90 degrees

Failure of at least 3 months of provider directed non-surgical management.

- For patients with BMI > 40, there must be failure of a least 6 months of provider directed non-surgical management
- Provider directed non-surgical management may be inappropriate. The medical record must clearly document why provider directed non-surgical management is not appropriate.

Total knee replacement is considered medically necessary for a fracture of the distal femur when conservative management or surgical fixation is not considered a reasonable option.

Joint Surgery Requirements

The determination of medical necessity for the performance of shoulder surgery is always made on a case by case basis.

Shoulder arthroscopic or open surgical procedures may be considered medically necessary for individuals when surgery is being performed for fracture, tumor, infection or foreign body that has led to or will likely lead to progressive destruction.

Diagnostic Arthroscopy is considered medically necessary as a separate procedure when all of the following criteria have been met:

Function limiting pain (e.g. loss of shoulder function which interferes with the ability to carry out age appropriate activities of daily living and /or demands of employment for at least 6 months in duration).

Individual demonstrates any of the following abnormal shoulder physical examination findings as compared to the non involved side.

- Functionally limited range of motion (active or passive)
- Measurable loss in strength
- Positive Neer Impingement Test or Hawkins-Kennedy Impingement Test.
- Failure of provider directed non-surgical management for at least 3 months in duration.
- Advanced diagnostic imaging study (e.g., MRI; CT) is inconclusive for internal derangement/pathology
- Other potential pathological conditions including, but not limited to: fracture, thoracic outlet syndrome, brachial plexus disorders, referred neck pain, and advanced glenohumeral osteoarthritis have been excluded.

Diagnostic arthroscopy is considered not medically necessary for any other indication or condition.

eviCore Musculoskeletal Guidelines for Advanced Procedures:

https://www.evicore.com/provider/clinical-guidelines-details?solution=musculoskeletal%20advanced%20procedures

Interventional Pain Requirements

- Interventional Pain procedures require a separate pre-service authorization request for each date of service. The patients response to prior
 interventional pain injections will determine if a subsequent injection is appropriate. ***Including the response to the prior interventional pain
 injection in the office notes will help avoid processing delays.
- For an epidural injection, a patient must have a radiculopathy or radicular pattern confirmed on imaging or EMG/NCS. For a facet procedure, loading of the joint in extension and lateral rotation is needed. For sacroiliac joint injection, a patient must have 3 or 5 positive stress maneuvers of the sacroiliac joint.
- An epidural injection and facet joint injection in the same region is not allowed, except when there is a facet joint cyst compressing the exiting nerve root.
- No more than 1 level interlaminar epidural, 1 nerve root selective nerve root block, 2 level therapeutic transforaminal epidural, 3 level facet/medial branch nerve blocks are indicated in a single session.
- 6 weeks of conservative care is need prior to an epidural steroid injection. 4 weeks of conservative care is needed prior to facet/medial branch nerve blocks and sacroiliac joint injections.
- For cervical and thoracic epidural injections, advanced imaging must be performed within the last 12 months.
- Fluoroscopic or CT scan image guidance is required for all interventional pain injections.
- The limit of diagnostic facet/medial branch nerve blocks is 2 prior to possible radiofrequency ablation. The limit of epidural steroid injections is 3 per episode and 4 per 12 month period.

Interventional Pain Requirements continued

Epidural injections require a 2 week outcome prior to preauthorization of a subsequent epidural. Radiofrequency ablation of the medial branch nerves from C2 – 3 to L5 – S1 require a 6 week interval.

An epidural steroid injection must have a least 2 of the following:

50% or greater relief of radicular pain. Increased level of function/physical activity. And or decreased use of medication and/or additional medical services such as Physical Therapy/Chiropractic care.

A diagnostic facet/medial branch nerve block must have at least 80% relief from the anesthetic. 2 facet/medial branch nerve blocks with a least 80% relief are needed for radiofrequency ablation.

A therapeutic sacroiliac joint injection following a diagnostic joint injection must have >75% pain relief.

A repeat therapeutic sacroiliac joint injection must have >75% pain relief and either an increase in level function or reduction in use of pain medication and/or medical services such as PT/Chiropractic care.

Submitting Requests

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Methods to Submit Prior Authorization Requests

eviCore Provider Portal (preferred)

The eviCore online portal <u>www.eviCore.com</u> is the quickest, most efficient way to request prior authorization and check authorization status, and it's available 24/7

Phone Number:

Fax Number:

888-693-3297 Monday through Friday: 7 am – 8 pm CST

888-693-3210 PA requests are accepted via fax and can be used to submit additional clinical information



Benefits of Provider Portal

Did you know that most providers are already saving time submitting prior authorization requests online? The provider portal allows you to go from request to approval faster. Following are some benefits & features:

- Saves time: Quicker process than phone authorization requests
- Available 24/7: You can access the portal any time and any day
- Save your progress: If you need to step away, you can save your progress and resume later
- Upload additional clinical information: No need to fax in supporting clinical documentation, it can be uploaded on the portal to support a new request or when additional information is requested
- View and print determination information: Check case status in real-time
- Dashboard: View all recently submitted cases

Keys to Successful Prior Authorizations

To obtain prior authorization on the very first submission, the provider submitting the request will need to gather four categories of information:



2. Referring (Ordering) Physician

- Physician name
- National provider identifier (NPI)
- Phone & fax number

4. Supporting Clinical

- Pertinent clinical information to substantiate medical necessity for the requested service
- CPT/HCPCS Code(s)
- Diagnosis Code(s)
- Previous test results

Insufficient Clinical – Additional Documentation Needed

Additional Documentation to Support Medical Necessity

If all required pieces of documentation are not received, or are insufficient for eviCore to reach a determination, the following will occur:

A Hold Letter will be faxed to the Requesting Provider requesting additional documentation

To ensure that a determination is completed within the designated timeframe for each LOB, the case will remain on hold as follows:

Commercial: 45 calendar days

The Provider must submit the additional information to eviCore

Requested information must be received within the timeframe as specified in the Hold Letter. eviCore will review the additional documentation and reach a determination

Determination will be completed within 2 business days



Prior Authorization Outcomes & Special Considerations

Prior Authorization Approval

Approved Requests

- Standard requests are processed within 2 business days after receipt of all necessary clinical information
- Authorizations are valid for 90 days from the initial request or for the approved inpatient length of stay
- Authorization letters will be faxed to the ordering physician & rendering facility
- When initiating a case on the web you can receive e-notifications when a determination is made
- Members will receive a letter by mail
- Approval information can be printed on demand from the eviCore portal: <u>www.eviCore.com</u>



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When a Request is Determined as Inappropriate



Based on evidence-based guidelines, request is determined as **inappropriate**.

