PAP Member Set Up for AdventHealth Plans Members on ResMed Devices

eviCore healthcare Member Set up Guide



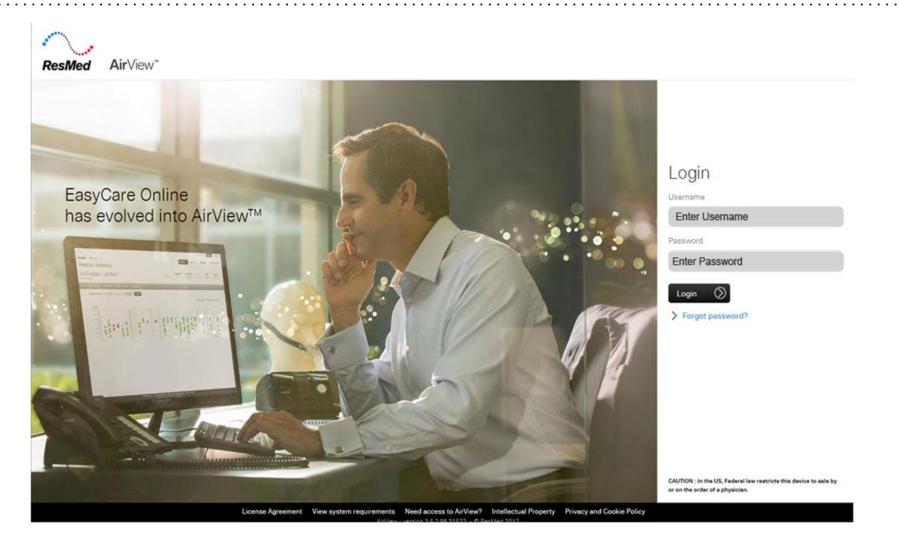


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Empowering the Improvement of Care

Start by logging into Airview

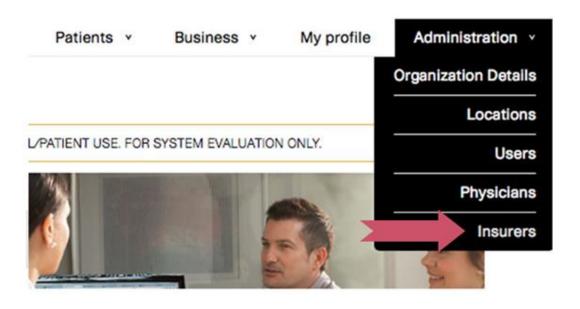


One time set up: Adding Integration Partner at Org Level

- 1. Log in to AirView as an Organization's Administrator.
- 2. Click Administration, then select Organization Details.
- 3. On the left side of the screen, click **Integration partners**.
- 4. Select 'eviCore healthcare' from the drop-down list
- 5. Click 'Add'

ResMed AirView*		Patients *	Business ¥	My profile	Logout (?) Help Administration
Organization det	ails				
Basic details Security	Integration partners will have full access	to your patients' in	formation.		
Primary contact	Add integration partner				
Integration partners	Select	•			
	Add Cancel				

One time set up: Adding Health Plans into Airview



ResMed AirView		
New insurer		
Insurer name	Notes	
There are currently n This section allows you to link insur	IO INSURERS SET UP. ers to patients for record keeping purposes.	
Add the first insurer		
1		

 Go to "Administration" on the menu bar and select "Insurers" • Select 'add the first insurer'.

