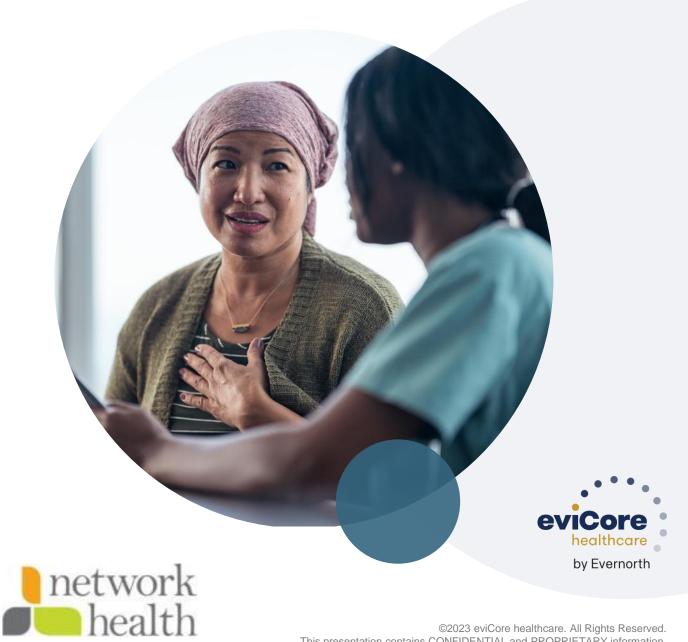
### **Peripheral** Vascular Disease Intervention

#### **Provider Orientation Session** for Network Health Wisconsin

**January 1, 2024** 











#### **Agenda**



#### **Solution Overview**

Peripheral Vascular Disease Intervention

#### **Submitting Requests**

Prior Authorization Outcomes, Special Considerations & Pre/Post-Decision Options

#### eviCore Provider Portal

- Portal Demo
- Overview, Features & Benefits

#### **Provider Resources**

#### **Q & A**

#### **Appendix**

- Portal Case Submission
- Peer-to-Peer Scheduling Tool

## Peripheral Vascular Disease (PVD) Intervention - Solution Overview



#### **Network Health Wisconsin Prior Authorization Services**

eviCore will begin accepting prior authorization requests for PVD Intervention services on 12/11/2023 for dates of service 1/1/2024 and after.

#### **Applicable Membership**

- Medicare
- Commercial (self-insured & fully-insured)
- Individual & Family (IFP)
   Plans

Prior authorization through eviCore applies to the following services

- Outpatient
- Elective/Non-emergent

Prior authorization through eviCore does NOT apply to the following services

- Emergency Rooms
- Observation Services
- Inpatient Stays

Verify member eligibility & benefits through your Network Health provider account at: <a href="https://login.networkhealth.com">https://login.networkhealth.com</a> or by calling Network Health.

- Medicare 855-580-9935 or 920-720-1460
- Group 800-826-0940 or 920-720-1300
- Individual and Family 855-275-1400 or 920-720-1400
- State of Wisconsin (ETF) 844-625-2208 or 920-720-1811

#### **Cardiovascular Solution**

**Covered Services:** 

- Stress Testing
  - Myocardial Perfusion Imaging (SPECT & PET)
  - Stress Echocardiography
- Cardiac CT & MRI
- Echocardiography
  - Transthoracic (TTE)
  - Transesophageal (TEE)
- Diagnostic Heart Catheterization
- Pacemakers
- Implantable Cardioverter Defibrillator (ICD)
- Peripheral Vascular Disease (PVD) Intervention\*
- Percutaneous Coronary Intervention



#### **Vascular Intervention**

Procedures for peripheral atherosclerosis that are included in the PVD intervention program include:

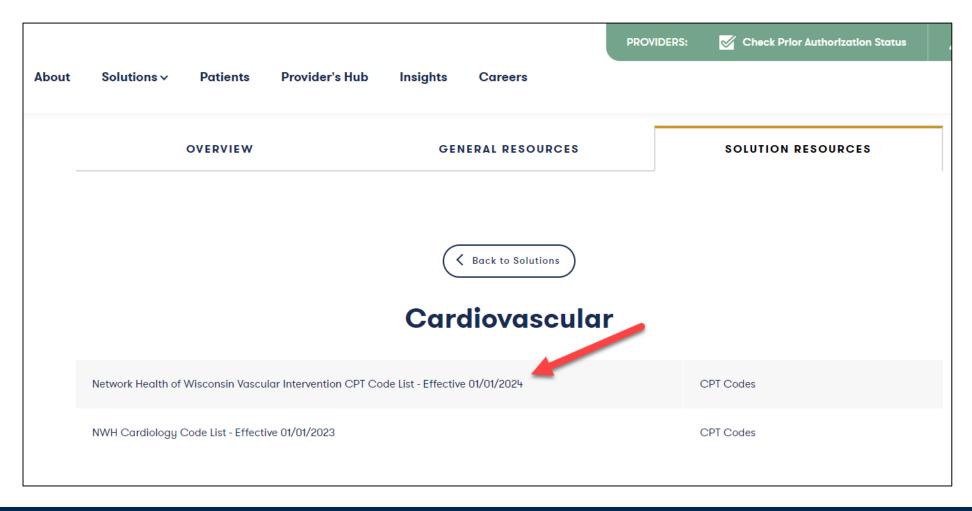
- Carotid Disease:
  - Carotid endarterectomy
  - Carotid stent
  - TCAR
- EVAR/TEVAR
- Venous Disease
- Lower extremity endovascular procedures

**Note:** Bilateral codes are approved based on medical necessity. Depending on the outcome of the clinical review, one side may be approved and the other denied, or both sides may be deemed appropriate.