A denial letter with the rationale for the decision and the appeal rights will be issued to both the provider and member.

Special Circumstances

Retrospective (Retro) Authorization Requests

- Payer Solutions and SAR membership: Must be submitted within 365 business days from the date of service (all requests beyond 365 day, a claim can be submitted)
- All other Commercial membership: Must be submitted within 15 business days from the date of services (all requests beyond 15 days, a claim can be submitted)
- Reviewed for clinical urgency and medical necessity
- Retro requests are processed within 30 business days
- When authorized, the start date will be the submitted date of service

Urgent Prior Authorization Requests

- eviCore uses the NCQA/URAC definition of urgent: when a delay in decisionmaking may seriously jeopardize the life or health of the member
- Can be initiated on provider portal or by phone
- Urgent request will be reviewed within 24 hours



Special Circumstances cont.

Alternative Recommendation

- An alternative recommendation may be offered, based on eviCore's evidencebased clinical guidelines
- The ordering provider can either accept the alternative recommendation or request a reconsideration for the original request

Authorization Update

- If updates are needed on an existing authorization, you can contact eviCore by phone
- If the authorization is not updated and a different facility location or CPT code is submitted on the claim, it may result in a claim denial



Adding Studies and CPT Code Changes

Requests may be submitted by the ordering provider or rendering facility. Requests must meet medical necessity criteria. Timeframes for the requested change vary by setting:

Inpatient

- You may change the date of service to any future date, change the facility or update a CPT code with three exceptions:
 - If the DOS currently on the case is within 1 business day of the current date
 - If the DOS requested is within 1 business day of the current date
 - If the DOS currently on the case is today or has already occurred (i.e. retrospective update)

Outpatient

- Facility change requests may be made at any time
- CPT change requests may be within 15 business days from the date of service



Reconsideration Options

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Post-Decision Options

My case has been denied. What's next?

- Providers are often able to utilize post-decision activity to secure case review for overturn consideration
- Your determination letter is the best immediate source of information to assess what options exist on a case that has been denied. You can also call us at 888-693-3297 to speak to an agent who can provide available option(s) and instruction on how to proceed.



Post-Decision Options: Commercial

My case has been denied. What's next?

Clinical Consultation

• Providers can request a Clinical Consultation with an eviCore physician for overturn consideration prior to submission of a formal reconsideration or appeal

Reconsiderations

- Providers and/or staff can request a reconsideration review
- Reconsiderations can be requested in writing or verbally with a Reconsideration nurse

Appeals

- eviCore will process first-level clinical appeals
- All clinical information and the prior authorization request will be reviewed by a physician other than the physician who made the initial determination
- Appeal requests can be submitted in writing through eviCore by:
 - Mail: 730 Cool Springs Blvd, Ste. 800, Franklin, TN 37067
 - Fax: 615-468-4469
 - Email: <u>appealsclaimissues@eviCore.com</u>
- A written notice of the appeal decision will be mailed to the member and faxed to the ordering provider

Provider Portal Overview

Portal Compatibility

Jutions Patients Provider's Hub

Provider's Hub

Portal Login

User ID Password I agree to HIPAA Disclosure			Forgot User ID?
			Forgot Password?
Remember User	ID		
	LOGIN		
	Don't have an account?	Register Now	

The eviCore.com website is compatible with the following web browsers:

- Google Chrome
- Mozilla Firefox
- Microsoft Edge

You may need to disable pop-up blockers to access the site. For information on how to disable pop-up blockers for any of these web browsers, please refer to our <u>Disabling Pop-Up Blockers guide</u>.

eviCore healthcare Website

Visit www.evicore.com

Already a user?

If you already have access to eviCore's online portal, simply log-in with your User ID and Password and begin submitting requests in real-time!

Don't have an account?

Click "Register Now" and provide the necessary information to receive access today!

assword

Portal Login

ee to HIPAA Disclosure

LOGIN

User ID

asswor

eviCore healthcare website

eviCore healthcare

• Point web browser to evicore.com

×





• Login or Register

→ C 🗋 www.evicore.com

Providers Delivering Medical Solutions That Benefit Everyone.
User ID
Password
Remember User ID For log in problems: please try the email address that you registered with as your user name. If you do not remember your password, please click "Password?". I Agree to <u>HIPAA Disclosure!</u> LOGIN Forgot UserName Password? Register

Creating An Account



To create a new account, click Register.
Creating An Account

Web Portal Preference Please select the Portal that is listed in your provider training material. This selection determines the primary portal that you will using to submit cases over the web. Default Portal*: Medsolutions Vess Information All Pre-Authorization notifications will be sent to the fax number and email address provided below. Please make sure you provide valid information. User Name*: Address*: Phone*:	
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User Name*: Phone*:	
Email*:	
Confirm Email*: City*: Fax*:	
First Name*: Select V Zip*:	
Last Name*: Office Name:	
Provider Information Account	nt Type:* Physician
Please Select the Physician that you represent. A notification will be sent to the organization regarding this registration	
Physician First Name: Physician Last Name*:	
Tax ID*: NPI:	
	Find
Please read below to sign up as an appropriate user.	
Physician: An Individual Practitioner, A Medical Group Practice or an assistant of a Physician who would create and check status of a Pre-authorization. Facility: Diagnostic Imaging Center, In-Office Provider (IOP), Hospital or Facility who would create and check status of a Pre-Authorization. Patients of the Authorization and the active of the Authorization and the Aut	arrad Tay Ida after your initial login
Health Plan: A Health Plan representative who can check the status of Pre-Authorization, claims and payments. It you represent multiple 1 ax 10s, prease register with your Primary 1 ax 10. You can be additional pre- Health Plan: A Health Plan representative who can check the status of Pre-Authorization and Claims.	erreu rax ius alter your initial login.

