# Musculoskeletal Management

**Interventional Pain, Spine and Joint Surgery** 

Provider Orientation Session for Banner Health Network













# **Program Overview**

## **Applicable Memberships**

Prior Authorization is required for Banner Health members who are enrolled in the following lines of business:

#### **Medicare Plans**

- AARP Medicare Complete (UHC)
- Banner Medicare Advantage Prime HMO
- Banner Medicare Advantage Dual HMO (D-SNP)
- Banner Medicare Advantage Plus PPO effective April 1, 2022

#### **Medicaid Plans**

- Banner University Family Care/AHCCCS Complete Care effective April 1, 2022
- Banner University Family Care/ALTCS effective April 1, 2022

Note: When requesting pre-service authorization for these members, please select Banner Health from the health plan dropdown list.

#### **Banner Health Prior Authorization Services**

eviCore currently accepts prior authorization requests for Medicare members. Effective April 1, 2022 prior authorization will be required for Medicaid membership

## Prior authorization applies to the following services:

- Outpatient
- Diagnostic
- Elective / Non-emergent

## Prior authorization does **NOT** apply to services performed in:

- Emergency Rooms
- Observation Services
- Inpatient Stays



It is the responsibility of the ordering provider to request prior authorization approval for services.

## **Pre-Service Authorization Required:**

#### **Interventional Pain:**

- Spinal injections
- Spinal implants
  - Spinal cord stimulators
  - Pain pumps

#### **Joint Surgery:**

- Large joint replacement
  - Arthroscopic and open procedures

#### **Spine Surgery:**

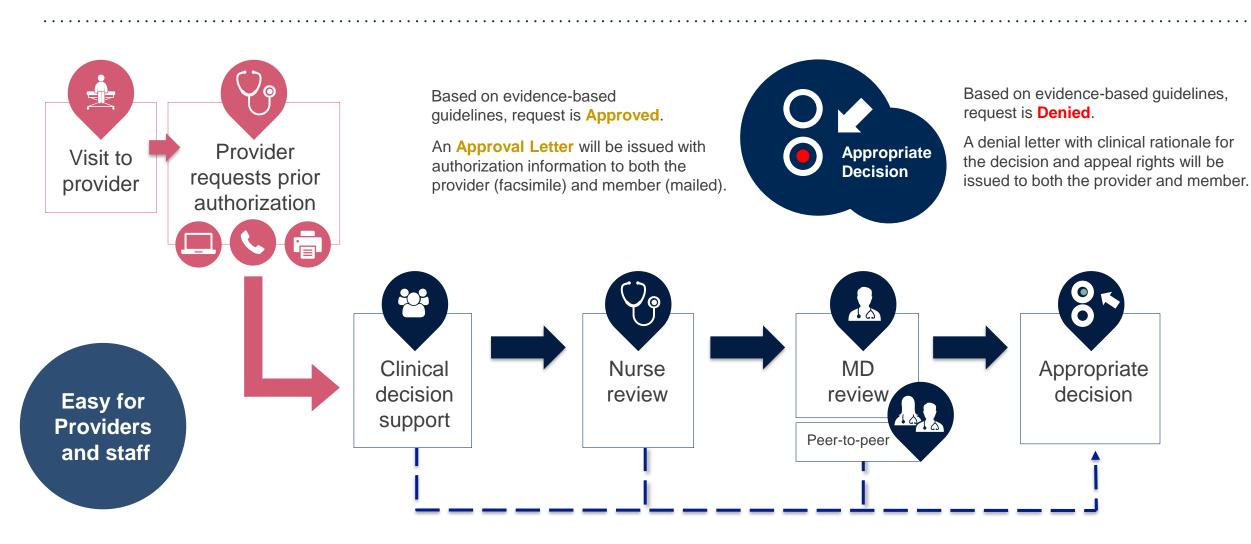
- Spinal implants
  - Spinal cord stimulators
  - Pain pumps
- Cervical/Thoracic/Lumbar
  - Decompressions
  - Fusions

To find a complete list of Current
Procedural Terminology (CPT) codes that
require prior authorization through
eviCore, please visit:

https://www.evicore.com/healthplan/bannerhealth

## **Submitting Requests**

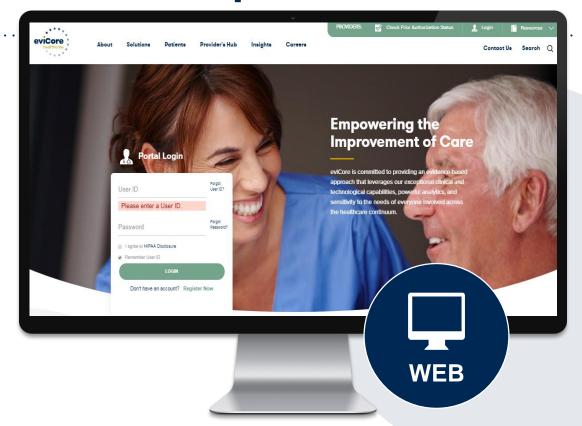
## **Utilization Management – the Prior Authorization Process**



## **Methods to Submit Prior Authorization Requests**

#### eviCore Provider Portal www.eviCore.com (preferred)

- Saves time: Quicker process than phone authorization requests
- Available 24/7: You can access the portal any time and any day
- Save your progress: If you need to step away, you can save your progress and resume later
- Upload additional clinical information: No need to fax in supporting clinical documentation, it can be uploaded on the portal to support a new request or when additional information is requested
- View and print determination information: Check case status in real-time
- Dashboard: View all recently submitted cases
- Duplication feature: If you are submitting more than one prior authorization request, you can duplicate information to expedite submittals



## Phone Number: 888.444.9261

Monday through Friday 7am – 7pm local time

## Fax Number: 888.693.3210

PA requests are accepted via fax and can be used to submit additional clinical information

#### Information needed for Prior Authorizations

To obtain prior authorization on the very first submission, the provider submitting the request will need to gather four categories of information:

#### 1. Member

- ID
- Member name
- Date of birth (DOB)

# **Necessary** Information

#### 2. Referring (Ordering) Physician

- Physician name
- National provider identifier (NPI)
- Phone & fax number

#### 4. Supporting Clinical

- Pertinent clinical information to substantiate medical necessity for the requested service
- Total number of injections/procedures over 12 month period.
- CPT/HCPCS Code(s)
- Diagnosis Code(s)
- Previous test/treatment results (Imaging and/or conservative treatment)

#### 3. Rendering Facility

- · Facility name
  - Address
- National provider identifier (NPI)
- Tax identification number (TIN)
  - Phone & fax number

## **Spine Surgery Requirements**

Prior Authorization requests should be submitted at least two weeks prior to the anticipated date of an elective spinal surgery.

#### **Minimum documentation requirements:**

- CPT codes, disc levels, or motion segments involved for planned surgery and ICD-10 codes.
- Detailed documentation of the type, duration, and frequency of provider directed non-surgical treatment with response to each with details if less than clinically meaningful improvement to treatment.
- Written reports/interpretations of the most recent advanced diagnostic imaging studies by independent radiologist.
- Acceptable imaging modalities for purposes of the Spine Surgery guidelines are: CT, MRI and Myelography.

#### For Spinal Fusion surgery requests:

- Documentation of flexion-extension plan X-rays based upon indications for instability and/or other plain X-rays that document failure of instrumentation, fusion, etc.
- Documentation of nicotine-free status, as evidenced by either of the following, unless this is an urgent/emergent request, for decompression only without fusion, disc arthroplasty, or when myelopathy is present.
- evidenced by blood cotinine lab results of <10ng/mL. (In order to complete the prior authorization process for spinal fusion surgery, allow for sufficient time for submission of lab results performed after the 6-week cessation period.

## Spine Surgery Requirements continued

Some procedures in the eviCore Spine Surgery Guidelines require a trial of epidural steroid injections (ESIs)/selective nerve root blocks (SNRBs) unless there is a documented contraindications to ESIs?SNRBs.

Contraindications to ESIs/SNRBs include the presence of ANY of the following:

- · Allergy to the medication to be administered
- A significantly altered or eliminated epidural space (e.g. congenital anatomic anomalies or previous surgery)
- Anticoagulation therapy
- Bleeding disorder
- Localized infection in the region to be injected
- Systemic infection
- Other co-morbidities which could be exacerbated by steroid usage (e.g. poorly controlled hypertension, severe congestive heart failure, diabetes, etc.)

eviCore Musculoskeletal Guidelines for Advanced Procedures:

https://www.evicore.com/provider/clinical-guidelines-details?solution=musculoskeletal%20advanced%20procedures

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Home

Certification Summary Authorization Lookup Eligibility Lookup Clinical Certification Certification Requests In Progress

MSM Practitioner Perf. Summary Portal

Resources

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Wednesday, July 01, 2020 2:54 PM

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#### Requested Service + Diagnosis

This procedure will be performed on 7/5/2020.

CHANGE

#### Musculoskeletal Management Procedures

Select a Procedure by CPT Code[?] or Description[?]