#### **Network Health PVD Intervention Managed Code List**

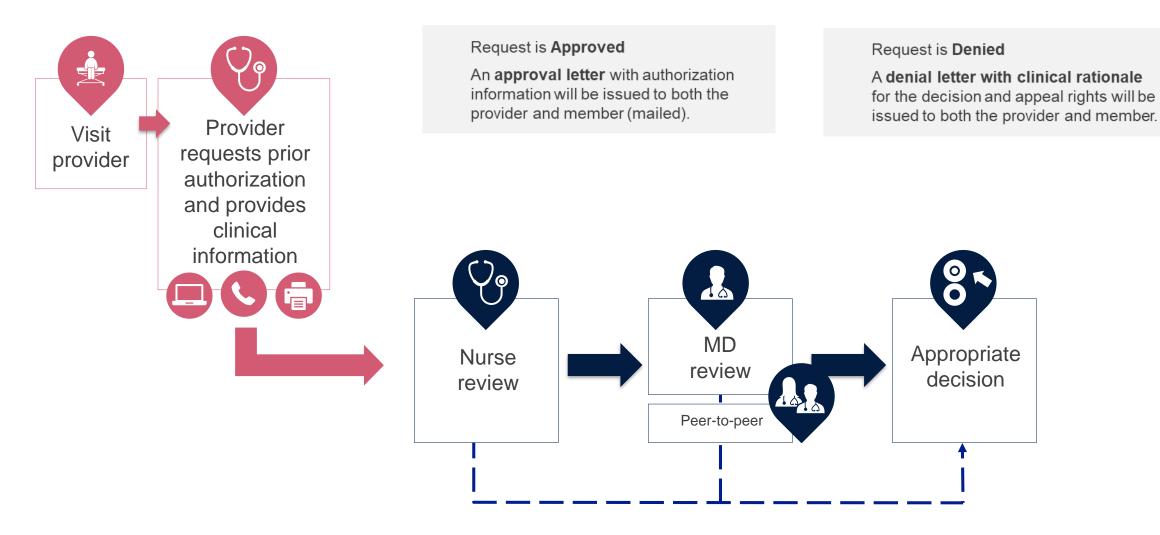
Network Health Wisconsin Implementation Resources | eviCore healthcare



## **Submitting Requests**



#### **PVD Interventions | Prior Authorization Process**



#### **How to Request Prior Authorization**

The eviCore Provider Portal is the easiest, most efficient way to request clinical reviews and check statuses.

- Save time: Quicker process than requests by phone or fax
- Available 24/7: Submit requests at any time day or night
- Save your progress: If you need to step away, you can save your progress and resume later
- **Upload additional clinical information**: No need to fax in supporting clinical documentation, it can be uploaded on the portal
- View and print determination information: Check case status in real-time
- Dashboard: View all recently submitted cases
- E-notification: Opt-in to receive email notifications when there is a change to case status
- **Duplication feature**: If you are submitting more than one request, you can duplicate information to expedite submittals

To access the eviCore Provider Portal, visit <a href="evicore.com/provider">evicore.com/provider</a>



Contact eviCore by **phone: 855-727-7444** Monday – Friday 7 AM – 7 PM (local time)

Or fax: 800-540-2406

#### **Necessary Information for Prior Authorization**

To obtain prior authorization on the very first submission, the provider submitting the request will need to gather information within four categories:

#### **Member**

- · Health plan ID
- Member name
- Date of birth (DOB)

#### **Rendering Facility**

- · Facility name
- Address
- National provider identifier (NPI)
- Tax identification number (TIN)
- · Phone & fax number



#### **Referring (Ordering) Physician**

- Physician name
- National provider identifier (NPI)
- Phone & fax number

#### **Supporting Clinical**

- CPT/Diagnosis codes
- Recent (within 6 months) in-person clinical evaluation which includes a detailed history and physical exam
- Imaging studies, including ankle-brachial indices, arterial duplex, or angiograms if applicable
- Prior procedure reports
- Reports from other providers participating in treatment of the relevant condition

#### **Worksheets can Make it Easier**

SENT (same-day NON-URGENT rec any inconsistencie vant information m k the Resources ta may also submit a	quests, please fa s with the medic ay delay the dete ab, located in the	x this compal office re ermination. top right of	pleted of cords, Phone the pa	document please e and fax ge and u	nt along elaborati c numbe under Le	with medica e in the cor ers can be f earn How To	nment sec ound on o o, select F	tion. Failu ur websit	ure to provide a e, eviCore.com		
First Name: Middle In				e Initial:	tial: Last Nan		ame:	ne:			
DOB (mm/dd/yyy	,			Gender: N		Male Fema		ale			
Street Address:						Apt #:					
City:	City:						Zip Code:				
Home Phone:			Cell Phone:			Prir		mary Contact #: Home Cell			
Health Plan:		Memb	ember ID: Gr				Group ID:	roup ID:			
First Name:			Last Name:								
Primary Specialt	y:			TIN	TIN:			NPI:			
Physician Phone	Physician Phone:			Physician Fax:				·			
Street Address:			la.			Suite #:					
City:			State:					Zip Code:			
Office Contact:			Nur	mber/ex	t		Email:				
Group or Facility	/Site Name:										
Primary Specialty:				TIN:			NPI:	NPI:			
Group/Site Phon	e:				Group/Site Fax:						
Street Address:							Suite #	t:			
City:				State:			Zip Co	de:			
Check all cod		Iliac		Femora Poplitea	al	Angioplast		tenting	Intravascula Ultrasound		
Tibial/Pe		37220 37221	-	37224 37225		37246 37247	_	37236 37237	37252 37253		
37228 37229	0.000				-	3/24/		31231	3/253		
37230	37234	37223		37227							
37231	37235	0238T									
Diagnosis, if kn	own or rule out:										
Date of last visit: ICD-10 Cod			de: Retro			o date of	date of service:				

	CLINICAL INFORMATION: please attach addit		more information or comments.			
1	Prior authorization (PA) is required for chronic lower extre either longstanding stenosis or occlusion in the outpatien guidelines recommend hospitalization for acute limb isch ischemia the primary reason for this request?	Yes No I don't know				
2	Date of most recent office visit or contact with physician?	)				
3	Which of the following is the main reason for this request	?	Claudication (cramping in the legs with walking)			
			Ischemic rest pain			
			Non healing wound			
			Gangrene			
			Failure of prior intervention			
			Abnormal study findings  Lower extremity artery aneurysm  Other leg pain			
			None of the above			
		I don't know (this will prevent expedited approval)				
4	Select all of the following lower extremity procedures that I	have been performed	None			
	in the same extremity for which PA is being requested:	Prior endovascular stent placement				
		Prior lower extremity bypass Surgery				
		Prior Angioplasty				
		Other:				
		I don't know				
5	What lower extremity symptoms are present? Select all ti	None				
•	What lower extremity symptoms are present? Select all to					
		Leg muscle cramping with walking Foot pain at rest				
			Foot pain at rest Foot or leg wound that is not showing signs of healing for > two weeks. Other:			
6	Did the patient have an ABI test performed after sympton	no atarta d'A	Yes No I don't know			
	Did the patient have all Abi test periorned after sympton	If yes, was the ABI <0.5? Yes No				
7	Did the patient start on a structured walking program if the the request is claudication?	e primary reason for	Yes No I don't know			
8	If applicable, did the walking program last >3 months?		Yes No I don't know			
9			Yes No I don't know			
•	Were symptoms stable after the walking program?		fes No I don't know			
0	Were any medications started to assist with lower extrem	nity symptoms?	Yes No I don't know			
11	Were there any significant findings on physical examinati	Absent or diminished pulses				
		Dependent rubor				
			Ischemic wound			
		Gangrene				
		Cool limb				
2	Was there a prior duplex, CT/MR angiogram or diagnostic angiogram performed since the symptoms started?		Yes No I don't know			
13 Have other diagnostic imaging studies been performed			Yes No			
			If yes, do the results correlate with the symptoms? Yes No			
Vho	is making this request?	Title:				
		MD RN LP	N PA NP Other:			

Want to make it easier?
Use our clinical worksheets on
eviCore.com to ensure all the necessary
information is included in your requests.

