

PAP Member Set Up for The Health Plan Members on Respironics Devices

eviCore healthcare Member Set up Guide



Empowering
the Improvement
of Care

Set Up and Manage

The Health Plan
members in the EncoreAnywhere system for Respironics PAP Devices

*This process applies to The Health Plan members


DME Suppliers that are not currently registered on the EncoreAnywhere website should contact their area Respironics representative
1-877-544-9252

If you are already registered on EncoreAnywhere and are currently managing patients on Respironics PAP devices, continue to review the setup instructions.

- 1) Set up The Health Plan as available insurer
- 2) Set up the devices for the patient

REGISTRATION

www.encoreanywhere.com



EncoreAnywhere™

EncoreAnywhere™ is a complete solution for gathering and sharing patients' compliance data over the web. Managing your patients' compliance data has never been so easy!

To learn more about how your organization can benefit from EncoreAnywhere™, please send an e-mail to encoreanywhere@philips.com

For customers using SmartCards or SD Cards with EncoreAnywhere, please visit the [EncoreAnywhere prerequisites page](#) for instructions on installing the required data card software.

[Philips Privacy Policy](#)

MEMBER LOGIN

Username

Password

Forgot your password?
Please contact your System Administrator.



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SET UP THE HEALTH PLAN AS AN INSURER

EncoreAnywhere™

RESPIRONICS®

Welcome BBarkerClin, John · Help · Logout

My Day My Patients My Profile Company Settings Business Reports Modem Administration Encore Pro Import Status

Tuesday, July 24, 2012

PRIORITY EXPORT REMINDERS STATUS: All SHOW: Company Patients

Photo	Patient name	ID	Setup date	Phone	Items
	Albee, Jeff	SC0633	10/18/2007	724-783-3213	
	Askren, Joyce	SC0438	1/1/1970	(724) 441-8946	
	Barney, Brian	PRST51	7/1/2009		
	Bunofsky, Brian	SC221	1/1/1970	(412) 952-2785	
	Chandler, Mark C	SC3012	1/1/1970	(717) 288-1856	

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SET UP THE HEALTH PLAN AS AN INSURER

The screenshot shows the Encore Anywhere web application interface. The top navigation bar includes the Encore Anywhere logo, the Resironics logo, and a welcome message for John Barker. Below the navigation bar, there are tabs for My Day, My Patients (selected), My Profile, Company Settings, Business Reports, Modem Administration, and Encore Pro Import Status. The main content area is titled 'Patient list' and features a red arrow pointing to the 'Add new patient' link. Below this, there is a table with columns for Setup date, Patient ID, Last, first name, Office, Sleep doctor, Sleep lab, Device mode, Min. Pressure, Max. Pressure, and Mask. The table contains four rows of patient data.

Setup date	Patient ID	Last, first name	Office	Sleep doctor	Sleep lab	Device mode	Min. Pressure	Max. Pressure	Mask
10/18/2007	SC0633	Albee, Jeff	Base DME Office			AutoCPAP with A-Flex	6.0	16.0	OptLife, large
1/1/1970	SC0438	Askren, Joyce	Base DME Office			AutoCPAP	6.0	20.0	Comfort Full 2, medium
7/1/2009	PRSTS1	Barney, Brian	Base DME Office	Lisbon, John	Bob Barker Demo Office	AutoCPAP with A-Flex	9.0	15.0	
1/1/1970	SC221	Bunofsky, Brian	Base DME Office	Lisbon, John		CPAP with C-Flex	10.0	10.0	Comfort Select, medium

SET UP THE HEALTH PLAN AS AN INSURER

Required information for The Health Plan:

Demographics tab:

- First and Last Name
- Date of Birth

The screenshot shows the 'Add patient' form in the EncoreAnywhere system. The 'Demographics' tab is selected. The form is divided into several sections: 'NAME AND ADDRESS', 'CONTACT INFORMATION', 'MEDICAL CARE', and 'PATIENT INFORMATION'. Red arrows point to the 'Demographics' tab, the 'First name*' and 'Last name*' fields, and the 'Birth date' field. The 'PATIENT INFORMATION' section includes fields for 'Patient reference', 'Patient facility ID', 'Birth date', 'Gender' (set to 'Unspecified'), 'Marital status' (set to 'Unspecified'), 'Setup date*' (7/30/2012), and 'Comments'. There is also a 'Photograph' field with a 'Browse...' button. The form has 'Save' and 'Cancel' buttons at the bottom.

SET UP THE HEALTH PLAN AS AN INSURER

Encore Anywhere™

My Day | My Patients | My Profile | Company Settings | Business Reports | Modern Administration

Back to my patients
Add patient

Demographics | **Insurance** | Settings

INSURANCE INFORMATION

Primary insurance

Insurance provider Add

Insurance number

Group number

Policy holder name (first last)

Relationship to policy holder

Secondary insurance

Insurance provider Add

Insurance number

Group number

Policy holder name (first last)

Relationship to policy holder

* Required fields

Save Cancel

Required information for The Health Plan:

Demographics tab:

- First and Last Name
- Date of Birth

Insurance tab:

- Add **The Health Plan** as the insurance provider

SET UP THE HEALTH PLAN AS AN INSURER

ADD INSURANCE PROVIDER

Insurance name*

Plan name*

Contact name

Address

Address (cont'd)

City State/Province Postal code

Country

Phone Fax

E-mail Web site

External ID

Mask replacement period Months

Reimbursement

Save Cancel

Required information for The Health Plan:

Demographics tab:

- First and Last Name
- Date of Birth

Insurance tab:

- Add **The Health Plan** as the insurance provider

ENTER PATIENT DEMOGRAPHICS

EncoreAnywhere™

My Day | **My Patients** | My Profile | Company Settings | Business Reports | Modern Administration

Back to my patients
Add patient

Demographics | **Insurance** | Settings

INSURANCE INFORMATION

Primary insurance

Insurance provider Add

Insurance number:

Group number:

Policy holder name (first last):

Relationship to policy holder:

Secondary insurance

Insurance provider Add

Insurance number:

Group number:

Policy holder name (first last):

Relationship to policy holder:

* Required fields

Save

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Required information for The Health Plan:

Demographics tab:

- First and Last Name
- Date of Birth

Insurance tab:

- Add **The Health Plan** as the insurance provider

Setting Tab:

- Information collected will be set to default settings; no action required on this tab

SET UP PATIENT'S DEVICE INFORMATION

Device Settings:

- Mode
- Device Model
- Issued Date
- Pressure Settings
- Serial Number (crucial for reimbursement)
- Use Modem = Yes

Sleep Educators - Points of Contact

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sleeptherapysupport@evicore.com

Important: Each DME company will need to set up eviCore **exactly** as instructed. If the member information is not entered correctly, no compliance information will be received by eviCore, and therefore no denial or continued authorization notification will be generated. Questions regarding member set may be emailed to eviCore Sleep TherapySupportSM @ Sleeptherapysupport@evicore.com. In addition, providers may contact one of eviCore's Sleep Educators, listed above.

Thank you



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