SPINE SPINE SURGERY 

Don't see your procedure code or type of service? Click here

#### Diagnosis

Primary Diagnosis Code: M54.16

Description: Radiculopathy, lumbar region

Change Primary Diagnosis

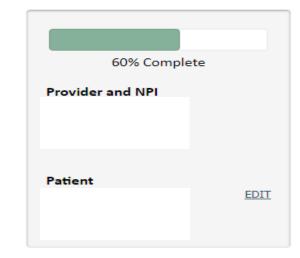
Select a Secondary Diagnosis Code (Lookup by Code or Description)

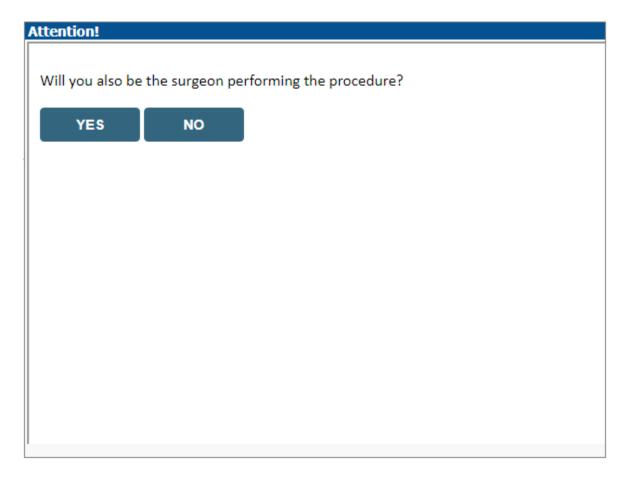
Secondary diagnosis is optional for Musculoskeletal Management

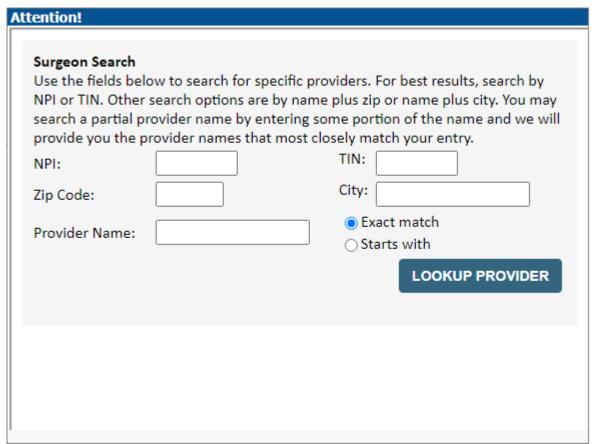
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BACK

CONTINUE







## **Verify Treatment Selection**

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Home

Certification Summary Authorization Lookup Eligibility Lookup Clinical Certification Certification Requests In Progress MSM Practitioner Perf. Summary Portal

Resources

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Wednesday, July 1, 2020 3:14 PM

Log Off (JDMASO

#### Requested Service + Diagnosis

Confirm your service selection.

Procedure Date: 7/5/2020 CPT Code: SPINE

Description: SPINE SURGERY

Primary Diagnosis Code: M54.16

Primary Diagnosis: Radiculopathy, lumbar region

Secondary Diagnosis Code:

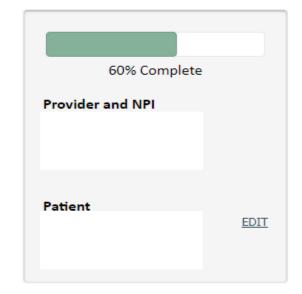
Secondary Diagnosis:

<u>Change Procedure or Primary Diagnosis</u> Change Secondary Diagnosis



CONTINUE

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## **Clinical Collection Process – Pathway Questions**

evicore healthcare Certification Authorization **Eligibility** Clinical **Certification Requests MSM Practitioner** Manage Help / **Home** Resources Summary Lookup Lookup Certification In Progress Perf. Summary Portal Your Account **Contact Us** Wednesday, July 01, 2020 3:29 PM **Proceed to Clinical Information** 1 Please enter the primary CPT code for this surgery.

1 How many units? (Units for an assistant or co-surgeon should NOT be included here. Indicate the assistant / co-surgeon by requesting the appropriate modifier)
Which region of the spine will this procedure be performed?
○ Thoracic
○ Cervical
○ Lumbar

SUBMIT

Sacral

Finish Later

Did you know? You can save a certification request to finish later.

This request is for E0760 and is NOT related to a spinal condition.

CANCEL

## **Clinical Collection Process – Pathway Questions**

evicore healthcare

Home

Certification Summary Authorization Lookup Eligibility Lookup

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Resources

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Wednesday, July 01, 2020 3:31 PM

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#### **Proceed to Clinical Information**

1 Do you want to enter a second code for this surgery?



**SUBMIT** 

☐ Finish Later

#### Did you know?

You can save a certification request to finish later.

CANCEL

## **Clinical Collection Process – Pathway Questions**



Home

Certification Summary Authorization Lookup Eligibility Lookup Clinical Certification Certification Requests In Progress MSM Practitioner Perf. Summary Portal

Resources

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Wednesday, July 01, 2020 3:32 PM

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#### **Proceed to Clinical Information**

#### SPINE / LEVEL

- (Choose ALL that apply):
- C1 C2 C5 C6
- C2 C3 C6 C7
- C3 C4 C7 T1
- C4 C5 Other/Unknown
- 1 How many previous cervical fusions has your patient had?
- 0 (This is the first cervical fusion)
- 1 previous cervical fusion
- 2 or more cervical fusions
- Unknown or not sure
- Does your patient have any of the following urgent or emergent conditions:

No urgent or emergent conditions exist

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SUBMIT

## Clinical Certification - Case Summary - Medical Review

Summary of Your Request Please review the details of your request below and if everything looks correct click SUBMIT Your case has been sent to clinical review. You will be notified via fax within 2 business days if additional clinical information is needed. If you wish to speak with eviCore at anytime, please call 1-888-333-8641 Provider Name: THE RESIDENCE MADE IN COLUMN TWO IS NOT THE Contact: Provider Address: Phone Number: CORNECTS AND IN WART COURSE, MICH SOURCE Fax Number: Patient Name: MARKET MALES Patient Id: Insurance Carrier: Site Name: Site ID: Site Address: ET ORGET SANSON COMMONS AS MATERIAL Primary Diagnosis Code: Description: Other cervical disc displacement, unspecified cervical region Secondary Diagnosis Code: Description: Date of Service: CPT Code: Description: Spine Surgery Case Number: Review Date: 5/13/2020 2:36:00 PM **Expiration Date:** N/A Your case has been sent to clinical review. You will be notified via fax within 2 business days if additional clinical information is needed. If you wish to speak with eviCore at anytime, please Status: call 1-888-333-8641.

## Clinical Certification - Case Summary - Approval

**Summary of Your Request** Please review the details of your request below and if everything looks correct click SUBMIT Your case has been Approved. Provider Name: DR. BHARATH MARK! ARKARA VEETS. Contact: Provider Address: 1,200 cTH AUE N Phone Number: SARWT CLOROD, MWW 54/3019 Fax Number: Patient Id: Patient Name: Insurance Carrier: Site Name: Site ID: Site Address: Market A. Market Primary Diagnosis Code: M43.16 Description: Spondylolisthesis, lumbar region Secondary Diagnosis Code: Description: Date of Service: Not provided SPINE Spine Surgery CPT Code: Description: Authorization Number: Review Date: 5/13/2020 1:52:08 PM Expiration Date: 6/27/2020 Your case has been Approved. Status: CONTINUE PRINT CANCEL

## **Joint Surgery Requirements**

Partial Knee and Total Knee Replacement is considered medically necessary when all of the following criteria have been met:

- Function-limiting pain at short distances (e.g. walking less than ¼ mile, limiting activity to two city blocks, the equivalent to walking the length of a shopping mall) for at least 3 months duration.
- Loss of knee function which interferes with the ability to carry out age appropriate activities of daily living and/or demands of employment.

#### Radiographic or arthroscopic findings of either of the following:

- Severe unicompartmental (medial, lateral, or patellofemoral) degenerative arthritis evidenced by either Large osteophytes, marked narrowing of joint space, severe sclerosis, and definite deformity of bone contour (i.e., Kellgren-Lawrence Grade IV radiographic findings) or Exposed subchondral bone (i.e., Modified Outerbridge Classification Grade IV arthroscopy findings)
- Avascular necrosis (AVN) of the femoral condyles and/or proximal tibia.
- Intact, stable ligaments, in particular the anterior cruciate ligament
- Knee arc of motion (full extension to full flexion) greater than 90 degrees

Failure of at least 3 months of provider directed non-surgical management.

- For patients with BMI > 40, there must be failure of a least 6 months of provider directed non-surgical management
- Provider directed non-surgical management may be inappropriate. The medical record must clearly document why provider directed non-surgical management is not appropriate.

Total knee replacement is considered medically necessary for a fracture of the distal femur when conservative management or surgical fixation is not considered a reasonable option.

## **Joint Surgery Requirements**

The determination of medical necessity for the performance of shoulder surgery is always made on a case by case basis.

Shoulder arthroscopic or open surgical procedures may be considered medically necessary for individuals when surgery is being performed for fracture, tumor, infection or foreign body that has led to or will likely lead to progressive destruction.

Diagnostic Arthroscopy is considered medically necessary as a separate procedure when all of the following criteria have been met:

Function limiting pain (e.g. loss of shoulder function which interferes with the ability to carry out age appropriate activities of daily living and /or demands of employment for at least 6 months in duration.

Individual demonstrates any of the following abnormal shoulder physical examination findings as compared to the non involved side.

- Functionally limited range of motion (active or passive)
- Measurable loss in strength
- Positive Neer Impingement Test or Hawkins-Kennedy Impingement Test.
- Failure of provider directed non-surgical management for at least 3 months in duration.
- · Advanced diagnostic imaging study (e.g., MRI; CT) is inconclusive for internal derangement/pathology
- Other potential pathological conditions including, but not limited to: fracture, thoracic outlet syndrome, brachial plexus disorders, referred neck pain, and advanced glenohumeral osteoarthritis have been excluded.

Diagnostic arthroscopy is considered not medically necessary for any other indication or condition.

eviCore Musculoskeletal Guidelines for Advanced Procedures:

https://www.evicore.com/provider/clinical-guidelines-details?solution=musculoskeletal%20advanced%20procedures

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Home

Certification Summary Authorization Lookup Eligibility Lookup Clinical Certification Certification Requests In Progress MSM Practitioner Perf. Summary Portal

Resources

Manage Your Account Help / Contact Us

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Wednesday, July 01, 2020 3:47 PM

Requested Service + Diagnosis

This procedure has not been performed.

CHANGE

Musculoskeletal Management Procedures

Don't see your procedure code or type of service? Click here

Diagnosis

Primary Diagnosis Code: M19.012

Description: Primary osteoarthritis, left shoulder

Change Primary Diagnosis

Select a Secondary Diagnosis Code (Lookup by Code or Description)

Secondary diagnosis is optional for Musculoskeletal Management

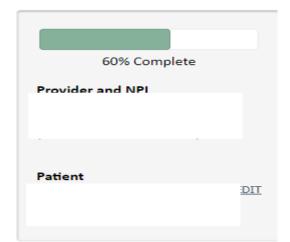
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BACK

CONTINUE

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Home

Certification Summary Authorization Lookup Eligibility Lookup

Clinical Certification Certification Requests In Progress MSM Practitioner Perf. Summary Portal

Resources

Manage Your Account Help / Contact Us

Wednesday, July 01, 2020 3:49 PM

#### Requested Service + Diagnosis

Confirm your service selection.