#### Insufficient Clinical | Additional Documentation Needed

Vascular Intervention requests do require clinical documents to be shared on case creation. If during case build all required pieces of documentation are not received, or are insufficient for eviCore to reach a determination, the following will occur:

A hold letter will be faxed to the requesting provider requesting additional documentation.

The provider must submit the additional information to eviCore.

eviCore will review the additional documentation and reach a determination.

The hold letter will inform the provider about what clinical information is needed as well as the **date by which** it is needed.

Requested information must be received within the timeframe as specified in the hold letter, or eviCore will render a determination based on the original submission.

Determination notifications will be sent.

**Sharing additional Medical Information** 

#### I've received a request for additional clinical information. What's next?

For some cases, before a denial decision is issued, additional clinical information must be submitted to eviCore in advance of the due date referenced.

#### There are three ways to supply the requested information:

- 1. Upload directly into the case via the provider portal at <a href="eviCore.com">eviCore.com</a>
- **2. Fax** to 800-540-2406
- 3. Request a Pre-Decision Clinical Consultation (P2P)
  This consultation can be requested via the eviCore website (instructions are included in the appendix) and must occur prior to the due date referenced

**Important to note:** If the additional clinical information is faxed/uploaded, that clinical is what is used for the review and determination. The case is <u>not held</u> further for a Pre-Decision Clinical Consultation, even if the due date has not yet lapsed.

Once the determination is made, notifications will go out to the provider and member, and the status will be available on <a href="eviCore.com">eviCore.com</a>.



## Prior Authorization Outcomes, Special Considerations & Pre/Post-Decision Options

#### **Prior Authorization Determination Outcomes**

#### **Determination Outcomes**

- Approved Requests: Authorizations are valid for 180 calendar days from the date of the determination.
- Partially Approved Requests: In instances where multiple CPT codes are requested, some may be approved and some denied. In these instances, the determination letter will specify what has been approved, as well as postdecision options for denied codes.
- **Denied Requests:** If a request is determined as inappropriate based on evidence-based guidelines, a notification with the rationale for the decision and post-decision/appeal rights will be issued.

#### **Notifications**

- Authorization letters will be faxed to the ordering physician.
- Web-initiated cases will receive e-notifications if a user opted in for this method.
- Members will receive a letter by mail.
- Approval information can be printed on demand from the <u>eviCore portal</u>.



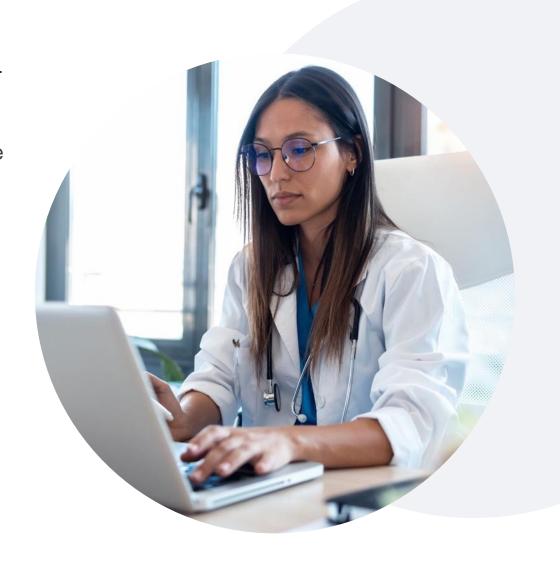
#### **Special Circumstances**

#### **Retrospective Authorization Requests**

- Must be submitted by phone within 7 business days from the date of service
- If submitted beyond this timeframe will be administratively denied
- Reviewed for clinical urgency and medical necessity
- When authorized, the start date will be the submitted date of service

#### **Urgent Prior Authorization Requests**

- eviCore uses the NCQA/URAC definition of urgent: when a delay in decision-making may seriously jeopardize the life or health of the member
- Can be initiated on provider portal or by phone
- Urgent cases are typically reviewed within 72 hours





## **Special Circumstances**Authorization Updates

We understand that procedures can sometimes change.

- If updates are needed for an existing authorization, providers can contact eviCore by phone at 855-727-7444.
- Changes to the procedure may require another Medical Necessity review or a new authorization.
- If there is a change in procedure and the update is not communicated to eviCore, it may impact claim payment.
   The billed services should align with the requested and approved procedure.
- Changes can be made on an approved authorization as long as a claim has not yet been submitted.

#### **New Code Bundles**

- Related CPT codes will be placed into a single billing group
  - MDO only needs to request the indicated billing group by submitting ONE of the CPT codes from within that group
    - All related codes will be considered during the review process
    - Related codes will be primarily grouped according to procedure type and anatomic region
    - Right/left/bilateral specification for the entire bundle are allowed where appropriate
    - Multiple bundles may be requested for the same case if different anatomic regions are indicated
- Benefits of new billing group process:
  - Will reduce the size of each case
  - Easier case building through web portal
  - Fewer documents generated

#### **New Code Bundles (continued)**

- Each bundle has specific CPT codes allocated within as well as its own substitution logic
  - Example Lower extremity arterial femoral/popliteal bundle
    - Contains CPT codes 37224, 37225, 37226, 37227
    - Substitution logic will only allow ONE of these codes to be selected for billing from this bundle
- Bundle Features:
  - Each bundle will contain different CPT code combinations
  - Each bundle will have different substitution logic based on which codes are included
  - Each bundle will have a maximum number of units that may be allowed for billing
    - Will limit the number of CPT codes that may be selected from each bundle

Post-Decision Options | Commercial Members

#### My case has been denied. What's next?

Your determination letter is the best immediate source of information to assess what options exist on a case that has been denied.

You may also call eviCore at **855-727-7444** to speak with an agent who can provide available option(s) and instruction on how to proceed.

Alternatively, select 'All Post Decisions' under the authorization lookup function on the eviCore portal to see available options.

#### Reconsiderations

- Reconsiderations must be requested within 30 calendar days after the determination date.
- Reconsiderations can be requested in writing or verbally via a Clinical Consultation (P2P) with an eviCore physician.

#### **Appeals**

- eviCore will not process appeals.
- Appeal requests can be submitted to Network Health Wisconsin with 180 days.



## Post-Decision Options | Medicare Members

#### My case has been denied. What's next?

#### **Clinical Consultation (P2P)**

- Providers can request a Clinical Consultation with an eviCore physician to better understand the reason for denial.
- Once a denial decision has been made, however, the decision cannot be overturned via Clinical Consultation.

