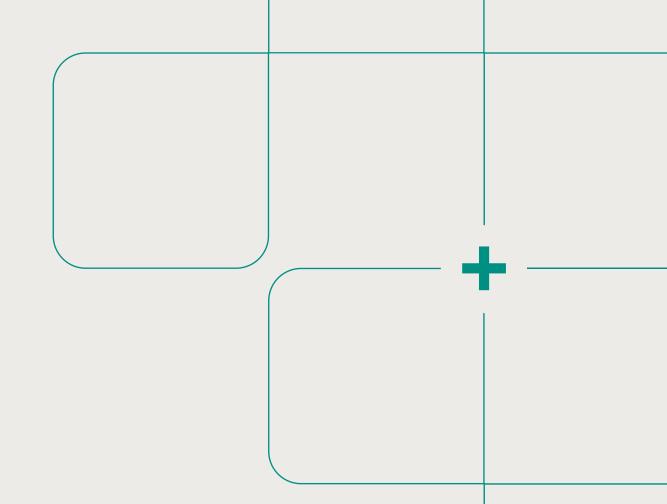
# Diagnostic Sleep Testing

# Provider Orientation for The Health Plan







#### **Agenda**



Solutions Overview Sleep Management

**Submitting Requests** 

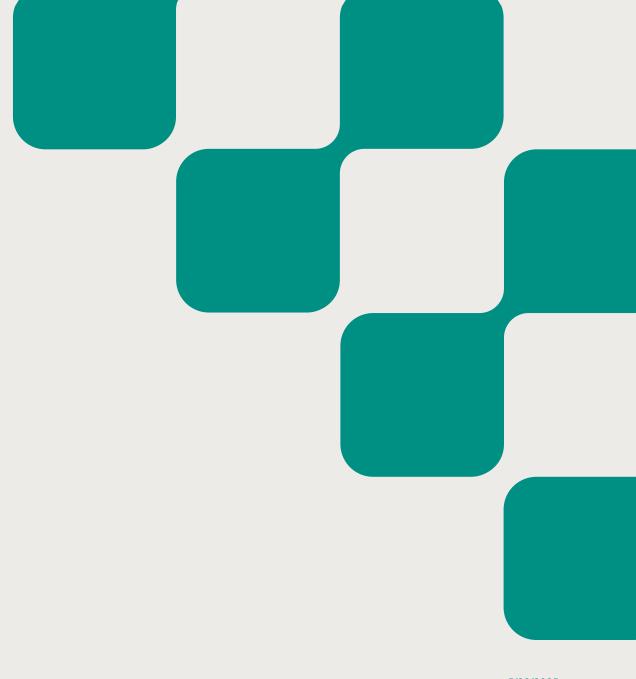
Prior Authorization Outcomes, Special Considerations & Post-Decision Options

**EviCore Provider Portal**Overview, Features & Benefits

**Provider Resources** 



## Solution Overview





5/23/2025

#### The Health Plan Prior Authorization Services

#### **Applicable Membership**

- Commercial
- Medicaid
- Medicare

#### Prior authorization applies to the following services

- Outpatient
- Elective/Non-emergent

#### Prior authorization does NOT apply to services performed in

- Emergency Rooms
- Observation Services
- Inpatient Stays



It is the responsibility of the ordering provider to request prior authorization approval for services.



#### **Sleep Management Services**

#### **Sleep Services within Scope:**

- Facility-Based Polysomnography
  - Adult & Pediatric
- Facility-Based PAP Titration
  - Adult & Pediatric
- Facility-Based Split-Night Studies
- Home Sleep Testing
- Home APAP Titration
- PAP Therapy Devices
- PAP Therapy Supplies
- PAP Therapy Compliance
- Oral Appliances

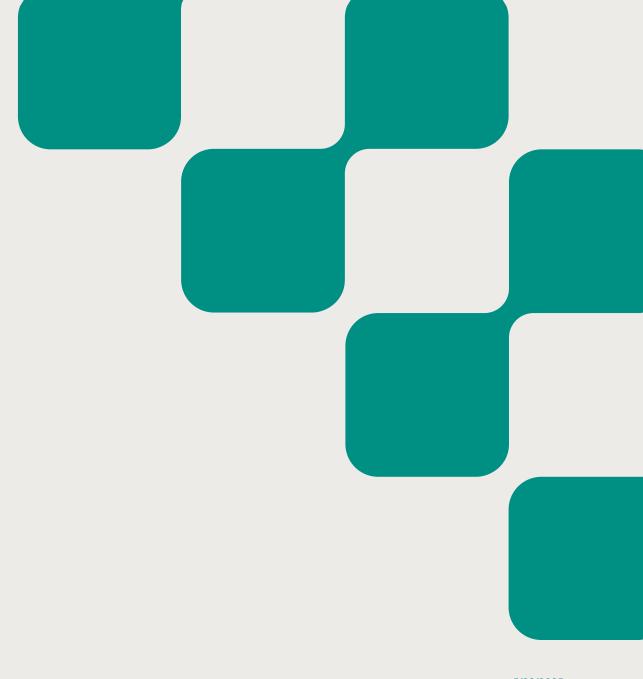
#### **DME Services within Scope:**

- Medical and Surgical Supplies
- Oxygen-Related Equipment
- Diabetic Shoes
- Decubitus Care Equipment
- Bathroom Equipment
- Hospital Beds and Accessories Ventilators
- Pacemaker Monitor
- Patient Lifts
- Wheelchairs
- Other

To find a list of CPT codes that require prior authorization through EviCore, please visit: https://www.EviCore.com/resources/healthplan/health-plan



# Submitting Requests





5/23/2025

#### West Virginia Senate Bill 267

In compliance with **West Virginia Senate Bill 267**, all **non-urgent** prior authorization requests for West Virginia Commercial and Medicaid members receiving services in the state of West Virginia must be submitted via the health plan online portal or at EviCore.com.