Select a Default Portal. Choose the Account Type, and complete the registration form. There are (4) account types: Facility, Physician, Billing Office, and Health Plan

Creating An Account

Web Portal Prefere	nce									
Please select the Port Default Portal*:	Medsolutions	ning material. This select	ion determi	nes the primary porta	il that you will using to	submit cas	es over the web.			
User Registration										
UserName:	MYoder			Address:	731 Cool Sprin	gs Blvd		Phone:	800-575-4517	
Email:	evicorejedi1234@gmail.com			City:	Franklin			Ext:		
Account Type: First Name:	Physician Mallory			State:	TN	Zip: 3	7067	Fax:	615-468-4408	
Last Name:	Yoder			Office Name:	eviCore					
Provider Informatic	n									
Physician FirstName:	TEST	Physician LastName:	DOCTOR		Street Address:	730 C BLVD	DOL SPRINGS			
State:	TN	Tax ID:	*****6789		NPI:	74174	17410			
Please read below to Physician: An Individ Facility: Diagnostic Ir Billing Office: A billin Health Plan: A Healt	sign up as an appropriate user. ual Practitioner, A Medical Group naging Center, In-Office Provider (g Office who can check the status i Plan representative who can che	Practice or an assistant o IOP), Hospital or Facility of Pre-Authorization, clai ck the status of Pre-Autho	f a Physicia who would o ms and pay prization and	n who would create a create and check stat ments. If you represe d Claims.	and check status of a F tus of a Pre-Authorizat ent multiple Tax IDs, pl	Pre-authoriza ion. ease registe	ition. Ir with your Primary Tax ID.	You can tie additional pref	erred Tax Ids after your initial login.	
									Back Submit Registration	

Review information provided, and click "Submit Registration."

User Registration-Continued

Default Portal*:	Medsolutions	USER REGISTRATION	×
		User Access Agreement	*Required
		eviCore Provider/Customer Access Agreement for Web-Base	A Applications
UserName: Email: Account Type:	MYoder evicorejedi1234@gmail.com Physician	This Provider/Customer Access Agreement for Web Agreement") contains the terms and conditions for u web-based applications provided by ev/Core through Agreement applies to Provider/Customer and all em access to ev/Core's web-based applications by utiliz Identification Number ("PIN"), Security Password, or	Based Applications ("Access se by Provider/Customers of the its Web Site. This Access ployees and/or agents that have ing a User ID and Personal other security device provided
First Name: Last Name:	Mallory Yoder	To obtain access to eviCore's Web Site applications to this Access Agreement. After reviewing these doc accept the Access Agreement by checking the "Acce box. If User accepts, this will result in a binding cont just as if User had physically signed the Access Agre	, User must first read and agree uments, User will be asked to ppt Terms and Conditions" check, ract between User and eviCore, sement.
Provider Information		Each and every time User accesses eviCore's web-t to be bound by this Access Agreement, as it may be	based applications, User agrees amended from time to time.
Physician FirstName:	TEST P	Limited License. Upon acceptance, eviCore gra revocable, nonexclusive, and nontransferable li electronically eviCore's web-based applications Provider/Customer is currently bound by a Prov	Ints Provider/Customer a mited license to access only so long as ider/Customer Agreement (as
State:	TN T	ax ID: Used herein a Provider/Customer Agreement 1 care/medical services to members of health pla conjugical services, not hear it is with eviCore The electronic access to any configuration of eviCore's w	is an agreement to provide health ns for which eviCore provides directly or said health plan(s)).
Disease sound halfs		Accept Terms and Conditions	
Please read below to s Physician: An Individu	sign up as an appropriate user. Jal Practitioner, A Medical Group Pract	ice or an assis	Submit Cancel

Accept the Terms and Conditions, and click "Submit."

User Registration-Continued





You will receive a message on the screen confirming your registration is successful. You will be sent an email to create your password.

Create a Password

Your password must be at least (8) characters long and contain the following:

Uppercase letters
 Lowercase letters
 Numbers
 Characters (e.g., ! ? *)



Web Account Overview

Account Log-In





To log-in to your account, enter your User ID and Password. Agree to the HIPAA Disclosure, and click "Login."

Announcement

eviCore health	ncare								MCNET Online Chat 😧 🎒 Logout	
Announcements	Home	Search/Start Case	Claim Search	User Administration	Content Admin	Case Summary	Payment Status	Reports	System Admin CareCore National Portal	
Announcements									a ?	
Low Dose CT Scree	ning for Lung) Cancer- Posted on: 19 Ja	an 2016							
When requesting ser Note: This does no	vices for Lung t apply to Cign	Cancer Screening, please a	e note that for Medica	re patients, the appropriate CF	PT Code G0297 should t	be used in accordance w	ith CMS Guidelines. Upo	n approval, this	will ensure proper payment upon billing of claims.	
New Announcemen	ts- Posted on	: 01 Jan 2015								

Once you have logged in to the site, you will be directed to the main landing page that includes important announcements.

<u>Note</u>: You can access the CareCore National Portal at any time if you are registered. Click the CareCore National Portal button on the top right corner to seamlessly toggle back and forth between the two portals without having to log-in multiple accounts.