#### Reconsideration

Medicare cases do not include a reconsideration option

#### **Appeals**

eviCore will not process appeals.



# eviCore Provider Portal Registration



#### eviCore Provider Portal | Overview

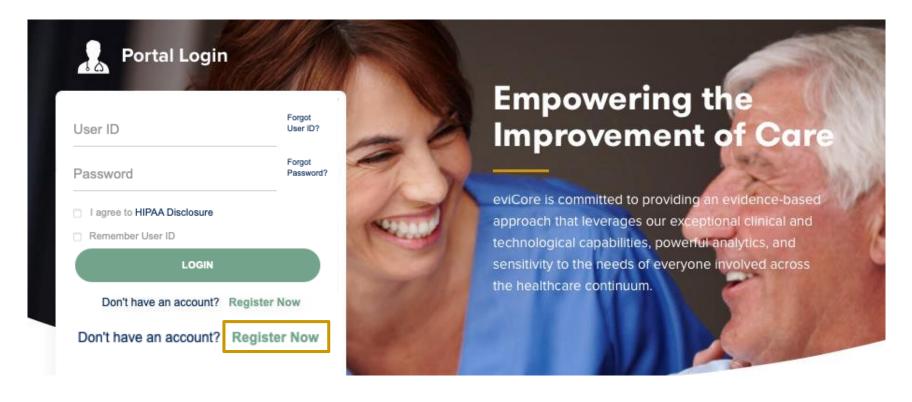
Most providers are already saving time submitting clinical review requests online vs. telephone

To access resources on the eviCore Provider Portal, visit evicore.com/provider

Already a user?

Log in with User ID & Password

Don't have an account? Click Register Now



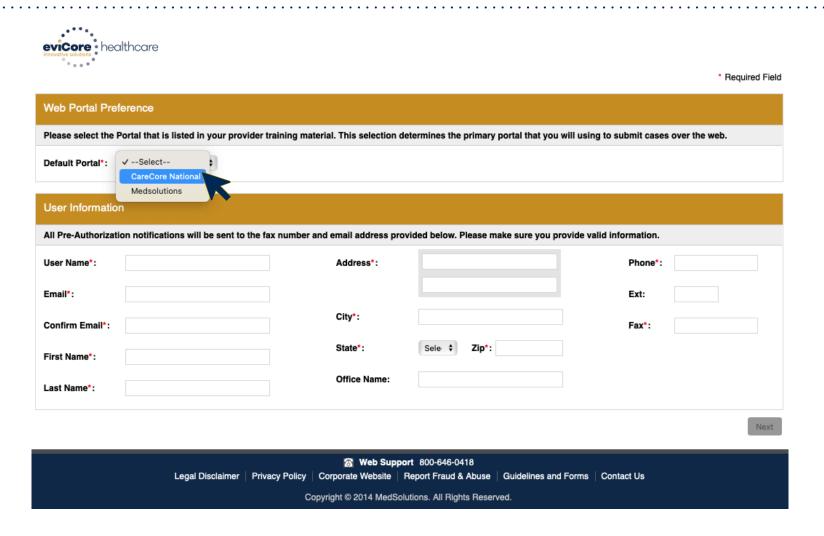
eviCore's website is compatible with all web browsers. No matter what browser used, the user does need to disable pop-up blockers to access the site.

#### Creating an eviCore Provider Portal Account

Select **CareCore National** as the Default Portal.

Complete the User Information section in full and **Submit Registration**.

You will immediately be sent an email with a link to create a password. Once you have created a password, you will be redirected to the login page.



#### **Setting Up Multi-Factor Authentication (MFA)**

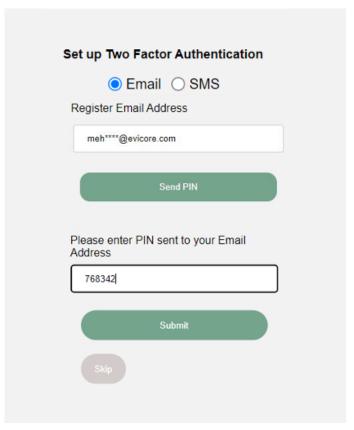
To safeguard your patients' private health information (PHI), we have implemented a multi-factor authentication (MFA) process.

After you log in, you will be prompted to register your device for MFA.

Choose which authentication method you prefer: Email or SMS. Then, enter your email address or mobile phone number.

Select **Send PIN**, and a 6-digit pin will be generated and sent to your chosen device.

After entering the provided PIN in the portal display, you will successfully be authenticated and logged in.

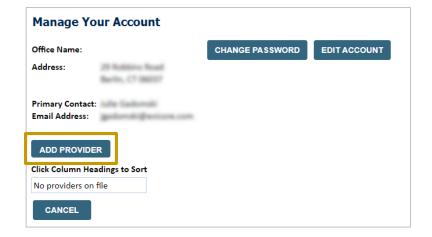


#### eviCore Provider Portal | Add Providers



#### Providers will need to be added to your account prior to case submission

- Click the Manage Your Account tab to add provider information
- Select Add Provider
- Enter the NPI, state, and zip code to search for the provider
- Select the matching record based upon your search criteria
- Once you have selected a practitioner, your registration will be complete
- You can also click Add Another Practitioner to add another provider to your account
- You can access the Manage Your Account at any time to make any necessary updates or changes



Add Practitioner	
Enter Practitioner information an *If registering as rendering genet	d find matches. ic testing Lab site, enter Lab Billing NPI, State and Zip
Practitioner NPI	
Practitioner State	<b>v</b>
Practitioner Zip	
FIND MATCHES CANCEL	

# eviCore Provider Portal Demonstration (submitting requests)



#### **Provider Portal Demo**

Click on the screen to view a video (2 min) More detail in the appendix

## eviCore Provider Portal Features



eviCore Provider Portal | Features & Benefits

#### **Clinical Certification**

Request a clinical review for prior authorization on the portal

#### **Certification Summary**

Track recently submitted cases (worklist)