Procedure Date: 7/5/2020 CPT Code: JOINT

Description: JOINT SURGERY

Primary Diagnosis Code: M19.012

Primary Diagnosis: Primary osteoarthritis, left shoulder

Secondary Diagnosis Code:

Secondary Diagnosis:

Change Procedure or Primary Diagnosis

Change Secondary Diagnosis



CONTINUE

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Home Certification Summary

Wednesday, July 01, 2020 3:51 PM

Authorization Lookup Eligibility Lookup Clinical Certification Certification Requests In Progress MSM Practitioner Perf. Summary Portal

Resources

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#### **Proceed to Clinical Information**

1 Please enter the primary CPT code for this surgery.

23472

- Which side is the procedure being performed on?
- Left Right

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Home	Certification Summary	Authorization Lookup	Eligibility Lookup	Clinical Certification	Certification Requests In Progress	MSM Practitioner Perf. Summary Portal	Resources	Manage Your Account	Help / Contact Us	
	Summary	Lookup	Lookup	Ceruncation	III Flogless	ren. Summary Portai		Tour Account	Contact os	

Wednesday, July 01, 2020 3:52 PM

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#### **Proceed to Clinical Information**

- Please indicate the type of procedure to be performed:
- Standard Total Shoulder Replacement
- O Reverse Total Shoulder Replacement
- O Total Shoulder Resurfacing

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Home Certification Summary

Authorization Lookup Eligibility Lookup Clinical Certification Certification Requests In Progress MSM Practitioner Perf. Summary Portal

Resources

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Wednesday, July 01, 2020 3:55 PM

Log Off (JD

#### **Proceed to Clinical Information**

#### **Total Shoulder Replacement**

•	
<ul> <li>Has the patient had function employment) for at least three</li> <li>Yes No Unknown</li> </ul>	n-limiting pain (e.g., loss of shoulder function which interferes with the ability to carry out age appropriate activities of daily living and/or demands o (3) months in duration?
<ul><li>Has your patient failed a cou</li><li>Yes ○ No ○ Unknown</li></ul>	urse of at least three (3) months of provider-directed non-surgical management?
<ul><li>Is X-Ray or advanced diagno</li><li>Yes ○ No ○ Unknown</li></ul>	stic imaging (MRI or CT) conclusive for degenerative joint disease with marked joint space narrowing?
Please indicate if X-ray or ad	vanced imaging findings include any of the following (choose all that apply)
☐ Irregular joint surfaces	Cystic changes in the humeral head
☐ Glenoid sclerosis	Charcot shoulder arthropathy
☐ Glenoid osteophyte change	s None of the above
☐ Flattened glenoid	
Does your patient have any	of the following contraindications (choose all that apply)
☐ Paralytic disorder of the sho	oulder 🗌 One or more unstable conditions that would increase the risk of morbitity
☐ Active joint or systemic infe	ction None of the above

## Clinical Certification – Case Summary – Medical Review

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Provider Name: Provider Address:	CAL SHARROOTH RESIDENCE ASSESSED VISITIAL CONTROL OF THE PARTY OF THE	Contact: Phone Number: Fax Number:	Nation (SCC10) 49506-79805 (SC00) 1000-10000				
Patient Name: Insurance Carrier:	MATERIAL SALES	Patient Id:	ACCTS ARCTS				
Site Name: Site Address:	COSTRUCTOR SECURIOR DE ETT. CHECUTY SCHWICT DE COSTRUCTOR, FL. MITTO	Site ID:	MARK THE				
Primary Diagnosis Code: Secondary Diagnosis Code: Date of Service:	Non-provided	Description: S Description:	Spondylolisthesis, lumbar region				
CPT Code: Case Number: Review Date: Expiration Date: Status:	5/13/2020 2:36:00 PM N/A Your case has been sent to clinical review. You will be notificall 1-888-333-8641.		rmation is needed. If you wish to speak with eviCore at anytime, please				

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## **Interventional Pain Requirements**

- Interventional Pain procedures require a separate pre-service authorization request for each date of service. The patients response to prior interventional pain injections will determine if a subsequent injection is appropriate. \*\*\*Including the response to the prior interventional pain injection in the office notes will help avoid processing delays.
- For an epidural injection, a patient must have a radiculopathy or radicular pattern confirmed on imaging or EMG/NCS. For a facet procedure,
  loading of the joint in extension and lateral rotation is needed. For sacroiliac joint injection, a patient must have 3 or 5 positive stress maneuvers
  of the sacroiliac joint.
- An epidural injection and facet joint injection in the same region is not allowed, except when there is a facet joint cyst compressing the exiting nerve root.
- No more than 1 level interlaminar epidural, 1 nerve root selective nerve root block, 2 level therapeutic transforaminal epidural, 3 level facet/medial branch nerve blocks are indicated in a single session.
- 6 weeks of conservative care is need prior to an epidural steroid injection. 4 weeks of conservative care is needed prior to facet/medial branch nerve blocks and sacroiliac joint injections.
- For cervical and thoracic epidural injections, advanced imaging must be performed within the last 12 months.
- Fluoroscopic or CT scan image guidance is required for all interventional pain injections.
- The limit of diagnostic facet/medial branch nerve blocks is 2 prior to possible radiofrequency ablation. The limit of epidural steroid injections is 3 per episode and 4 per 12 month period.

## Interventional Pain Requirements continued

Epidural injections require a 2 week outcome prior to preauthorization of a subsequent epidural. Radiofrequency ablation of the medial branch nerves from C2 – 3 to L5 – S1 require a 6 week interval.

An epidural steroid injection must have a least 2 of the following:

50% or greater relief of radicular pain.

Increased level of function/physical activity.

And or decreased use of medication and/or additional medical services such as Physical Therapy/Chiropractic care.

A diagnostic facet/medial branch nerve block must have at least 80% relief from the anesthetic. 2 facet/medial branch nerve blocks with a least 80% relief are needed for radiofrequency ablation.

A therapeutic sacroiliac joint injection following a diagnostic joint injection must have >75% pain relief.

A repeat therapeutic sacroiliac joint injection must have >75% pain relief and either an increase in level function or reduction in use of pain medication and/or medical services such as PT/Chiropractic care.

evicore healthcare Certification Authorization Eligibility **Certification Requests** MSM Practitioner Clinical Manage Help / Home Resources Contact Us **Summary** Lookup Lookup In Progress Perf. Summary Portal **Your Account** Certification Wednesday, July 01, 2020 4:05 PM Requested Service + Diagnosis



BACK CONTINUE

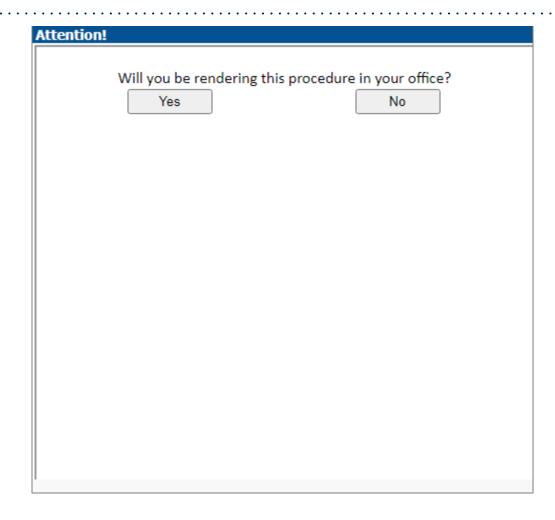
Change Primary Diagnosis

Click here for help

Select a Secondary Diagnosis Code (Lookup by Code or Description)

LOOKUP

Secondary diagnosis is optional for Musculoskeletal Management



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Home

Certification Summary Authorization Lookup Eligibility Lookup Clinical Certification Certification Requests In Progress MSM Practitioner Perf. Summary Portal

Resources

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Wednesday, July 01, 2020 4:07 PM

Log Off (JDMA:

#### Requested Service + Diagnosis

Confirm your service selection.

Procedure Date: 7/5/2020 CPT Code: 62323

**Description:** Injection with guidance L/S

Primary Diagnosis Code: M54.5

Primary Diagnosis: Low back pain

Secondary Diagnosis Code:

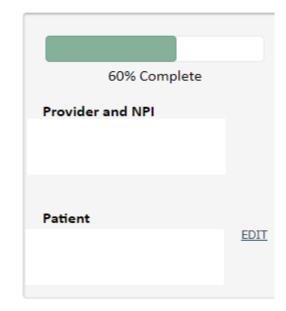
Secondary Diagnosis:

<u>Change Procedure or Primary Diagnosis</u> <u>Change Secondary Diagnosis</u>



CONTINUE

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Home

Certification Summary Authorization Lookup Eligibility Lookup Clinical Certification Certification Requests In Progress MSM Practitioner Perf. Summary Portal

Resources

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Wednesday, July 01, 2020 4:16 PM

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#### **Proceed to Clinical Information**

- 1 Please indicate the type of procedure to be performed:
- O An epidural steroid injection
- O A trial for an implanted pump
- O An epidural injection/catheter for obstetrical or surgical anesthesia
- O An epidural steroid injection/catheter for perioperative pain management
- An epidural steroid injection to treat post-herpetic neuralgia



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Home

Certification Summary Authorization Lookup Eligibility Lookup

oility Clinical up Certification

Certification Requests In Progress MSM Practitioner Perf. Summary Portal

Resources

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Wednesday, July 01, 2020 4:17 PM

#### **Proceed to Clinical Information**

#### **Lumbar Epidural Injection**

	<ul><li>Please indicate the ty</li></ul>	pe of injectate(s	) that will be used	(choose all that apply)
--	--	-------------------	---------------------	-------------------------

Anesthetic with or without contrast agent



✓ Corticosteroid with or without contrast agent

Other injectate(s)

 $\hfill \square$  Biologics (e.g., platelet rich plasma, stem cells, amniotic fluid)  $\hfill \square$  Unknown

1 How many levels will this procedure be performed at?



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Home

Certification Summary

Authorization Lookup

Eligibility Lookup

Clinical Certification **Certification Requests** In Progress

MSM Practitioner Perf. Summary Portal

Resources

Manage **Your Account** 

Help / **Contact Us** 

Wednesday, July 01, 2020 4:20 PM

#### **Proceed to Clinical Information**

1 How many epidural steroid injections of ALL types have been performed in this region for this episode of pain in the last 6 months? (Please include transforaminal AND interlaminar injections) 0 (This is the first injection of this type at this level) >

1 How many epidural steroid injections of ALL types have been performed in this region in the last 12 months? (Please include transforaminal AND interlaminar injections)



☐ Finish Later

Did you know? You can save a certification

request to finish later.