Account Settings

The **Options Tool** allows you to access your Account Settings to update information:

- Change password
- Update user account information (address, phone number, etc.)
- Set up preferred Tax ID numbers of Physicians or Facilities



Account Settings

Adding **Preferred Tax ID numbers** will allow you to view the summary of cases submitted for those providers:

- Search for a Tax ID by clicking **Physician** or **Facility**.
- Confirm you are authorized to access PHI by clicking the check box, and hit Save.

eviCore healt	hcare		
Preferences			
Please set up Preferr via Case Lookup, Pat	ed Provider Tax IDs for your ient History and Recently Su	account. You can searc bmitted grids. It also allo	h and add a Physician or Facility Tax ID. Adding preferred tax id would allow you to view the summary of cases submitted for these provider Tax IDs. The Case Summary can be viewed ws you to view the Claims details of your preferred Facilities.
O Physician	O Facility		
Tax ID*		Add	Before proceeding, you must confirm that you are authorized to access Protected Health Information (PHI) as defined under the Health Insurance Portability and Accountability Act on behalf of the Tax ID/s added.
Preferred Tax Ids on	my account		You must also agree to limit your access to the minimum amount of information necessary to perform a permitted treatment or other health care operations activity.
Tax ID	Provider Type		In the event you obtain access to information that you are not authorized to view, please notify eviCore immediately.
123456789	Physician	×	Failure to comply with these terms may result in immediate termination of you and your organization's access to eviCore' website.
			Privacy Breaches: Be very careful to check the ordering physician's full name, their specialty and the last four digits of their TIN or NPI before selecting them in this system. By sending patients' Protected Health Information (PHI) to physicians who are not the ordering physicians, you may be in violation of HIPAA Privacy regulations.
			* I hereby agree that I have read and understood the above message
			Save Cancel

Search/Start Case

Home Tab

The Home Page will have two worklists: My Pending Worklist and Recently Submitted Cases

My Pending Worklist

- Save case information and complete case at a later time
- Submit additional clinical to a pending case after submission without having to fax

Recently Submitted Cases

• Cases that are pending review and/or cases recently approved or denied

Му	Pending Worklist -	1*	Cases Pending for Ca	ase Details and Survey v	will be deleted after 7	calendar days			🔊 🖸 🛢) 🛃	?	
	Clear Filters Refresh Data Save Prefer											
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Recently Submitted	d Cases - 0								ଛ ତ 🚇	. 🛃 ?
Start Date : 07/19/20	16 🗰	End Date : 07/20/2016						Clear Filters Refresh Data Save	Preference Only My F	Portal Cases
Case Number 🔹 🗠 🗠	Insurer Name	✓ Patient Name	✓ Date Of Birth	∨ Ca	ase Status V	Case Activity ~	Submit Date	 Authorization Number 	 Effective Date 	~ Expiratio
										~

Search/Start Case – Member Lookup



Search/Start Case – Member Lookup

Patient Sea	rch Result(s)							?
Member ID	Patient Name	Date Of Birth	Gender	Address	Program		Program Effective Date	Program Term
XYZ00002	HILL, BOBBY	02/01/1974	f a parti	ial ID is pu	it in the sea	arch box, a	909	12/31/2999 🔨
< PLEASE MA	AKE SURE YOU ARE SELECT	TING THE COP A	ist of m can be s nighlight select th patient's	embers w selected of ted blue. F he correct s name and	ill populate nce the me Please mak patient by \ d DOB befo	A member mber is se sure you rerifying th ore clickin	er U starting a n De g	EW REQUEST
Patient Deta	all Information		Create (Case.				
Member ID:	XYZ00002	Gender:	MALE		Progr	am:	MSI DEMO PROGRAM - PA REQ	
Name:	HILL, BOBBY	Address:	101 MAIN ST,	FRANKLIN, TN, 37	067 Progr	am Effective Date:	01/01/2009	
Date of Birth:	02/01/1974	insurer:	MEDSOLUTIO	ONS DEMO	Progr	am Term Date:	12/31/2999	
This is a MED	SOLUTIONS DEMO Program			If the patie	ere are case ent. thev wil	es associa I populate	ted with the once the	ate Case
Patient Hist	ory - 49 Records found	4		patie	nt is select	ed. Doubl	e click on a	ž ?
Case ID 🔻	 Auth Number 	Submit Date	✓ Case Stat	case that c	ID in the F case.	Patient His	story to open	iresh Data
101840634		7/7/2016	Pending	RN F	Review Process			7~
101837513	A31309042	7/7/2016	Approved	I III		07/07/2016	09/05/2016	e
101837334		7/7/2016	Canceled					2
101827785		7/6/2016	Canceled					7
101798766		6/30/2016	Pending	RN F	Review Process			- ~
	2 3 4 5 6 7	8 9 10						> 1 - 5 of 49 items

50

Case Creation – CPT/ICD Codes

- Begin typing the **CPT** and **ICD codes** or descriptions, then click the appropriate option with your cursor. *Please note the portal allows selection of <u>unlimited</u> CPT and ICD codes.*
- The Place of Service option will populate automatically, but it is important to <u>verify the</u> setting of the procedure performed, regardless of CPT code. Please see page 52 for place of service descriptions.

PATIENT & CASE LOOKUP	CASE DETAIL				?
Patient Lookup	Member	Insurer: MEDSOLUTIONS DEMO First Name: BOBBY Last Nam	Member ID: XYZ00002 Health Pla ne: HILL Date of Birth: 2/1/1974	n/Program: MSI DEMO PROGRAM - PA REQ Gender: MALE	
	CPT/ICD	CPTCodes : ICD Codes :			
Member ID: xyz00002	CPT Codes Search:				2
Last Name:	Code	Description		Modifier	
Reset Search	644/9	Injection, anesthetic agent and/or steroid, transfora	minal epidural; cervical or thoracic, single level	LT Y	*
*Select the Insurer (and) enter either the Member ID (or) Patient First Name, Last Name and Date of Birth	Diagnosis	ICD 10	The POS v	will default to outpatient/inp	Datient
Case/Auth Lookup	Search:		based upo the setting	of the procedure performe	ed, and
Case ID O Auth Number	Code	Description Other chronic pain	change ac	cordingly, if needed. See p	bage 52
Search		San	K		
	Please select th	e Date Of Service Place Of	Service Outpatient (2 Initial Service Request		