#### **Prior Authorization Status Lookup**

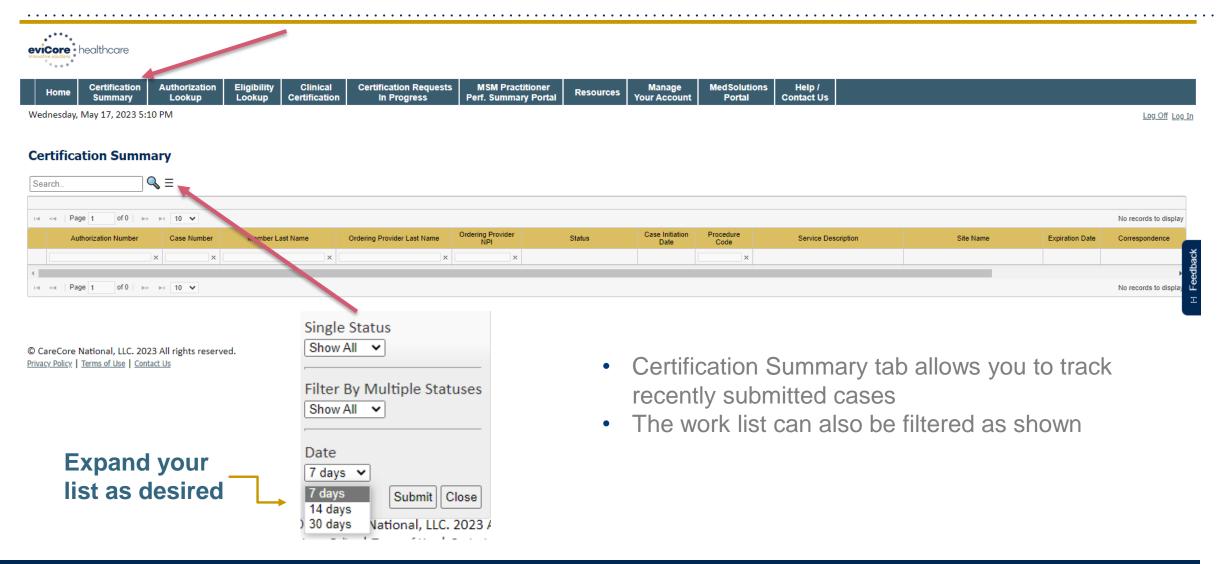
- View and print any correspondence associated with the case
- Search by member information OR by case number with ordering national provider identifier (NPI)
- Review post-decision options and schedule a peer-to-peer consultation

#### **Eligibility Lookup**

Confirm if patient requires clinical review



#### **Certification Summary**

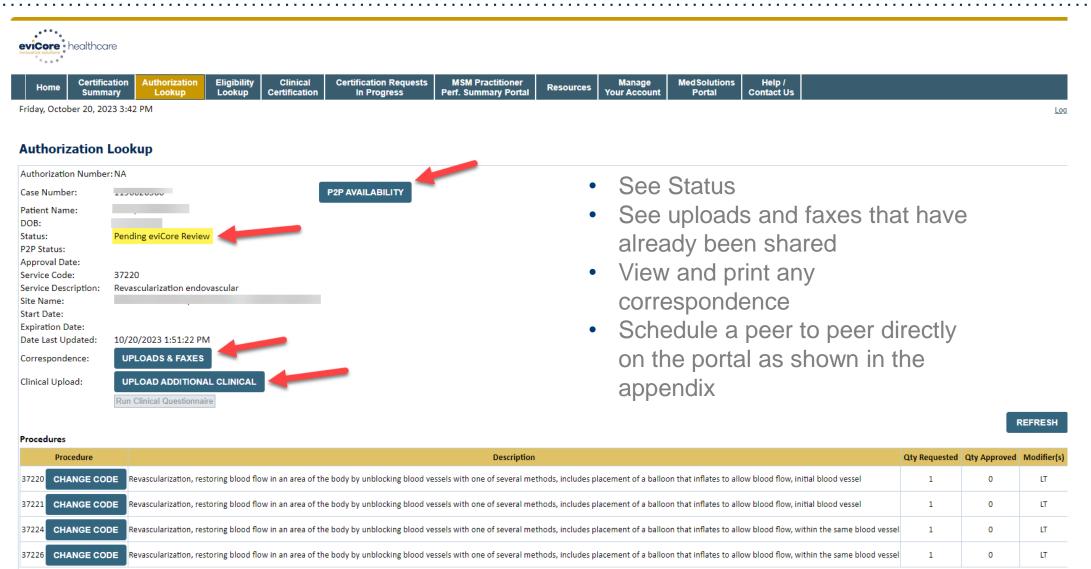


#### **Authorization Lookup |** Popular Tool



- You can lookup an authorization case status on the portal
- Search by member information OR
- Search by authorization number with ordering NPI
- Initiate Appeals and/or Schedule Peer to Peers
- View and print any correspondence

#### **Authorization Lookup – example 1**



#### **Authorization Lookup - example 2**



Procedures

Home Certification

Authorization Lookup

Eligibility C

Clinical Ce Certification

Certification Requests In Progress MSM Practitioner Perf. Summary Portal Resources

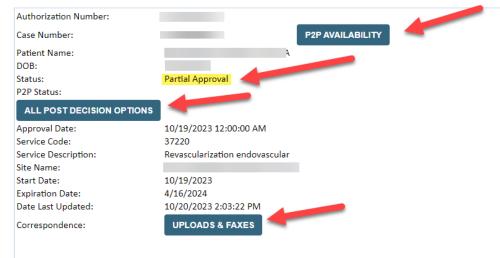
Manage Your Account Med Solutions

Help / Contact Us

Friday, October 20, 2023 3:45 PM

Log (

#### **Authorization Lookup**



- See Status
- See uploads and faxes that have already been shared
- View and print any correspondence
- Schedule a peer to peer directly on the portal as shown in the appendix

REFRESH

rioccuares				
Procedure	Description	Qty Requested	Qty Approved	Modifier(s)
37220 CHANGE CODE	Revascularization, restoring blood flow in an area of the body by unblocking blood vessels with one of several methods, includes placement of a balloon that inflates to allow blood flow, initial blood vessel	1	0	RT
37221 CHANGE CODE	Revascularization, restoring blood flow in an area of the body by unblocking blood vessels with one of several methods, includes placement of a balloon that inflates to allow blood flow, initial blood vessel	1	0	RT
37222 CHANGE CODE	Revascularization, restoring blood flow in an area of the body by unblocking blood vessels with one of several methods, includes placement of a balloon that inflates to allow blood flow, additional blood vessels	1	0	
37223 CHANGE CODE	Revascularization, restoring blood flow in an area of the body by unblocking blood vessels with one of several methods, includes placement of a balloon that inflates to allow blood flow, within the same blood vessel	1	0	
37224 CHANGE CODE	Revascularization, restoring blood flow in an area of the body by unblocking blood vessels with one of several methods, includes placement of a balloon that inflates to allow blood flow, within the same blood vessel	1	1	

## **Provider Resources**



Contact eviCore's Dedicated Teams

#### **Client and Provider Services**

For eligibility issues (member or provider not found in system) or transactional authorization related issues requiring research.

• Email: <u>clientservices@evicore.com</u>

Phone: (800) 646-0418 (option 4).