CANCEL

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# **Clinical Details**

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Home

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Resources

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Wednesday, July 01, 2020 4:21 PM

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#### **Proceed to Clinical Information**

- Opes physical exam/patient history indicate any of the following: (Choose all that apply)
- ✓ Pain and/or abnormal sensation (numbness, tingling, burning, etc.) that radiates into the arm or leg
- Symptomatic spinal stenosis
- Positive straight leg raise/crossed leg raise test (for lumbar procedures) or Spurling's maneuver (for cervical procedures)
- Loss of strength

- Change in sensation to light touch, pressure, pin prick or temperature
- ☐ Decreased, absent or asymmetric reflex(es)
- Positive electrodiagnostic study (EMG/NCV) for nerve root compression
- ☐ None of the above or unknown
- 1 Please indicate the documented number of weeks of conservative care prior to this request: (e.g. number of weeks of physical therapy / chiropractic care, exercise, NSAIDs, and or appropriate medication)

6 or more

- Will your patient be participating in an active rehabilitation or therapeutic exercise program following this injection?
- Yes No Unknown

PROCESSING...

# Clinical Certification – Case Summary – Medical Review

Summary of Your Request Please review the details of your request below and if everything looks correct click SUBMIT Your case has been sent to clinical review. You will be notified via fax within 2 business days if additional clinical information is needed. If you wish to speak with eviCore at anytime, please call 1-888-333-8641. Provider Name: THE RESIDENCE AND ADDRESS OF THE Contact: Provider Address: Phone Number: MARK CORD, MARKSON Fax Number: Patient Name: Patient Id: Insurance Carrier: Site Name: Site ID: Site Address: \_\_\_\_ COMMENTS IN SECTION Primary Diagnosis Code: Description: Radiculopathy, lumbar region Secondary Diagnosis Code: Description: Date of Service: CPT Code: Description: Injection with guidance L/S Case Number: Review Date: 5/13/2020 2:36:00 PM Expiration Date: N/A Your case has been sent to clinical review. You will be notified via fax within 2 business days if additional clinical information is needed. If you wish to speak with eviCore at anytime, please Status: call 1-888-333-8641.

# Clinical Certification - Case Summary - Approval

**Summary of Your Request** Please review the details of your request below and if everything looks correct click SUBMIT Your case has been Approved. Provider Name: Contact: DR. BHARATH MANU AKKARA VEETS. Provider Address: Phone Number: 1,200 GTH AVE N SAINT CLOUD, MN 56303 Fax Number: Patient Name: Patient Id: Insurance Carrier: Site Name: Site ID: Site Address: \_\_\_\_ Primary Diagnosis Code: Description: M54.16 Radiculopathy, lumbar region Secondary Diagnosis Code: Description: Date of Service: Not provided 62323 Injection with guidance L/S CPT Code: Description: Authorization Number: Review Date: 5/13/2020 1:52:08 PM **Expiration Date:** 6/27/2020 Your case has been Approved. Status:

# **Additional Provider Portal Features**

# **Portal Features**

#### **Certification Certification & Summary**

- You can begin an authorization request
- Allows you to track recently submitted cases

#### **Authorization Lookup**

- You can look-up authorization status on the portal and print any correspondence
- Search by member information OR by authorization number with ordering NPI
- Review post-decision options, submit appeal and schedule a peer-to-peer

#### **Eligibility Lookup**

Confirm if member requires prior authorization

#### **eNotification Alerts**

You can opt in to case status email alerts



# **Duplication Feature**

#### Success

Thank you for submitting a request for clinical certification. Would you like to:

- · Return to the main menu
- · Start a new request
- · Resume an in-progress request

You can also start a new request using some of the same information.

Start a new request using the same:

- O Program (Radiation Therapy Management Program)
- O Provider (
- O Program and Provider (Radiation Therapy Management Program and
- $\bigcirc$  Program and Health Plan (Radiation Therapy Management Program and CIGNA)

GO

- Duplicate feature allows you to start a new request using same information
- Eliminates entering duplicate information
- Time saver!

# **Provider Resources**

### **Dedicated eviCore Teams**

#### **Call Center**

- Phone: (888) 444.9261
- Representatives available 7 a.m. to 7 p.m. (local time)

#### **Web Support**

- Live chat
- Email: <u>portal.support@evicore.com</u>
- Phone: (800) 646-0418 (Option #2)

### **Client & Provider Operations Team**

- Email: <a href="mailto:clientservices@eviCore.com">clientservices@eviCore.com</a>
- Eligibility issues (member or provider not found in system)
- Transactional authorization related issues requiring research

#### **Provider Engagement**

- Kellie Thompson AZ, CO, HI, NM, TX, UT
  - Kellie.Thompson@evicore.com
  - 800.918.8924 x27658
- Regional team that works directly with the provider community

# **Provider Resource Website**

## **Provider Resource Pages**

eviCore's Provider Experience team maintains provider resource pages that contain client- and solution-specific educational materials to assist providers and their staff on a daily basis. The provider resource page will include, but is not limited to, the following educational materials:

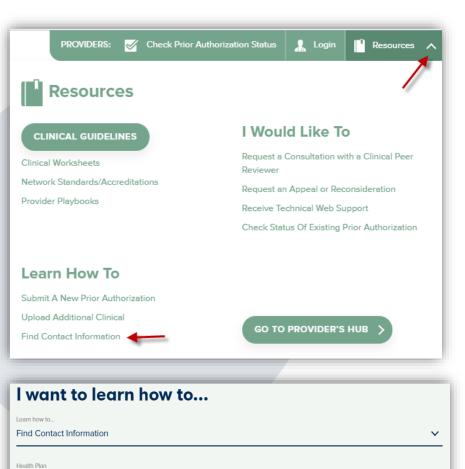
- Frequently Asked Questions
- Quick Reference Guides
- Provider Training
- CPT code list

To access these helpful resources, please visit

https://www.evicore.com/resources/healthplan/bannerhealth

**Banner Health Network Provider Services: 888.444.9261** 





Select a Health Plan...\*

Select a Solution...\*

# Provider Resources

#### Prior Authorization Call Center – 888.444.9261

Call center hours are 7am – 7pm Monday-Friday local time

#### Web-Based Services and Online Resources

- Important tools, health plan-specific contact information, and resources can be found at www.evicore.com
- Select the Resources to view Clinical Guidelines, Online Forms, and more.

## **Provider Resource Page**

https://www.evicore.com/resources/healthplan/bannerhealth

# **Web Support**

- The quickest, most efficient way to request prior authorization is through our provider portal. Our dedicated Web Support team can assist providers in navigating the portal and addressing any web-related issues during the online submission process.
- To speak with a Web Specialist, call (800) 646-0418 (Option #2) or email <u>portal.support@evicore.com</u>

# eviCore Provider Support Teams

#### **Client and Provider Services**

Dedicated team to address provider-related requests and concerns including:

- Questions regarding Accuracy Assessment, Accreditation, and/or Credentialing
- Requests for an authorization to be resent to the health plan
- Consumer Engagement Inquiries
- Eligibility issues (member, rendering facility, and/or ordering physician)
- Issues experienced during case creation
- Reports of system issues

#### How to Contact our Client and Provider Services team

**Email:** ClientServices@evicore.com For prompt service, please have all pertinent information available. When emailing, make sure to include the health plan in the subject line with a description of the issue, with member/provider/case details when applicable.

# **Provider Engagement team**

You can find a list of Regional Provider Engagement Managers at <u>www.eviCore.com</u> → Provider's Hub → Training Resources



# **Provider Newsletter**

# **Stay Updated With Our Free Provider Newsletter**

eviCore's provider newsletter is sent out to the provider community with important updates and tips. If you are interested in staying current, feel free to subscribe:

- Go to eviCore.com
- Scroll down and add a valid email to subscribe
- You will begin receiving email provider newsletters with updates



# **Provider Resource Review Forums**

The eviCore website contains multiple tools and resources to assist providers and their staff during the prior authorization process.

We invite you to attend a Provider Resource Review Forum, to navigate <a href="https://www.eviCore.com">www.eviCore.com</a> and understand all the resources available on the Provider's Hub. Learn how to access:

- eviCore's evidence-based clinical guidelines
- Clinical worksheets
- Check-status function of existing prior authorization
- Search for contact information
- Podcasts & Insights
- Training resources



#### How to register for a Provider Resource Review Forum?

You can find a list of scheduled **Provider Resource Review Forums** on <u>www.eviCore.com</u> → Provider's Hub → Scroll down to eviCore Provider Orientation Session Registrations → Upcoming

# Thank You!



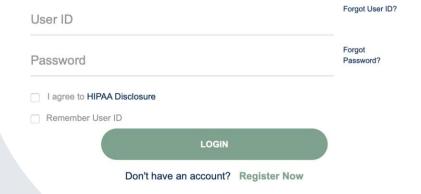
# Appendix

# **Provider Portal Overview**



# **Provider's Hub**

# **Portal Login**

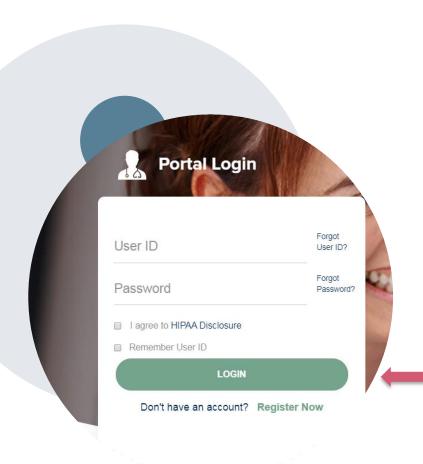


# **Portal Compatibility**

The eviCore.com website is compatible with the following web browsers:

- Google Chrome
- Mozilla Firefox
- Internet Explorer 9, 10, and 11

You may need to disable pop-up blockers to access the site. For information on how to disable pop-up blockers for any of these web browsers, please refer to our <u>Disabling Pop-Up Blockers guide</u>.