Save & Next

Case Creation – Place of Service

- **Ambulatory** This should be used when the request will be handled at an ASC (Ambulatory Surgery Center).
- Office This should be used when the request will be requested in the office setting. As an added benefit, this option will also select the 'Procedure to be performed at Requesting Physician's Office' (previously known as the Physician as Facility button on the portal) when the Ordering Physician is a Participating provider.
- **Outpatient** This should be used if being performed in the Hospital setting and as an Outpatient procedure.
- **Inpatient** This should be used if being performed in the Hospital setting and as an Inpatient procedure.

wiCore healthcare is unable to accept a retrospective or same-day request for an inpatient authorization. If the patient has already been admitted and you cannot change the start date, please contact Cigna directly by using the number on the back he customer's ID card, and select "urgent" or "emergency" at the appropriate prompt, in order to speak with a Cigna agent (do not select the "pain management or joint surgery" prompt) Please make sure the correct Place of Service is selected for the procedure being requested before moving forward. If you are requesting inpatient services within 2 business days of the admission date, please contact eviCore at 888-693-3297 to initiate the request. Please select the Date Of Service Place of Service Outpatient (2 v Initial Service Request Cigna direct) (2 v Initial Service Cigna direct) (2 v Initial Service Request Cigna direct) (2 v Initial Service Request Cigna direct) (2 v Initial Service Cigna direct) (2 v Initial Service Cigna direct) (2 v Initial Servic	lealth Plan or eviCore may contact the	patient about this author	ization request via c	all or text.	
Please select the Date Of Service POS Name Outpatient Hospital Outpatient (21) Office (11) Outpatient (22)	viCore healthcare is unable to accept a se customer's ID card, and select "urge service is selected for the you are requesting inpat	retrospective or same of ont" or "emergency" at the procedure being	lay request for an injust te appropriate prom prequested be hin 2 busines:	patient authorization pt, in order to speak offore moving to s days of the	The patient has already been admitted and you cannot change the start date, please contact Cigna directly by using the number on the back of with a Cigna agent (do not select the "pain management or joint surgery" prompt) Please make sure the correct Place of forward.
POS Name Outpatient Hospital Ambulatory (24) Inpatient (21) Office (11) Outpatient (22)	Please select the Date Of Service		Place Of Service	Outpatient (2 🗸	Initial Service Request
	L		POS Name Outpatient Hospital	Ambulatory (24) Inpatient (21) Office (11) Offication (22)	

Case Creation – Ordering Physician

- Select from a default Physician or search by Name, Tax ID, or NPI number.
- Once the correct physician displays, select by clicking on the record. Then hit "Save & Next."

	Member		SOLUTIONS DEMO	NDEFID: XY200002 H	ealth Plan/Program: A	ISI DEMO PROGRAM -	PAREQ		
MEDSOLUTIONS DE 🗸		First Name: BOBE	3Y Last Name: HILL	Date of Birth: 2/1/1974	Gender: MAL	E			
yz00002	СРТЛСО	CPT Codes : 64479	ICO Codes : Code						
OR	Physician								
	Physician Preferences								
	First Name	Last Name	Address	City	State	Zip Code	NPI	Tax ID	
et Search	TEST	DOCTOR	730 COOL SPRINGS BLVD	FRANKLIN	TN	370677289	7417417410	*****6789	
and) enter either the Member lame, Last Name and Date									
								1	- 1 of 1 it
μp									
O Auth Number	Procedure to be perfo	armed at Requesting F	Physician's Office						
Auth Number	Procedure to be perfo	ormed at Requesting F	Physician's Office						Đ
P Auth Number Search	Procedure to be perfo Physician Search First Name: TEST	armed at Requesting F	Physician's Office Tax ID:			State	e: Select State 🗸		٤
Auth Number	Procedure to be perfor Physician Search First Name: TEST Last Name: Doctor	ormed at Requesting f	Physician's Office Tax ID: NPI:			Stab	e: Select State ✔		£
Auth Number	Procedure to be perfor Physician Search First Name: TEST Last Name: Doctor Enter the First Name and Last	armed at Requesting f	Physician's Office Tax ID: NPI:			Stab	9: Select State 🗸	Loo	3 kup Phys
Auth Number	Procedure to be performed and the performance of th	armed at Requesting F it Name or Tax Id or NPI.	Physician's Office Tax ID: NPI:	~ City	 State 	Stab	e: Select State 🗸	Loo ~ Tax ID	L.
) Auth Number Search	Procedure to be performed and the performance of th	t Name or Tax Id or NPI.	Physician's Office Tax ID: NPI: Address 730 COOL SPRINGS BLVD	~ Cây FRANKLIN	 State TN 	Stab ~ Zip Code 370677289	e: Select State ✔ ✓ NPI 7417417410	Loo ~ Tax ID ****6789	akup Phys
C Auth Number	Procedure to be performed and the performance of th	it Name or Tax Id or NPI.	Phyrsician's Office Tax ID: NPI: Address 730 COOL SPRINGS BLVD 730 COOL SPRINGS BLVD	 Cây FRANKLIN FRANKLIN 	 State TN TN 	Stab 2 Zip Code 370677289 370677289	e: Select State ✔ ✓ NPI 7417417410 7417417410	Loo ~ Tax ID 6789 6789	a kup Phys
Auth Number Search	Procedure to be performed and the performance of th	It Name or Tax Id or NPI.	Phyrsician's Office Tax ID: NPI: Address 730 COOL SPRINGS BLVD 730 COOL SPRINGS BLVD 730 COOL SPRINGS BLVD 730 COOL SPRINGS BLVD	 Cây FRANKLIN FRANKLIN FRANKLIN 	 State TN TN TN 	Stab Stab 21p Code 370677289 370677289 370677289	e: Select State ✓ ✓ NPI 7417417410 7417417410 7417417410	Loo ~ Tax ID 6789 6789	tup Phys
P O Auth Number Search	Procedure to be performed and the performance of th	It Name or Tax Id or NPI. Last Name	Physician's Office Tax ID: Tax ID: NPI: V Address V Address V Address V 730 COOL SPRINGS BLVD V 730 COOL SPRINGS BLVD	V Cây FRANKLIN FRANKLIN FRANKLIN FRANKLIN	V State TN TN TN TN TN TN	State State 21p Code 370677289 370677289 370677289 370677289	e: Select State ✓ ✓ NPI 7417417410 7417417410 7417417410 7417417410	Loo ~ Tax ID 6789 6789 6789	La Regional
P Auth Number Search	Procedure to be performed and the performance of th	armed at Requesting F at Name or Tax Id or NPI. V Last Name DOCTOR DOCTOR DOCTOR DOCTOR DOCTOR DOCTOR	Physician's Office Tax ID: Tax ID: NPI: V Address V30 COOL SPRINGS BLVD 730 COOL SPRINGS BLVD	 City FRANKLIN FRANKLIN FRANKLIN FRANKLIN 	 State TN TN TN TN TN 	Zip Code 370677289 370677289 370677289 370677289	e: Select State ▼ VPI 7417417410 7417417410 7417417410 7417417410 7417417410	Lool Tax ID 6789 6789 6789	La Rhys