#### **Web-Based Services and Portal Support**

Live chat

Email: <u>portal.support@evicore.com</u>

Phone: 800-646-0418 (option 2)

#### **Provider Engagement**

Regional team that works directly with the provider community.

#### Lisa Mekkelsen for Wisconsin

Email: <u>lisa.mekkelsen@evicore.com</u>

Phone: 843-949-0022.



#### **Intake Center/ Customer Service**

Call **855-727-4444**, agents are available from 7 a.m. to 7 p.m. central time.



#### Provider Resources on eviCore.com

eviCore maintains provider resource pages that contain health plan specific, and solution specific, educational materials to assist providers and their staff on a daily basis.

#### This page will include:

- Frequently asked questions
- Quick reference guides
- Provider training
- CPT code list

To access these helpful resources, visit Network Health Wisconsin Implementation Resources | eviCore healthcare

eviCore also maintains online resources <u>not</u> specific to health plans, such as Guidelines and our required clinical information checklist.

To access these helpful resources, visit eviCore's Provider Hub

## **Provider Resource Review Forum | Tips and Tools**

The eviCore website contains multiple tools and resources to assist providers and their staff during the prior authorization process.

We invite you to attend a **Prior Authorization Online Portal Tips and Tools** to learn how to navigate **eviCore.com** and understand all the resources available on the Provider's Hub.

#### Learn how to access:

- eviCore's evidence-based clinical guidelines
- Clinical worksheets
- Existing prior authorization request status information
- Search for contact information
- Podcasts & insights
- Training resources

#### Register for a Provider Resource Review Forum:

Go to: eviCore Healthcare (webex.com)

Click the **Upcoming** tab and search for "Prior Authorization Online Portal Tips and Tools."

Click register next to the session that fits your schedule



#### eviCore's Provider Newsletter

Stay up-to-date with our free provider newsletter

#### To subscribe:

- Visit <u>eviCore.com</u>
- Scroll down to the section titled Stay Updated With Our Provider Newsletter
- Enter a valid email address



## Thank You



# Appendix Portal screen shot overview



## Clinical Certification Request | Case Initiation Process

**Certification Requests** 

In Progress

Certification Authorization **Eligibility** Clinical Home Summary Lookup Lookup Certification Request an Authorization To begin, please select a program below: Durable Medical Equipment(DME) Gastroenterology Lab Management Program Medical Oncology Pathways Musculoskeletal Management Radiation Therapy Management Program (RTMP) Radiology and Cardiology Sleep Management Specialty Drugs CONTINUE Click here for help

 When building a new case you will need to select the applicable program

**MSM Practitioner** 

**Perf. Summary Portal** 

Manage

Your Account

Resources

 Vascular intervention services falls under the Cardiology program

from the list.

## Clinical Certification Request | Search for and Select Provider

Home

Certification Summary Authorization Lookup

Eligibility Lookup

Clinical Certification Certification Requests In Progress MSM Practitioner Perf. Summary Portal

Resources

Manage Your Account

#### Requesting Provider Information

Select the provider for whom you want to submit an authorization request. If you don't see them listed, click Manage Your Account to add them.

Filter Last Name or NP		SEARCH	CLEAR SEARCH
	Provider		
SELECT	12312312 - Provider Name		
BACK CON	TINUE		
Click here for help			

Search for and select the **Practitioner/Group** for whom you want to build a case

Chose the requesting provider from the providers listed on your account. If your provider is not listed, you can add a new provider under the Manage Your Account tab

## Clinical Certification Request | Select Health Plan

Clinical

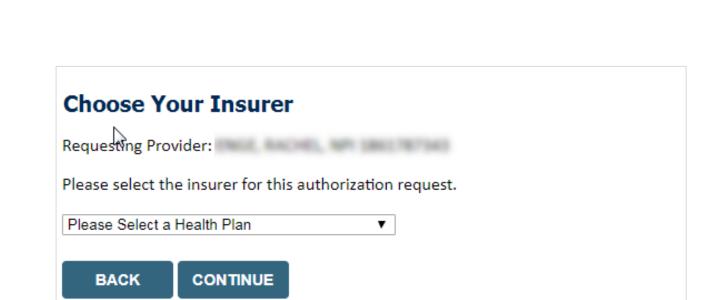
Certification

**Certification Requests** 

In Progress

Eligibility

Lookup



Authorization

Lookup

Certification

Summary

Home

Choose the appropriate Health Plan for the

Manage

Your Account

Resources

**MSM Practitioner** 

**Perf. Summary Portal** 

- Another drop down will appear to select the appropriate address for the provider
- Select CONTINUE

request

## Clinical Certification Request | Enter Contact Information

Home

Certification Summary Authorization Lookup Eligibility Lookup Clinical Certification Certification Requests In Progress MSM Practitioner Perf. Summary Portal

Resources

Manage Your Account

#### Add Your Contact Info



- Provider information will pre-populate based on the provider file information in our system.
- Please enter your (requester) name in the "who to contact" field, and enter or edit the fax, phone and email to assure accuracy.
- If the contact information is not accurate, we will not be able to contact you with updates, or reach you if additional information is needed.
- E-notification is check by default. If you prefer to receive faxed updates, un-check this box and make sure the fax number is accurate.

## Clinical Certification Request | Enter Member Information

Home	Certification Summary	Authorizati Lookup	on Eligibility Lookup	Clinical Certification	Cer	tification Re In Progres		MSM Practitioner Perf. Summary Portal	Resources
Patient Eligibility Lookup									
	Patient ID:*								
	Date Of Birth:* Enter member information, including: patie				atient ID				
	Patient Last Name Only:*		[2]		number, date of birth, and last name then click  ELIGIBILITY LOOKUP				click
	ELIGIBILITY LOOKUP								
	BACK								
	Click here for help								
				Search Results					
		Patient ID	Member Code	Name		DOB	Gender	Address	
	SELECT	885483857		NIKTENS, CONCETTS		6/09/0802	W	362 L4979 P 40 20749 R 103, PL 33540	
	BACK					firm your <b>ECT</b> to co	•	s information and cli	ck

#### **Clinical Details**

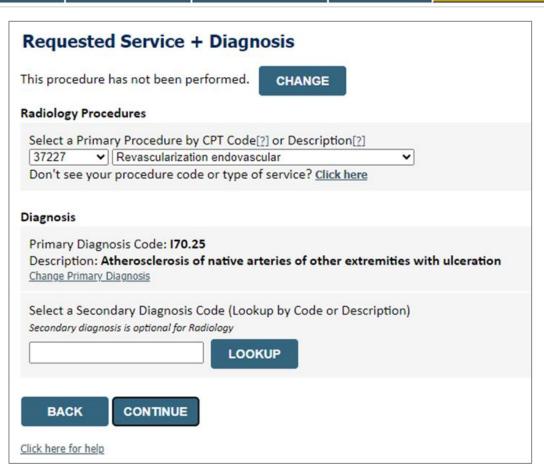
Home

Certification Summary

Authorization Lookup Eligibility Lookup Clinical Certification Certification Requests In Progress MSM Practitioner Perf. Summary Portal

Resources

Manage Your Account



- Select the applicable primary procedure code and primary diagnosis code associated with the member's condition.
- You can also chose to enter a secondary diagnosis code.
- On the following screen, you will be asked to confirm your selections in the next step before moving forward.

