

Embarc Benefit Protection[®]

Gene Therapy Drug Claim Submission
Process

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Gene Therapy Drug Claim Submission Process – Overview

- In the event that a request satisfies the Embarc criteria, EviCore will be responsible for the adjudication and payment of the claim for the requested drug.
- The administering facility is responsible for the **submission of the drug claim to EviCore**.
- The administering facility must designate a point of contact from their billing department and initiate the claims process by emailing the Embarc operations team at Embarc@EviCore.com.
- To ensure timely claim submission and processing, the Embarc operations team will facilitate communication between the provider and the EviCore Claims Department.
- The EviCore Claims Department will guide the administering facility's billing department through the following steps:

Step 1: EviCore Claims Portal Registration & Login

Step 2: EFT Setup

Step 3: Claim Submission

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Step 1 – Claims Portal Registration & Login

+ [EviCore Claims Portal - Register for Access \(carecorenational.com\)](https://carecorenational.com)

- When completing the Registration form, select “EMBARC Program” as the Health Plan.
- Fill out the form and click the “Submit Registration” button. This will provide the required information to set up the account on the EviCore Claims Portal.
- The EviCore Claims Department will provide login credentials and instructions via email.
- Once access to the portal is established, please proceed to Step 2.

Note: If the facility is already registered, please skip this step.

If an account or password reset is needed, please email Embarc@EviCore.com)

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Step 2 – EFT Setup

- This step will be completed with assistance from the EviCore Claims Department.
- Required information includes: **Routing Number, Banking Account Number, Bank Name, Copy of Voided Check**
- EFT setup is completed via the portal in the “EFT and Remittances” > “EFT Account Mgmt” page.
 1. From the “EFT Account Mgmt” screen, select the “Edit” button next to your vendor number.
 2. This will open the on-line EFT Form that needs to be filled out and submitted. Once you have submitted the on-line form, the status will change to “EviCore Review”.
 3. There will be a link to the authorization form listed under the EFT Agreement Field. Print the document for signature.
 4. Email the signed document and void check to the EviCore Claims Department in order to enable EFT. (Note: a bank letter may be provided instead of the signed form)

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Step 3 – Claim Submission

- Claim submission is completed via the portal in the “Claims” > “Create Claims” page. The EviCore Claims Department will provide additional guidance via email and will schedule a 30-minute call to walk through entering the claim.
- The claim is processed on the same day as entry into the system.

IMPORTANT: Please do NOT submit a claim until the EFT is enabled in Step 2. This will lead to error.