Case Creation – Facility

- Select from a default Facility or search by clicking the Search Facility button and entering the Facility Name, Tax ID, or NPI number. For in-office procedure, click the Look-Up IOP button, and choose from the list.
- Once the correct facility displays, select by clicking on the record. Then hit "Save & Next."

PATIENT & CASE LOOKUP	•	CASE DETAIL									?
Patient Lookup Insurer:* MEDSOLUTIONS DElv		Member	in H Fi	surer: MEDSOLUTIC ealth Plan/Program: MS rst Name: BOBBY	DNS DEMO I DEMO PROGRAM - Last Name: Hi	Member ID: XYZ00002 PA REQ LL Date of Birth: 2/1/1	974 Gen	ier: MALE			
Member ID: xyz00002		CPT/ICD	CI	PT Codes : 64479 ICD Co	des : G89.29						
0		Physician	PI	nysician Name: DOCTOR	, TEST , Tax ID : **	***6789,NPI:7417417410					
First Name:		Facility									
Date of Birth:		Please choose one of the	following faci	lities:							
Reset Search		Facility Name	~	Addrass		V Equipment V	Tay Id	× NP	×	Tayonomy Codes	~
ID (or) Patient First Name, Last Name and Date of Birth Case/Auth Lookup Case ID Auth Number		TEST FACILIT PORTAL	YFOR	PO, NASHVILLE, AA, 37211	9.47	ARTHROGRAM, COMP JOINT, COMP MSK, COMP SPINE, CT, MRI, MYELOGRAM, NCM, OPEN MR, PAIN MGMT, PET, PET/CT, SPINE FUSION					Ŷ
Search											~
			H							1 - 1 o	f 1 items
		Search Facility Lo	ook-up IOP							S	ave & Next

Case Creation – Review and Submit

- You can edit the CPT/ICD codes, Physician, and Facility information by clicking the "Edit" icons next to the field that needs to be updated.
- Review the case information, then **click Submit.** Case details cannot be changed on the portal once you hit this button. Any changes after submission would need to be made via phone.
- Once you hit Submit, you will receive an automatic approval, or you will be prompted to respond to the clinical questions for additional information.
- We are happy to announce a new feature on this page for status change e-notifications! This allows you to receive an email (e-notification) for any updates to status for this case.

evicore healthcare		Online Chat O Colout
Announcements Home Search/Slart C	CareCore National Porta	al Post Acute Care
PATIENT & CASE LOOKUP	CASE DETAIL	2
Patient Lookup Insurer:* MEDSOLUTIONS DEN	Monibor	Inverters MEDSOLUTIONS DEMO Merriders IC: XY200002 Vesititi PlancProgramm MSI DEMO PROGRAM - PA REG Fant Namer BOBBY Law Namer HILL Data Of Data 2/1/1974 Ganders MALE
Member ID: xyz00002	СРТИСО	CPT Cases I T= 21 K0 Cases I H = 2
OR	Physician	Copy and an Names DOCTOR . TEST . (24 (11)) *****6789 . 101 / 7417417410
First Name: Last Name:	Facility	Partity Name: TEST FACILITY FOR PORTAL , Tax to : ****6789 , NYT :
Date of Birth:	Please review the case details be "Submit" button. Once the case is All Fax notifications for this case i	fore submitting the case. You can edit the CPT/ICD, Physician and Facility information. The case details can't be changed once you press the submitted, you may be presented with a Survey to answer few questions about this request. will be sent to (999) 999-9999. Please verify that it is correct. If you would like to change your Fax number, please click on the gear icon on the top
*Select the Insurer (and) enter either the Member ID (or) Patient First Name, Last Name and Date of Birth	Until a case number appears for t a case number.	In scream.
Case/Auth Lookup	have no further information to pro	wide at this time. notifications when there is a change to the status of this case.
Case ID O Auth Number	Notifications will be emailed to an xxxxQgmail.com	nynlibby@gmail.com, please verify that is the correct. If you would like to change your email address, please update now. This email will also be updated on the account info screen in the eNotification Email ID field.
Search	New	feature! This option allows you to receive e-notification updates for case status updates/changes.

- After you hit Submit, you may be directed to the **Clinical Survey** questions specific to the procedure being requested.
- As you move through the survey. the previously answered questions will be available in the Review History section at the bottom of the survey.

PATIENT & CASE LOOKUP		?
ient Lookup		
	Survey Submit Later Continue	
surer:* MEDSOLUTIONS DEN	Note: Please complete questions below to receive an immediate notification as to whether the case is approved or if additional clinical information is required.	
ember ID: xyz00002	Cervical Injection	
0	⁽¹⁾ What level(s) will this procedure be performed at?	
rst Name:	□C1 - C2 □T4 - T5	
ist mane.	$\Box C2 - C3 \Box T5 - T6$	
ast Name:	$\Box C3 - C4 \Box T6 - T7$	
ate of Birth:		ubmit button. Once the case is submitted
Reset Search		op right of the page for the Account Info
lect the Insurer (and) enter either the Membe		
or) Patient First Name, Last Name and Date inth	$\Box T2 - T3 \Box T12 - L1$	Submit
	T3 - T4 Unknown or not sure	
se/Auth Lookup		
Case ID O Auth Number	 ●Is this request for a Therapeutic or Diagnostic injection? (NOTE: Select "Diagnostic" if the purpose of this injection is to establish a diagnosis or confirm the source of pain. Select "Therapeutic" if the purpose of this procedure is treat pain caused by known pathology) ○ Diagnostic (Injection of anesthetic ONLY to see if pain is from the level injected) ○ Therapeutic (Injection includes a steroid) 	

 As you move through the survey, the previously answered questions will be available in the Review History section at the bottom of the survey. It is important to complete all questions to receive an immediate notification as to whether the case is approved or if additional clinical information is required.