#### **New Code Bundles**

- Related CPT codes will be placed into a single billing group
  - MDO only needs to request the indicated billing group by submitting ONE of the CPT codes from within that group
    - All related codes will be considered during the review process
    - Related codes will be primarily grouped according to procedure type and anatomic region
    - Right/left/bilateral specification for the entire bundle are allowed where appropriate
    - Multiple bundles may be requested for the same case if different anatomic regions are indicated
- Benefits of new billing group process:
  - Will reduce the size of each case
  - Easier case building through web portal
  - Fewer documents generated

#### **New Code Bundles (continued)**

- Each bundle has specific CPT codes allocated within as well as its own substitution logic
  - Example Lower extremity arterial femoral/popliteal bundle
    - Contains CPT codes 37224, 37225, 37226, 37227
    - Substitution logic will only allow ONE of these codes to be selected for billing from this bundle
- Bundle Features:
  - Each bundle will contain different CPT code combinations
  - Each bundle will have different substitution logic based on which codes are included
  - Each bundle will have a maximum number of units that may be allowed for billing
    - Will limit the number of CPT codes that may be selected from each bundle

## Clinical Certification Request | Site Selection

Home	Summary	Lookup	Lookup	Certification	In Progress	Perf. Summary Portal	Resources	Your Accour
V44 S	ite of Service							
Specific Use the	c <b>Site Search</b> e fields below to searc	ß		•	ner search options are by name plu sely match your entry.	s zip or name plus city. You may	search a partial site	e name by
NPI:		Zip Code:			Site Name:			
TIN:		City:				<ul><li>Exact match</li><li>Starts with</li></ul>		
							LOOKU	IP SITE

- Search for the **Site of Service** where the procedure will be performed. For best results, search with NPI **and** zip code when **'Exact match'** is selected. When searching by site name, select **'Starts with**.'
- Select the specific site where the procedure will be performed

## Clinical Certification Request | Clinical Certification

Home

Certification Summary Authorization Lookup Eligibility Lookup Clinical Certification Certification Requests In Progress MSM Practitioner Perf. Summary Portal

Resources

Manage Your Account

#### **Proceed to Clinical Information**

You are about to enter the clinical information collection phase of the authorization process.

Once you have clicked "Continue," you will not be able to edit the Provider, Patient, or Service information entered in the previous steps. Please be sure that all his data has been entered correctly before continuing.

In order to ensure prompt attention to your on-line request, be sure to click SUBMIT CASE before exiting the system. This final step in the on-line process is required even if you will be submitting additional information at a later time. Failure to formally submit your request by clicking the SUBMIT CASE button will cause the case record to expire with no additional correspondence from eviCore.

- Verify that all information is entered and correct
- You will not have the opportunity to make changes after this point

**BACK** 

CONTINUE

## Clinical Certification Request | Standard or Urgent?

Home

Certification Summary

Authorization Lookup Eligibility Lookup Clinical Certification Certification Requests In Progress MSM Practitioner Perf. Summary Portal

Resources

Manage Your Account

#### **Proceed to Clinical Information**

Urgency Indicator If the case you are submitting is found NOT to meet one of the two conditions below, your case will be processed as a standards/routine, non Urgent request. If you have clinical information and this request meets the criteria for In order for eviCore to process this case as clinically urgent you must upload clinical documentation relevant to this case. If you are unable to upload clinical documentation at this time contact eviCore to process this case as urgent. Please indicate if any of the following criteria are true regarding urgency of this request . A delay in care could seriously jeopardize the life or health of the patient or patient's ability to regain maximum A delay in care would subject the member to severe pain that cannot be adequately managed without the care or treatment requested in the prior authorization. None of the above In order for eviCore to process this case as clinically urgent you must upload clinical documentation relevant to this If you are unable to upload clinical documentation at this time contact eviCore to process this case as urgent. Browse for file to upload (max size 5MB, allowable extensions .DOC,.DOCX,.PDF,.PNG): Choose File No file chosen UPLOAD



- If the case is standard, select Yes
- If the case is urgent, select No
- When a request is submitted as urgent, you will be required to upload relevant clinical information
- Up to five documents can be uploaded (.doc, .docx, or .pdf format; max 5MB size)
- Your case will only be considered urgent if there is a successful upload

## Requesting Multiple CPT Codes

After you indicate the case urgency of the case, you will be asked about additional procedures. **All CPT codes must be for the same program.** 



- Select YES to add Additional CPT codes.
- Enter one CPT at a time and select SUBMIT after each one.

## Clinical Certification Request | Request for Clinical Upload

Home

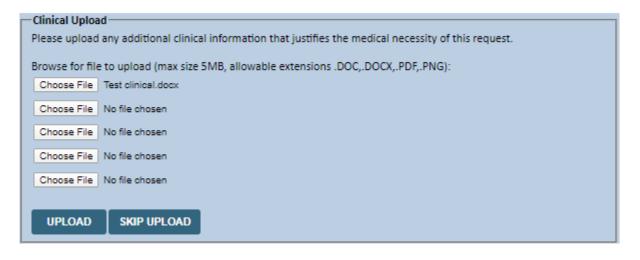
Certification Summary Authorization Lookup Eligibility Lookup Clinical Certification Certification Requests In Progress

MSM Practitioner Perf. Summary Portal

Resources

Manage Your Account

#### Proceed to Clinical Information



If **additional information** is required, you will have the option to upload more clinical information for review.

#### Tips:

- Providing clinical information via the web is the fastest and most efficient method
- Enter additional notes in the space provided only when necessary
- Additional information uploaded to the case will be sent for clinical review
- Print out a summary of the request that includes the case # and indicates 'Your case has been sent to clinical review'

## Finalizing the Case Submission

#### Clinical Certification

I acknowledge that the clinical information submitted to support this authorization request is accurate and specific to this member, and that all information has been provided. I have no further information to provide at this time.