# eviCore healthcare Website

Visit www.evicore.com

### Already a user?

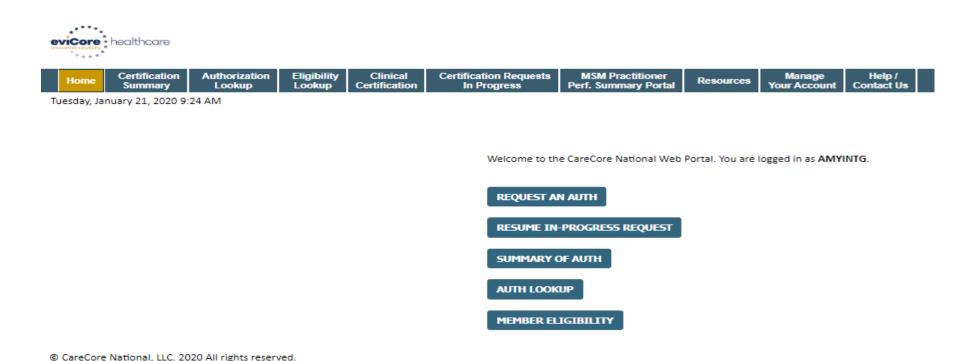
If you already have access to eviCore's online portal, simply log-in with your User ID and Password and begin submitting requests in real-time!

#### Don't have an account?

Click "Register Now" and provide the necessary information to receive access today!

# **Welcome Screen**

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- Providers will need to be added to your account prior to case submission. Click the "Manage Account" tab to add provider information.
- <u>Note</u>: You can access the MedSolutions Portal at any time without having to provide additional log-in information. Click the MedSolutions Portal button on the top right corner to seamlessly toggle back and forth between the two portals.

# **Adding Providers**



Home

Certification Summary Authorization Lookup Eligibility Lookup Clinical Certification

**CHANGE PASSWORD** 

Certification Requests In Progress

**EDIT ACCOUNT** 

MSM Practitioner Perf. Summary Portal

Resources

Manage Your Account Help / Contact Us

Tuesday, January 21, 2020 9:26 AM

#### Manage Your Account

Office Name: test

Address: 730 Cool Springs Blvd

Franklin, TN 37067

Primary Contact: Amy Oliphantt

Email Address: amy.oliphant@evicore.com

#### ADD PROVIDER

Click Column Headings to Sort

No providers on file

#### CANCEL

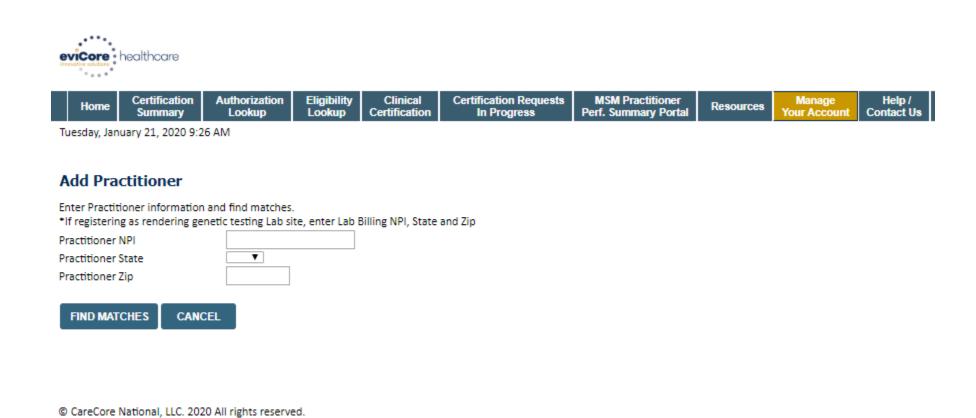
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Click the "Add Provider" button.

# **Adding Providers**

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Enter the Provider's NPI, State, and Zip Code to search for the provider record to add to your account. You are able to add multiple Providers to your account.

# **Adding Providers**





Tuesday, January 21, 2020 9:29 AM

#### **Add Practitioner**

This following practitioner record(s) were found to match the requested NPI. Is this the practitioner you would like to register?

Practitioner Name	NPI	Address	City	State	Zip	Phone	Fax	
Last. First	12312312	1 MD Address	Franklin	TN	37067	(999)999-9999	(999)999-9999	

ADD THIS PRACTITIONER CANCEL

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Select the matching record based upon your search criteria

# **Manage Your Account**



Home Certification Summary Lookup Eligibility Clinical Certification Requests MSM Practitioner Perf. Summary Portal Resources Your Account Contact Us

Tuesday, January 21, 2020 9:38 AM

#### Add Practitioner

Thank you for registering on the CareCore National website. If you wish to add an additional practitioner, click the "Add Another Practitioner" button. If you are finished, click the "Continue" button to complete the registration process.

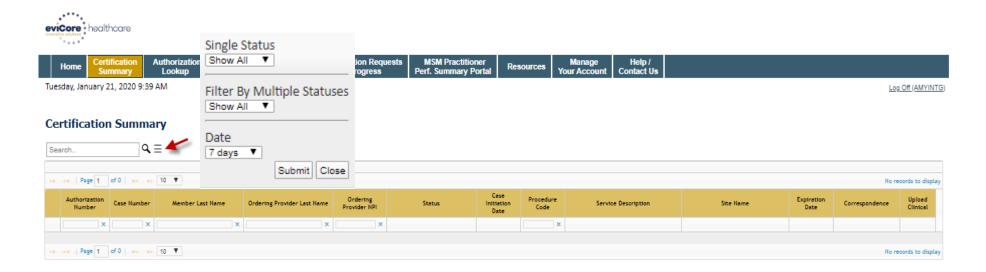
ADD ANOTHER PRACTITIONER

CONTINUE

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- Once you have selected a practitioner, your registration will be completed.
   You can then access the "Manage Your Account" tab to make any necessary updates or changes.
- You can also click "Add Another Practitioner" to add another provider to your account.

# **Certification Summary**



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- CareCore National Portal now includes a Certification Summary tab, to better track your recently submitted cases.
- The work list can also be filtered as seen above.

# **Initiating A Case**



Home

Certification Summary Authorization Lookup Eligibility Lookup Clinical Certification Certification Requests In Progress MSM Practitioner Perf. Summary Portal

Resources

Manage Your Account Help / Contact Us

Tuesday, January 21, 2020 9:41 AM

Welcome to the CareCore National Web Portal. You are logged in as AMYINTG.

REQUEST AN AUTH

RESUME IN-PROGRESS REQUEST

**SUMMARY OF AUTH** 

**AUTH LOOKUP** 

MEMBER ELIGIBILITY

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Choose "request an auth" to begin a new case request.

# **Select Program**

......



Home

Certification Summary Authorization Lookup Eligibility Lookup Clinical Certification Certification Requests In Progress MSM Practitioner Perf. Summary Portal

Resources

Manage Your Account Help / Contact Us

Monday, June 22, 2020 3:28 PM

#### **Request an Authorization**

To begin, please select a program below:

- Durable Medical Equipment(DME)
- Gastroenterology
- Lab Management Program
- Medical Oncology Pathways
- Musculoskeletal Management
- Radiation Therapy Management Program (RTMP)
- Radiology and Cardiology
- Sleep Management
- Specialty Drugs

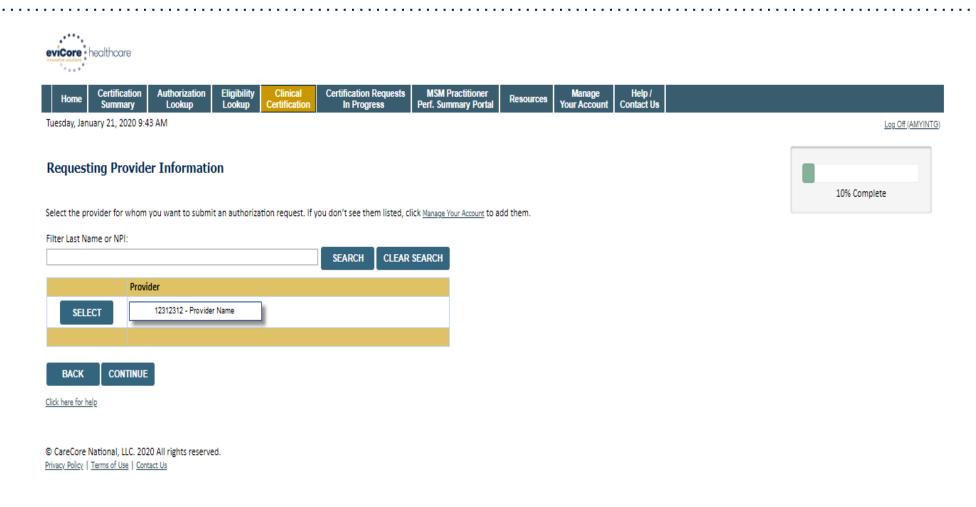


Click here for help

Select the **Program** for your certification.