 Once you have answered the survey questions, the response history will populate. Hit Submit to complete the survey.



- The survey is now complete and you can click **continue** to close the survey box.
- Based on the information provided, you may receive an automatic approval and be redirected to the approved case summary page or you may be directed to the clinical documentation page.



Providing Clinical Information



Providing Clinical Information



Providing Clinical Information

Additional Documentation ?	
Warning: Please be sure and review that the attachments or notes apply to this case. Adding clinical information to the wrong case could result in a HIPAA violation.	
File Name	
Browse	
No attachments saved Message from webpage	x
Clinical Notes Your Clinical documentation has been sent to Medsolutions review.	for further
Note Text test	ОК
Maximum Character limit on each note is 5000.	_
Once you click <u>Apply</u> you will receive a message that your documentation has been accepted, and the case has been sent for medical review.	

Case Summary Page – Pending Case

Once you submit a case for medical review, you will be redirected to the Pending Case
 Summary Page where you'll be able to view case information including case number and current status/activity.

CASE SUMMARY			? 🚔		
Thank you for submitting your preauthorization request. The case has been sent to evi If you have any questions please contact eviCore at 888-693-3211.	iCore for further review.				
Case/Authorization					
Service Order: 101902410 Initiated Date: 07/14	4/2016	Case Activity: RN Review Process	Case Status: Pending		
Patient	Referring Physician		Requested Facility		
First Name: BOBBY Last Name: HILL Date of Birth: 02/01/1974 Address: 101 MAIN ST, FRANKLIN, TN, 37067 Phone: XYZ00002 Insurer: MEDSOLUTIONS DEMO Program: MSI DEMO PROGRAM - PA REQ	First Name: TEST Last Name: DOCTOR Address: 730 COOL SPRINGS BLV 370677289 Phone : 999999999 Fax : 999999999 Specialty:	/D, FRANKLIN, TN,	Name:TEST FACILITY FOR PORTALAddress:PO, NASHVILLE, AA, 37211Phone:1231231231Fax:1231231231Equipment:ARTHROGRAM, COMP JOINT, COMP MSK, COMP SPINE, CT, MRI, MYELOGRAM, NCM, OPEN MR, PAIN MGMT, PET, PET/CT, SPINE FUSIONTax ID:Taxonomy Code: NPI:		
CPT Codes		Diagnosis Codes			
CPT Code Units Description 95811 1 Polysomrography, age 6 years or older, sleep staging with 4 or more additional parameters of sleep, with initiation of continuous positive airway pressure therapy or bilevel ventilation, atlended by a technologist H + +	CPT Status Cpt Modifier Approved 1 - 1 of 1 items	ICD Code XCD Version G4733 10 H + • • H	Description Obstitutive sleep aprea (adult) (pediatric) 		
Additional Documentation		Clinical Notes			
File Name		Note Text			
		test View			

Case Summary Page – Approved Case

• The **Approved Case Summary Page** will provide case information such as the authorization number and effective/end date of the authorization.

CASE SUMMA	RY										? 🖁
Thank you for sul	bmitting y	our preauthorization request. The Case has I	been Approved.								
Case/Authoriz	zation										
Service Order:	40514511		Authorization Number:			Auth	Effective Date: 07/0)1/2016		Auth End Date: 09/29/2016	
Initiated Date: 0)7/01/2016		Decision Date: 07/01/2016	16 Decision Type : Initial						Case Status: Approved	
Patient			Rete	ming Phy	sician				Requested Fa	actity	
First Name: Last Name: Date of Birth: Address: Phone: Member ID: Insurer: Program:	st Name: BOBBY st Name: HILL te of Birth: 02/01/1974 dress: 101 MAIN ST, FRANKLIN, TN, 37057 one: mber ID: XY200002 urer: MEDSOLUTIONS DEMO kgram: MSI DEMO PROGRAM - PA REQ		First 1 Lest N Addre Phone Fax : Spect Tax II NPI:	Name: Name: ess: e : alty; D:	E TEST DOCTOR 730 COOL SPRINGS BLVD, FRANKLIN, TN, 370877289 9999999999 9999999999 9999999999			Name: Address: Phone: Fax: Equipment: Tax ID: Taxonomy Code NPt:	TEST FACILITY FOR PORTAL PO, NASHVILLE, AA, 37211 1231231231 1231231231 ARTHROGRAM, COMP.JOINT, COMP.1 SPINE, CT, MRI, MYELOGRAM, NCM. (PAIN MGMT, PET, PETIOT, SPINE FUS	ASK, COMP PEN MR. ION	
CPT Codes						D	iagnosis Codes				
CPT Code	Units	Description	CPT State	us C	Opt Modifier		CD Code	ICD Version	Description		
95811	1	Polysomnography; age 6 years or older additional parameters of sleep, with init airway pressure therapy or bilevel venti	; sleep staging with 4 or more Approved iation of continuous positive lation, attended by a technologist	d		* •	347.33	10	Obstructive sleep	apnea (adult) (pediatric)	*
	H				1 - 1 of 1 items			M			1 - 1 of 1 items
Additional Doc	umentati	on					linical Notes				
File Name						N	ote Text				

Case Summary Page – Denied Case

• The **Denied Case Summary Page** will provide case information as well as the denial rational. Case Summary reports can be accessed/printed at any time.