Print SUBMIT CASE

Click here for help or technical support

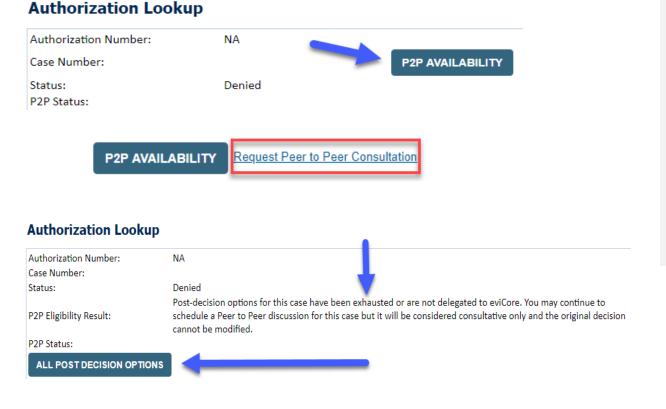
**Acknowledge** the Clinical Certification statements and click "Submit Case."

# Appendix Self schedule a P2P



## Provider Resources | Schedule a P2P Request

If your case is eligible for a Peer-to-Peer (P2) consultation, a link will display, allowing you to proceed to scheduling without any additional messaging

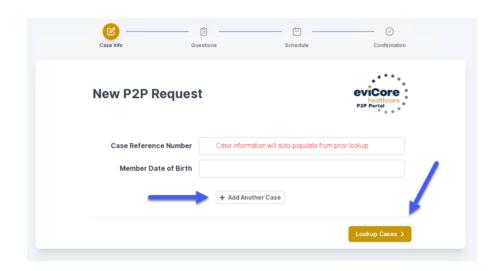


- Log-in to your account at <u>eviCore.com</u>
- Perform Clinical Review Lookup to determine the status of your request
- Click on the P2P AVAILABILITY button to determine if your case is eligible for a Peer-to-Peer consultation
- Note carefully any messaging that displays\*

\*In some instances, a Peer-to-Peer consultation is allowed, but the case decision can not be changed. In such cases, you can still request a **Consultative-Only Peer-to-Peer**. You can also click on the **ALL POST-DECISION OPTIONS** button to learn what other action can be taken.

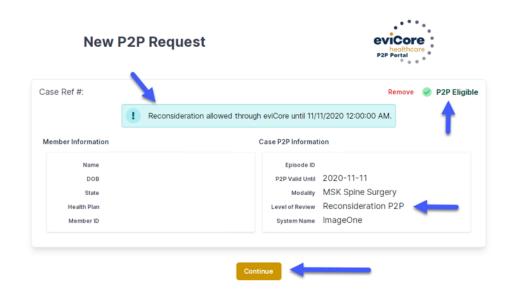
Once the **Request Peer-to-Peer Consultation** link is selected, you will be transferred to our scheduling software via a new browser window.

## Provider Resources | Schedule a P2P Request (cont.)

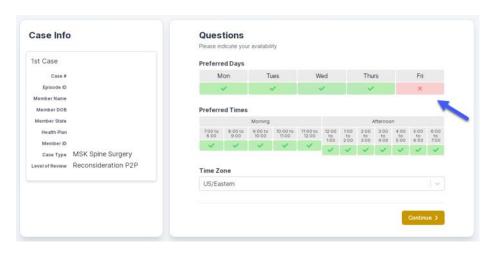


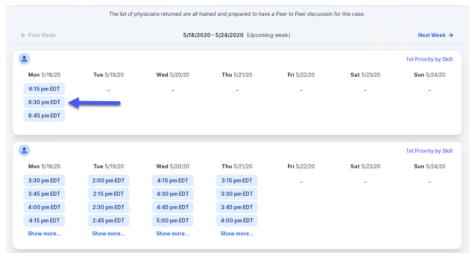
- Upon first login, you will be asked to confirm your default time zone
- You will be presented with the Case Number and Member Date of Birth
- Add another case for the same Peer-to-Peer appointment request by selecting Add Another Case
- To proceed, select Lookup Cases

- You will receive a confirmation screen with member and case information, including the Level of Review for the case in question
- Click Continue to proceed



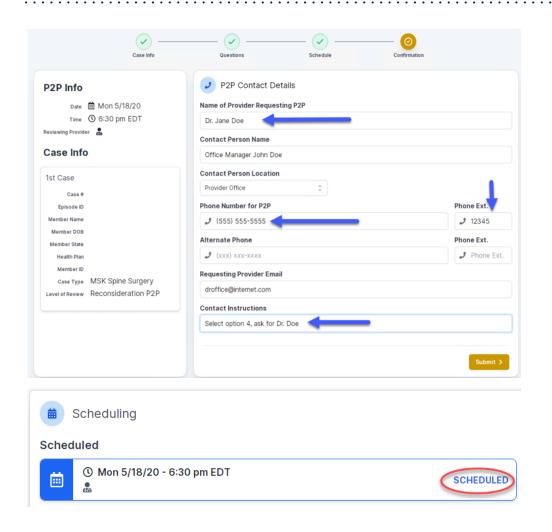
## Provider Resources | Schedule a P2P Request (cont.)





- You will be prompted with a list of eviCore Physicians / Reviewers and appointment options
- Select any of the listed appointment times to continue
- You will be prompted to identify your preferred days and times for a Peer-to-Peer consultation (all opportunities will be automatically presented)
- Click on any green checkmark to deselect that option and then click Continue

## Provider Resources | Schedule a P2P Request (cont.)



Update the following fields to ensure the correct person is contacted for the Peer-to-Peer appointment:

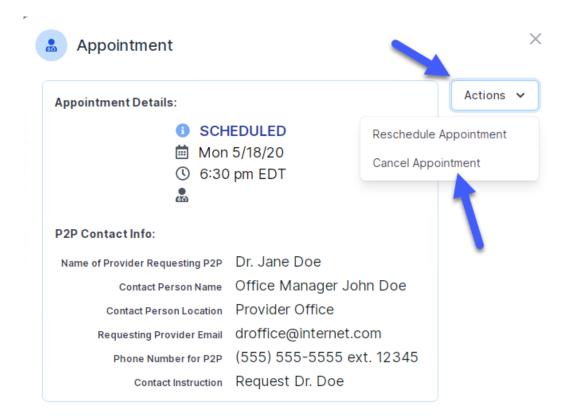
- Name of Provider Requesting P2P
- Phone Number for P2P
- Contact Instructions

Click **Submit** to schedule the appointment

You will be presented with a summary page containing the details of your scheduled appointment

Confirm contact details

#### Provider Resources | Cancel or Reschedule a P2P Appointment



#### To cancel or reschedule an appointment:

- Access the scheduling software and select My P2P
   Requests on the left-pane navigation
- Select the request you would like to modify from the list of available appointments
- When the request appears, click on the schedule link. An appointment window will open
- Click on the Actions drop-down and choose the appropriate action
  - If choosing to reschedule, select a new date or time as you did initially
  - o **If choosing to cancel**, input a cancellation reason
- Close the browser once finished