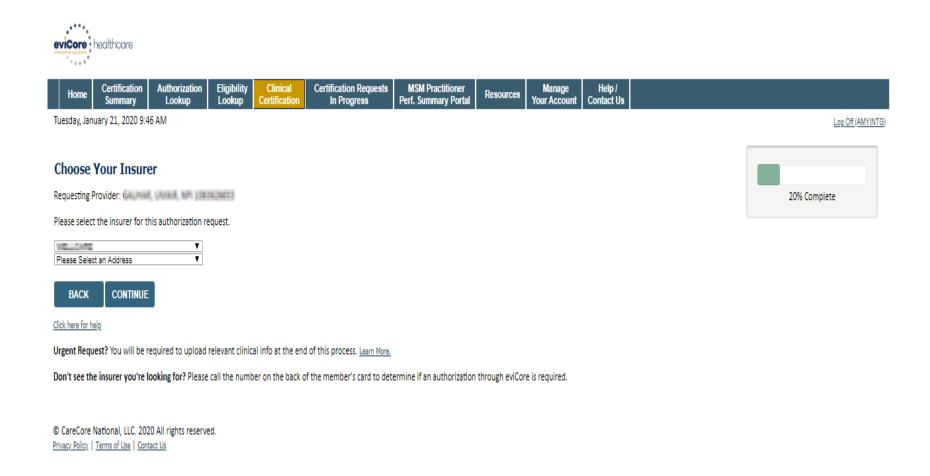
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# **Select Provider**



Select the **Practitioner/Group** for whom you want to build a case.

# **Select Health Plan**



Choose the appropriate Health Plan for the case request. If the health plan does not populate, please contact the plan at the number found on the member's identification card. Once the plan is chosen, please select the provider address in the next drop down box.

# **Contact Information**



**Authorization** Certification Eligibility Clinical **Certification Requests MSM Practitioner** Manage Your Account **MedSolutions** Help / Resources Lookup Certification Perf. Summary Portal Contact Us Summary In Progress Portal Lookup

Monday, October 18, 2021 4:12 PM

Log Off (AMYNLIBBY2)

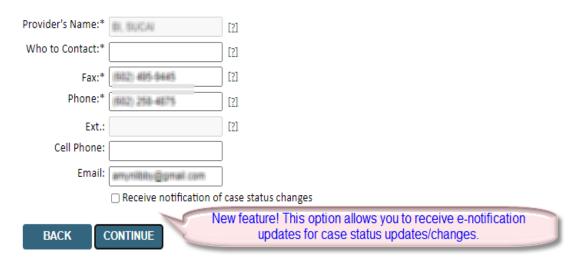
30% Complete

Provider and NPI

BI, SUCAI 1659363794

(ACTIVA)

#### Add Your Contact Info

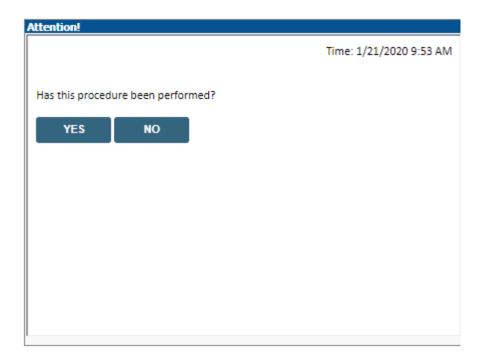


Click here for help

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# **Member/Procedure Information**



Verify if the procedure has already been performed.

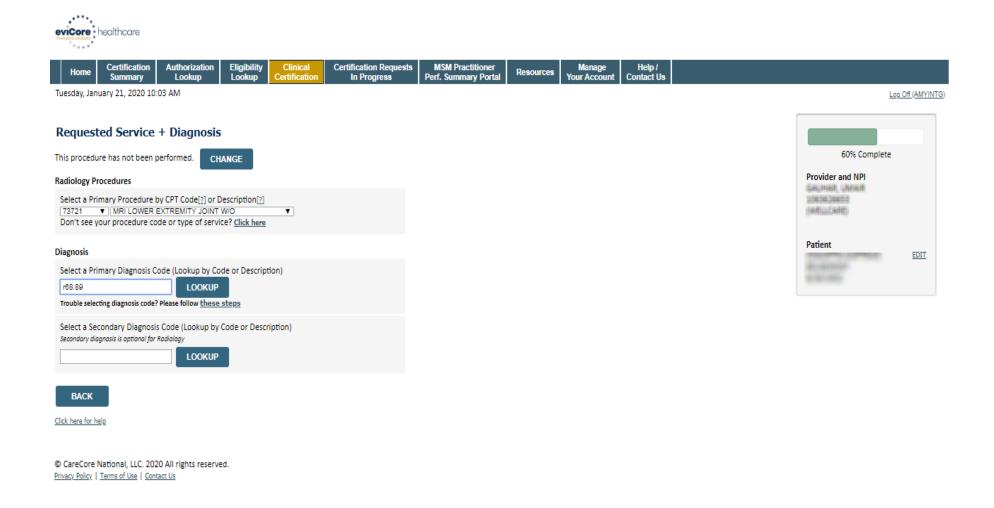
# **Member Information**

eviCore healthcare												
Home Certification Summary	Authorization Lookup	Eligibility Lookup	Clinical Certification	Certification Requests In Progress	MSM Practitioner Perf. Summary Portal	Resources	Manage Your Account	Help / Contact Us				
Tuesday, January 21, 2020 9:53	AM	,										Log Off (AMYII
Patient Eligibility Loc	okup											
Patient ID:*											40% Comple	ete
Date Of Birth:*	MM/DD/Y	YYY									Provider and NPI	
Patient Last Name Only:*		[?]									GRUMET, UNNER UDEDEDESS	
ELIGIBILITY LOOKUP											(MELLICARE)	
BACK												
Click here for help												
Search Results												
	Patient ID	)	Member	Code	Name		DOB		Gender	Address		
SELECT	SELECT BEGINNER				VINITEMA CONCETTA	6 (29 (28)	6 20 1002	W	DEC LANTER TO			
									THE REAL PROPERTY.	Shiritika, F. 33540		
2401												
BACK												
lick here for help												

Enter the member information including the Patient ID number, date of birth, and patient's last name. Click "Eligibility Lookup."

Confirm your patient's information and click select to continue.

# **Requested Procedure & Diagnosis**



# **Verify Service Selection**



Home Certification Summary Lookup Colonical Certification In Progress Perf. Summary Portal Resources Manage Your Account Contact Us

Tuesday, January 21, 2020 10:07 AM

#### Requested Service + Diagnosis

Confirm your service selection.

Procedure Date: TBD CPT Code: 73721

Description: MRI LOWER EXTREMITY JOINT W/O

Primary Diagnosis Code: R68.89

Primary Diagnosis: Other general symptoms and signs

Secondary Diagnosis Code: Secondary Diagnosis: Change Procedure or Primary Diagnosis Change Secondary Diagnosis

BACK CONTINUE

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60% Complete

Provider and NPI

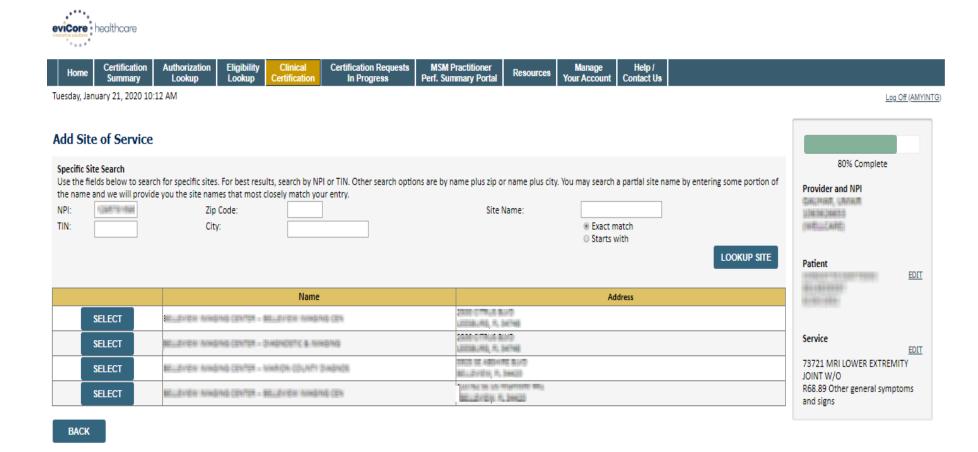
Patient

EDIT

Log Off (AMYINTG)

Click continue to confirm your selection.

# **Site Selection**

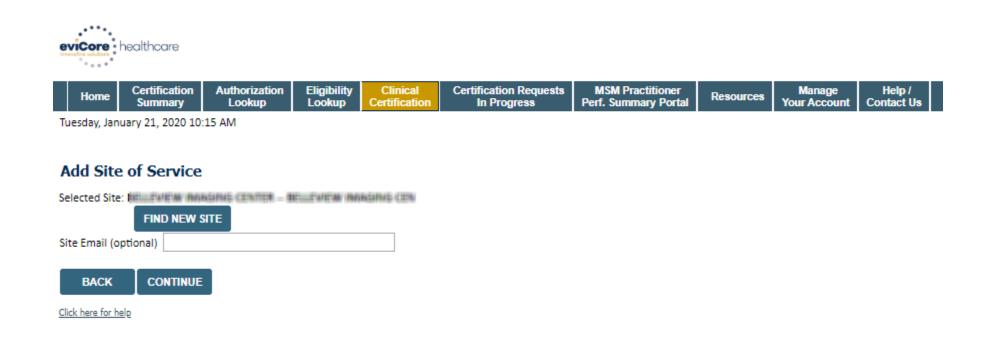


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Click here for help

Select the specific site where the testing/treatment will be performed.

# **Site Selection**



This page allows you to enter an email address for a facility representative.

# **Clinical Certification**



Home

Certification Summary Authorization Lookup Eligibility Clinical Lookup Certification Certification Requests In Progress MSM Practitioner Perf. Summary Portal

Resources

Manage Your Account Help / Contact Us

Tuesday, January 21, 2020 10:17 AM

#### Proceed to Clinical Information

You are about to enter the clinical information collection phase of the authorization process.

Once you have clicked "Continue," you will not be able to edit the Provider, Patient, or Service information entered in the previous steps. Please be sure that all this data has been entered correctly before continuing.

In order to ensure prompt attention to your on-line request, be sure to click SUBMIT CASE before exiting the system. This final step in the on-line process is required even if you will be submitting additional information at a later time. Failure to formally submit your request by clicking the SUBMIT CASE button will cause the case record to expire with no additional correspondence from eviCore.

BACK

CONTINUE

Click here for help

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- Verify all information entered and make any needed changes prior to moving into the clinical collection phase of the prior authorization process.
- You will not have the opportunity to make changes after that point.