CASE SUMN	IARY							2 🔒	
Thank you fe	or submitt	ing your preauthorization request. The Case has been De	inied.						
Case/Autho	rization								
Service Order: 100528213 Decision Type : Initial			Initiated Date: 12/17/2015 Case Status: Denied			Decision	Decision Date: 12/17/2015		
Patient			Refe	erring Physician			Requested Facility		
First Name: Last Name: Date of Birth: Address: Phone: Member ID: Insurer: Program:	First Name: BOBBY Last Name: HLL Date of Birth: 0201/1974 Address: 101 MAIN ST, FRANKLIN, TN, 37067 Phone: Member ID: XY20002 Insurer: MEDSOLUTIONS DEMO Program: MSI DEMO PROGRAM - PA REQ			First Name: TEST Last Name: DOCTOR Address: 730 COOL SPRINOS BLVD, FRANKLIN, TN, 370577219 Phone : 999999999 Fax : 9999999999 Speciality: Tax ID: NPI:			Name: TEST FACILITY FOR PORTAL Address: PO, NASHVILLE, AA, 37211 Phone: 1231231231 Fax: 1231231231 Equipment: ARTHROGRAM, COMP JOINT, COMP MSK, COMP SPINE, CT, MRI, MYELOGRAM, NCM, OPEN MR, PAIN MGMT, PET, PETICT, SPINE FUSION Tax ID: Taxnonmy Code: NPI:		
CPT Codes					Diagnosis Codes				
CPT Code	Units	Description	CPT S	Denial Rationale Description	ICD Code	ICD Version	Description		
95811	1	Polysomnography; age 6 years or older, sleep staging with 4 or more additional parameters of sleep, with initiation of continuous positive airway pressure therapy or bilevel ventilation, attended by a technologi	Denied	Based on MedSolutions all Imaging Guidelines, we are unable to accorve the requested	G47.33	10	Obstructive sleep apnea (adult) (pediatric)	*	
	F			1 - 1 of 1 items			1 - 1 of 1 i	tems	
Additional Do	ocumentatio	on			Clinical Notes				
File Name					Note Text				

Provider Resources

Dedicated Call Center

Prior Authorization Call Center – 888.693.3297

Our call centers are open from 7 a.m. to 8 p.m. (local time). Providers can contact our call center to perform the following:

- Request Prior Authorization
- Check Status of existing authorization requests
- Discuss questions regarding authorizations and case decisions
- Change facility or CPT Code(s) on an existing case
- Request to speak to a clinical reviewer
- Schedule a clinical consultation with an eviCore Medical Director



Online Resources



Web-Based Services and Online Resources

- You can access important tools, health plan-specific contact information, and resources at <u>www.evicore.com</u>
- Select the Resources to view Clinical Guidelines, Online Forms, and more.
- Provider's Hub section includes many resources
- Provider forums and portal training are offered weekly, you can find a session on <u>www.eviCore.WebEx.com</u>, select WebEx Training, and search upcoming for a "eviCore Portal Training" or "Provider Resource Review Forum"
- The quickest, most efficient way to request prior authorization is through our provider portal. Our dedicated Web Support team can assist providers in navigating the portal and addressing any web-related issues during the online submission process.
- To speak with a Web Specialist, call (800) 646-0418 (Option #2) or email <u>portal.support@evicore.com</u>

Client & Provider Operations Team

Client and Provider Services

Dedicated team to address provider-related requests and concerns including:

- Questions regarding Accuracy Assessment, Accreditation, and/or Credentialing
- Requests for an authorization to be resent to the health plan
- Consumer Engagement Inquiries
- Eligibility issues (member, rendering facility, and/or ordering physician)
- Issues experienced during case creation
- Reports of system issues

How to Contact our Client and Provider Services team

Email: <u>ClientServices@evicore.com</u> (preferred)

Phone: 1 (800) 646 - 0418 (option 4)

For prompt service, please have all pertinent information available. When emailing, make sure to include the health plan in the subject line with a description of the issue, with member/provider/case details when applicable.



Provider Engagement Team

Provider Engagement team

Regional team that on-boards providers for new solutions and provides continued support to the provider community. How can the provider engagement team help?

- Partner with the health plan to create a market-readiness strategy for a new and/or existing program
- Conduct onsite and WebEx provider-orientation sessions
- Provide education to supporting staff to improve overall experience and efficiency
- Create training materials
- Monitor and review metrics and overall activity
- Conduct provider-outreach activities when opportunities for improvement have been identified
- Generate and review provider profile reports specific to a TIN or NPI
- Facilitate clinical discussions with ordering providers and eviCore medical directors

How to contact the Provider Engagement team?

You can find a list of Regional Provider Engagement Managers at <u>evicore.com</u> \rightarrow Provider's Hub \rightarrow Training Resources

Provider Resource Website

Provider Resource Pages

eviCore's Provider Experience team maintains provider resource pages that contain client- and solution-specific educational materials to assist providers and their staff on a daily basis. The provider resource page will include, but is not limited to, the following educational materials:

- Frequently Asked Questions
- Quick Reference Guides
- Provider Training
- CPT code list

To access these helpful resources, please visit:

https://www.evicore.com/healthplan/cigna



Provider Newsletter

Stay Updated With Our Free Provider Newsletter

eviCore's provider newsletter is sent out to the provider community with important updates and tips. If you are interested in staying current, feel free to subscribe:

- Go to eviCore.com
- Scroll down and add a valid email to subscribe
- You will begin receiving email provider newsletters with updates


Provider Resource Review Forums

The eviCore website contains multiple tools and resources to assist providers and their staff during the prior authorization process.

We invite you to attend a Provider Resource Review Forum, to navigate <u>www.eviCore.com</u> and understand all the resources available on the Provider's Hub. Learn how to access:

- eviCore's evidence-based clinical guidelines
- Clinical worksheets
- Check-status function of existing prior authorization
- Search for contact information
- Podcasts & Insights
- Training resources

How to register for a Provider Resource Review Forum?

You can find a list of scheduled **Provider Resource Review Forums** on <u>www.eviCore.com</u> \rightarrow Provider's Hub \rightarrow Scroll down to eviCore Provider Orientation Session Registrations \rightarrow Upcoming



Thank You!