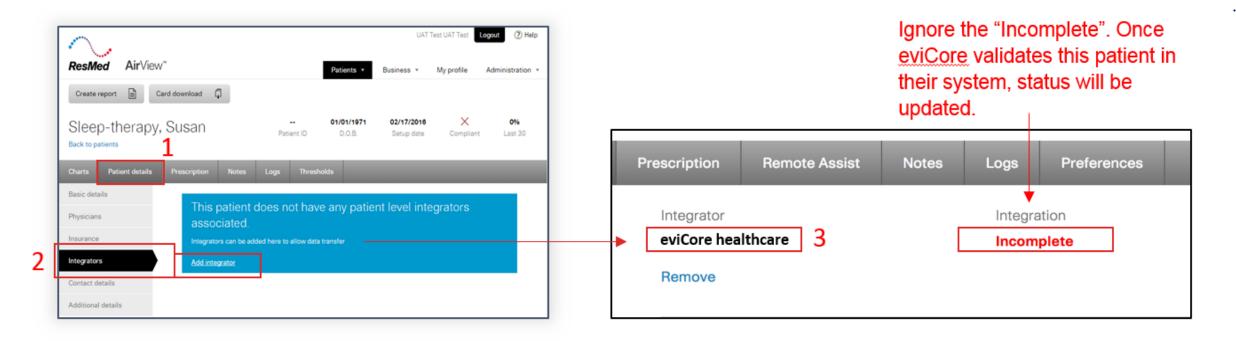
One time set up: Adding Health Plans into Airview

ResMed AirView [∞]	ResMed AirView	Patients v Bus
New insurer	New insurer	
AdventHealth Plans		Insurer created successfully
Phone number	Insurers	
Notes (optional)	Name	
Important: Type the name exactly as shown or the reporting system will not work properly. This could cause a delay in claims.	AdventHealth Plans	
	Display 25 💌 per page	

Add AdventHealth plans under the Name section and select "Save"

Once saved, AdventHealth Plans will be listed under the heading "Insurers".

Add eviCore as an Integration Partner to a New Patient in AirView



- 1. Upon boarding patient into Airview, navigate to the Patient details screen.
- 2. Navigate to the Integrators section the click Add integrator.
- 3. In the drop-down list, select eviCore healthcare in the Integrator drop-down.
- Click Save.

Add AdventHealth Plans to Member's Record

- Next, you will need to add AdventHealth Plans to the member's record.
- To do this, from this screen, Select "Patient details"

Patient, Test					Patient ID	01/05/1959 0.0.8.	07/17/2015 Setup date
Patient details	Prescription	Notes	Logs	Thresholds			
Basic details	Title		First name		Lost	name	
Physicians			Teat		Pati	ent	
Insurance	Date of birth						
Integrators	01/05/1959		56 years				
Contact details	Location						
Additional details	San Diego						
	Patient ID						
	Status (j)						
	Active						
	Patient setup	date					
	07/17/2015						
	Clinical user						
	Jack Adminu	Joer					
	AirView num	ber					

Add AdventHealth Plans to Member's Record



Select "Insurance", than select "Add insurer"

Enter the Member Insurance ID

- Select AdventHealth Plans from the drop down menu and add the patient's AdventHealth Member ID in the Membership number field.
- Carefully enter this number exactly as it is written on the member's AdventHealth Plans card.
- Once the information is correctly entered, click save.

Back to patients Notes Thresholds Charts Patient details Prescription Basic details Insurer EmblemHealth Health New England . Physicians -- Select --Insurance AdventHealth Plans Membership number Integrators AdventHealth Plans member ID Contact details Policy Policy effective dates er name Additional details to Relation to policy holder Save Cancel

01/05/1959

D.O.B.

...

Patient ID

07/17/2015

Setup date

C

Patient, Test

Member Set Up - Review

During member setup, select eviCore healthcare as an "Integration Partner" within the AirView system. Enter the patient information below on the **day of set up** to ensure that eviCore receives all of the members' data.

- 1. Member Name (as appears on the Authorization letter)
- 2. Member DOB
- 3. Enter Health Plan exactly as listed in below:
 - AdventHealth Plans
- 4. Member Insurance ID# (as appears on the Authorization letter)
- 5. eviCore healthcare added as an 'Integrator'

Sleep Educators – Contact Information



Phone: 888-444-6185 Ask to be transferred to a Sleep Educator

email: <u>sleeptherapysupport@evicore.com</u>

Important: Each DME company will need to set up eviCore **exactly** as instructed. If the member information is not entered correctly, no compliance information will be received by eviCore, and therefore no denial or continued authorization notification will be generated. Questions regarding member set may be called or emailed to an eviCore Sleep Educator.

Thank you



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