### **Submitting Urgent Cases**

Select an Urgency Indicator and Upload your patient's relevant medical records that support your request.

No, if the case is standard select Yes.

# Proceed to Clinical Information Is this case Routine/Standard?

NO

.

YES

You can upload up to **FIVE documents** in .doc, .docx, or .pdf format. Your case will only be considered Urgent if there is a successful upload.

### **Submitting Urgent Cases- Upload Required**

#### **Clinical Certification**

Clinical Upload				
Cililical Optobal				
Please upload any additional clinical information that justifies the medical necessity of this request.				
Browse for file to upload (max size 5MB, allowable extensions .DOC,.DOCX,.PDF):				
Choose File No file chosen				
Choose File No file chosen				
Choose File No file chosen				
Choose File No file chosen				
Choose File No file chosen				
UPLOAD SKIP UPLOAD				

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If additional information is required, you will have the option to either free hand text in the additional information box, or you can mark Yes to additional info and click submit to bring you to the upload documentation page.

Providing clinical information via the web is the quickest, most efficient method.



Home Cert

Certification Summary Authorization Lookup Eligibility Lookup

Clinical Certification Certification Requests In Progress MSM Practitioner Perf. Summary Portal

Resources

Manage Your Account Help / Contact Us

Tuesday, January 21, 2020 10:18 AM

#### Proceed to Clinical Information

Will there be any additional procedures needing prior authorization for the same patient, date of service, and site of service?

○ Yes ○ No

SUBMIT

Click here for help

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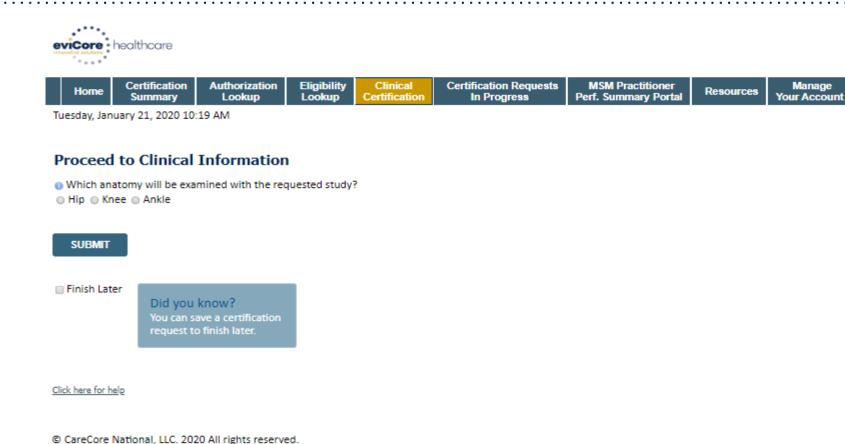
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Clinical Certification questions may populate based upon the information provided.

Please answer each clinical question, as it applies to your patient.



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- Please answer each clinical question, as it applies to your patient.
- You can click the "Finish Later" button to save your progress.

Help /

Contact Us



Home

Certification Summary Authorization Lookup Clinical Certification

Eligibility

Lookup

Certification Requests In Progress MSM Practitioner Perf. Summary Portal

Resources

Manage Your Account Help / Contact Us

Tuesday, January 21, 2020 10:20 AM

#### Proceed to Clinical Information

- Which side will be examined with the requested study?
- Left Right

SUBMIT

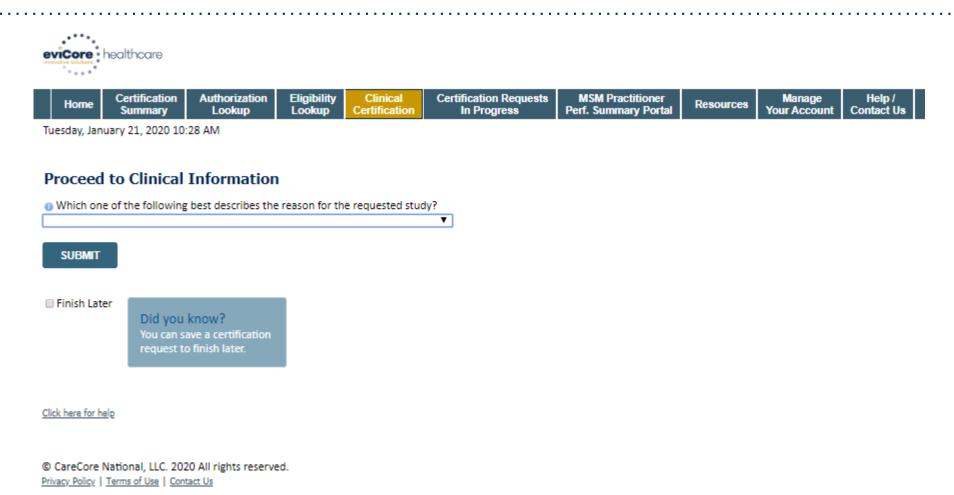
Finish Later

Did you know? You can save a certification request to finish later.

Click here for help

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- Please answer each clinical question, as it applies to your patient.
- You can click the "Finish Later" button to save your progress.



- Please answer each clinical question, as it applies to your patient.
- You can click the "Finish Later" button to save your progress.



Home Certification Summary

Authorization Lookup Eligibility Clinical Lookup Certification

nical Certification Requests fication In Progress MSM Practitioner Perf. Summary Portal

Resources

Manage Your Account Help / Contact Us

Tuesday, January 21, 2020 10:30 AM

#### Proceed to Clinical Information

- a Are you ready to upload the patient medical record now?
- No, I will upload at a later time
- Yes, I am ready to upload the record

SUBMIT

Finish Later

Did you know? You can save a certification request to finish later.

Click here for help

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If additional information is required, you will have the option upload additional clinical for review.

Providing clinical information via the web is the quickest, most efficient method.

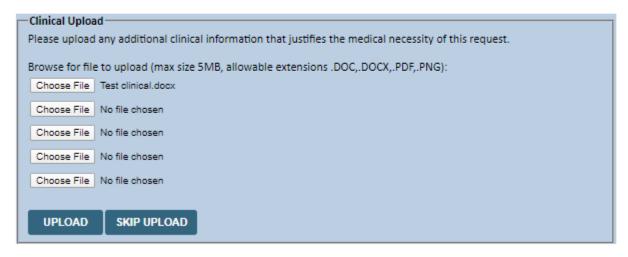




Certification Authorization Eligibility Clinical Certification Requests MSM Practitioner Help / Resources Summary Lookup Lookup Certification In Progress Perf. Summary Portal Your Account Contact Us

Tuesday, January 21, 2020 10:31 AM

#### **Proceed to Clinical Information**



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If additional information is required, you will have the option upload additional clinical for review.

Providing clinical information via the web is the quickest, most efficient method.



Home Certification Summary

Authorization Lookup Eligibility Clinical Lookup Certification Certification Requests In Progress MSM Practitioner Perf. Summary Portal

Resources

Manage Your Account Help / Contact Us

Tuesday, January 21, 2020 10:33 AM

#### **Proceed to Clinical Information**

I acknowledge that the clinical information submitted to support this authorization request is accurate and specific to this member, and that all information has been provided. I have no further information to provide at this time.

SUBMIT CASE

Click here for help

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Acknowledge the Clinical Certification statements, and hit "Submit Case."

### **Medical Review**



Authorization Certification Requests **MSM Practitioner** Help / Resources Lookup Lookup In Progress Perf. Summary Portal Your Accoun Contact Us Log Off (AMYINTG)

Tuesday, January 21, 2020 10:34 AM

#### Summary of Your Request

Please review the details of your request below and if everything looks correct click SUBMIT

Your case has been sent to clinical review. You will be notified via fax within 2 business days if additional clinical information is needed. If you wish to speak with CareCore at anytime, please call 1-888-333-8641. Provider Name: DR. UNVIRE GRUNNER Contact: test HES E CHESTIMUT ST (999) 999-9999 Provider Address: Phone Number: LOUISMAN WWW. BEDSEC Fax Number: (999) 999-9999 GREAT STATE FAIR \*\*\*\*\*\*\* Patient Name: Patient Id: Insurance Carrier: .... Site Name: BLUE SEA GRANT SERVICE SERVICES SERVICES SERVICES SERVICES Site ID: Site Address: ARREST NO. 1 - BATE Primary Diagnosis Code: R68.89 Description: Other general symptoms and signs Secondary Diagnosis Code: Description: Date of Service: Not provided 73721 MRI LOWER EXTREMITY JOINT W/O CPT Code: Description: Case Number: Review Date: 1/21/2020 10:18:05 AM Expiration Date: Status: Your case has been sent to clinical review. You will be notified via fax within 2 business days if additional clinical information is needed. If you wish to speak with CareCore at anytime, please call 1-888-333-8641

CANCEL Click here for help

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PRINT

CONTINUE

Once the clinical pathway questions are completed and the case has not meet clinical review. The status will reflect pending and at the top "Your case has been sent to Medical Review".

### **Approval**

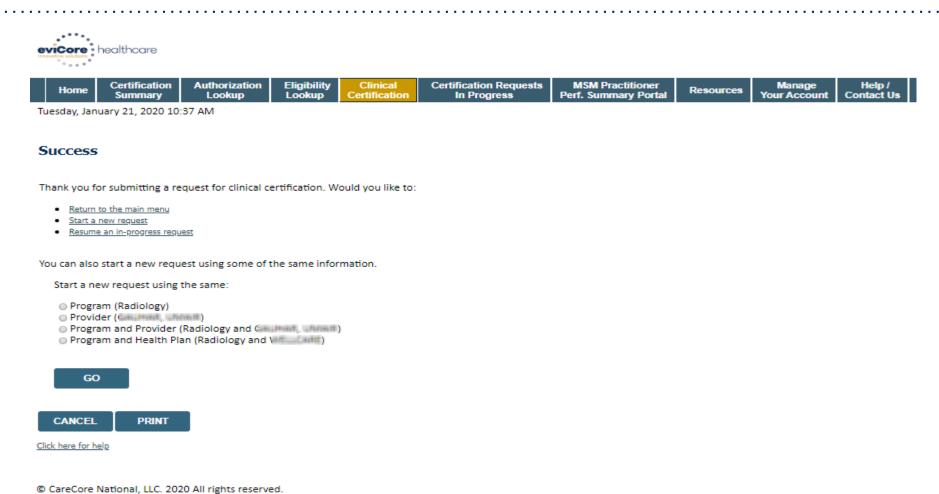
#### **Clinical Certification**

Your case has been	Approved.		
Provider Name:		Contact:	
Provider Address:		Phone	
		Number:	
		Fax Number:	
Patient Name:		Patient Id:	
Insurance Carrier:			
Site Name:		Site ID:	
Site Address:			
Primary Diagnosis	M25.562	Description:	Pain in left knee
		Developing:	
Secondary Diagnosis Code:		Description:	
Date of Service:	Not provided		
CPT Code:	73721	Description:	MRI LOWER EXTREMITY JOINT W/O
Authorization Number:			
Review Date:	2:12:39 PM		
review Date.			
Expiration Date:			

Once the clinical pathway questions are completed and if the answers have met the clinical criteria, an approval will be issued.

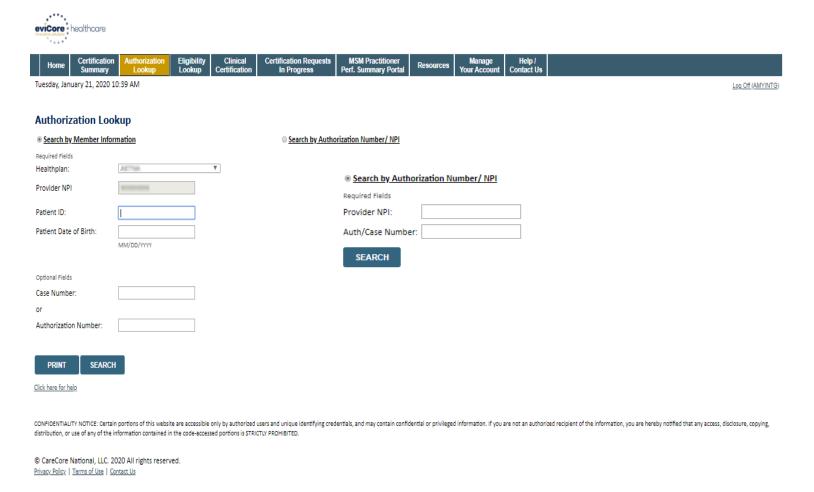
Print the screen and store in the patient's file.

### **Building Additional Cases**



Once a case has been submitted for clinical certification, you can return to the Main Menu, resume an in-progress request, or start a new request. You can indicate if any of the previous case information will be needed for the new request.

### **Authorization look up**



- Select Search by Authorization Number/NPI. Enter the provider's NPI and authorization or case number. Select Search.
- You can also search for an authorization by Member Information, and enter the health plan, Provider NPI, patient's ID number, and patient's date of birth.

### **Authorization Status**



Authorization Lookup

Eligibility Clinical Lookup Certification

Certification Requests In Progress

MSM Practitioner Perf. Summary Portal

Resources

Manage Contact Us Your Account

Med Solutions Portal

Tuesday, January 21, 2020 10:43 AM

#### **Authorization Lookup**

Authorization Number: 1136696313

Case Number:

Health Plan Auth Number: Status:

Approved

Approval Date: 1/21/2020 12:00:00 AM

71250 Service Code:

CT THORAX W/O CONTRAST Service Description:

Site Name:

DE...EVEW MINGING CENTER 3/6/2020

Expiration Date: Date Last Updated:

1/21/2020 8:21:28 AM

Correspondence:

**UPLOADS & FAXES** 

#### Procedures

Procedure		Description	Qty Requested	Qty Approved	Modifier(s)
71250	CHANGE SERVICE CODE	Computed tomography (CT) (a special kind of picture) of your chest without contrast (dye)	1	1	

PRINT

Click here for help

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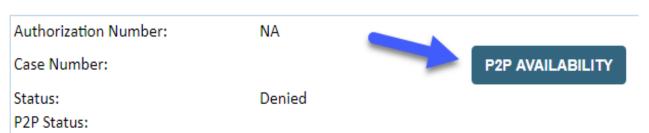
The authorization will then be accessible to review. To print authorization correspondence, select Uploads & Faxes.

# **Online P2P Scheduling Tool**

## How to schedule a Peer to Peer Request

- Log into your account at <u>www.evicore.com</u>
- Perform Authorization Lookup to determine the status of your request.
- Click on the "P2P Availability" button to determine if your case is eligible for a Peer to Peer conversation:
- If your case is eligible for a Peer to Peer conversation, a link will display allowing you to proceed to scheduling without any additional messaging.

### **Authorization Lookup**



P2P AVAILABILITY Request Peer to Peer Consultation

### How to schedule a Peer to Peer Request

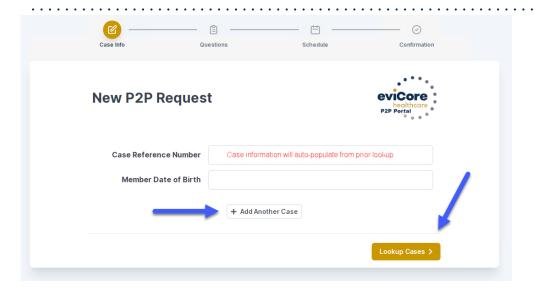
.....

Pay attention to any messaging that displays. In some instances, a Peer to Peer conversation is allowed, but the case decision cannot be changed. When this happens, you can still request a Consultative Only Peer to Peer. You may also click on the "All Post Decision Options" button to learn what other action may be taken.



Once the "Request Peer to Peer Consultation" link is selected, you will be transferred to our scheduling software via a new browser window.

# How to Schedule a Peer to Peer Request

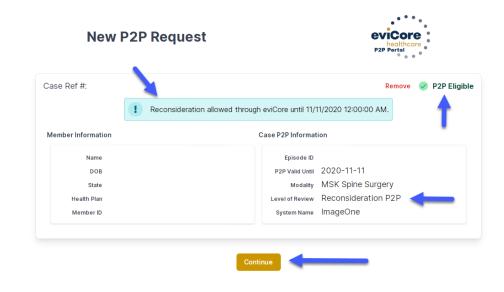


Upon first login, you will be asked to confirm your default time zone.

You will be presented with the Case Number and Member Date of Birth (DOB) for the case you just looked up.

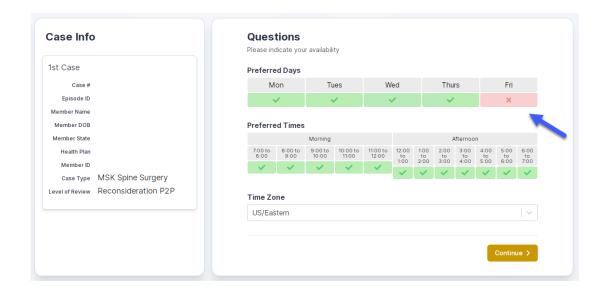
You can add another case for the same Peer to Peer appointment request by selecting "Add Another Case"

You will receive a confirmation screen with member and case information, including the Level of Review for the case in question. Click Continue to proceed.



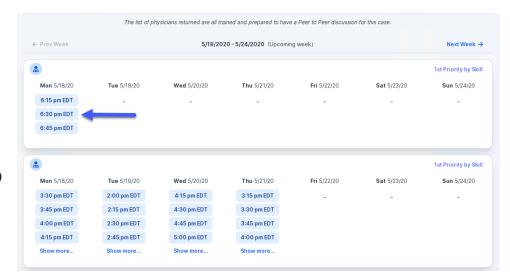
To proceed, select "Lookup Cases"

# How to Schedule a Peer to Peer Request



You will be prompted to identify your preferred Days and Times for a Peer to Peer conversation. All opportunities will automatically present. Click on any green check mark to deselect the option and then click Continue.

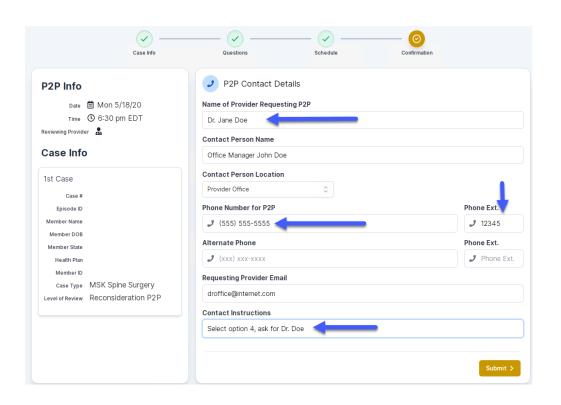
You will be prompted with a list of eviCore Physicians/Reviewers and appointment options per your availability. Select any of the listed appointment times to continue.



### How to Schedule a Peer to Peer

#### **Confirm Contact Details**

 Contact Person Name and Email Address will auto-populate per your user credentials



- Be sure to update the following fields so that we can reach the right person for the Peer to Peer appointment:
  - Name of Provider Requesting P2P
  - Phone Number for P2P
  - Contact Instructions
- Click submit to schedule appointment. You will be presented with a summary page containing the details of your scheduled appointment.



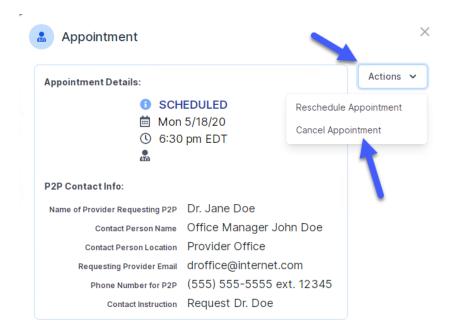
# Canceling or Rescheduling a Peer to Peer Appointment

### To cancel or reschedule an appointment

- Access the scheduling software per the instructions above
- Go to "My P2P Requests" on the left pane navigation.
- Select the request you would like to modify from the list of available appointments
- Once opened, click on the schedule link. An appointment window will open
- Click on the Actions drop-down and choose the appropriate action

If choosing to reschedule, you will have the opportunity to select a new date or time as you did initially.

If choosing to cancel, you will be prompted to input a cancellation reason



Close browser once done