#### **How to Request Prior Authorization**

The EviCore Provider Portal is the easiest, most efficient way to request clinical reviews and check statuses.

- Save time: Quicker process than requests by phone or fax.
- Available 24/7.
- Save your progress: If you need to step away, you can save your progress and resume later.
- Upload additional clinical information: No need to fax supporting clinical documentation; it can be uploaded on the portal.
- View and print determination information: Check case status in real time.
- Dashboard: View all recently submitted cases.
- E-notification: Opt to receive email notifications when there is a change to case status.
- Duplication feature: If you are submitting more than one request, you can duplicate information to expedite submissions.

To access the EviCore Provider Portal, visit <a href="https://www.EviCore.com">www.EviCore.com</a>



Phone: 877-791-4104 Monday – Friday 7 AM – 7 PM (local time)

Fax: 800-540-2406



#### **Necessary Information for Prior Authorization**

To obtain prior authorization on the very first submission, the provider submitting the request will need to gather information within four categories:

#### Member

- Health Plan ID
- Member name
- Date of birth (DOB)



#### Referring (Ordering) Provider

- Physician name
- National provider identifier (NPI)
- Phone & fax number

#### **Rendering Facility**

- · Facility name
- Address
- National provider identifier (NPI)
- Tax identification number (TIN)
- Phone & fax number

#### **Supporting Clinical**

- Pertinent clinical information to substantiate medical necessity for the requested service
- CPT/HCPCS Code(s)
- Diagnosis Code(s)
- Previous test results



#### Insufficient Clinical | Additional Documentation Needed

If during case build all required pieces of documentation are not received, or are insufficient for EviCore to reach a determination, the following will occur:

A hold letter will be faxed to the requesting provider requesting additional documentation.

The provider must submit the additional information to EviCore.

EviCore will review the additional documentation and reach a determination.

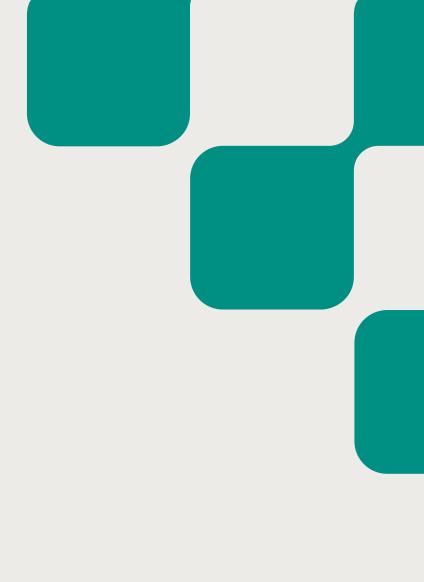
The hold letter will inform the provider about what clinical information is needed as well as the **date by which it is needed**.

Requested information must be received within the timeframe as specified in the hold letter, or EviCore will render a determination based on the original submission.

Determination notifications will be sent.



# Sleep Study Site of Service Authorization



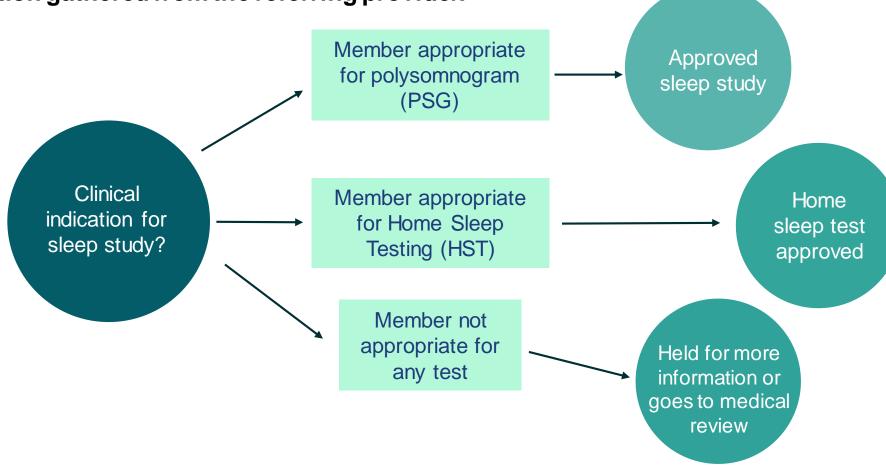


5/23/2025

#### **Sleep Study Referral Workflow**

EviCore's Clinical Pathways direct to the appropriate site of service or treatment based on the

information gathered from the referring provider.





#### **Sleep Study Site of Service Authorization**



Sleep Study testing that meets medical necessity for the appropriate site of service will be authorized by EviCore.

### What happens if an attended sleep study is requested, but Home Sleep Testing (HST) is more appropriate?

- If the member meets medical appropriateness criteria for a HST, an authorization for an attended study will **not** be given.
- The ordering clinician will be offered the choice to **suspend** the request for an attended study in favor of a HST.
- If the provider selects the HST option, the CPT code will be changed to G0399/95806 and the HST will be approved.
- If the provider does **not** select the HST option, the case will go to medical review and could lead to an **adverse determination** of the requested attended sleep study.



#### Sleep Study – Clinical Guidelines Summary

Home Sleep Apnea Test - Home Sleep Apnea Testing (HSAT) is the preferred study.

**Attended Sleep Study Indications -** Attended sleep studies are the most appropriate test when a patient has one or more comorbid diagnoses that make an HST an inappropriate choice for sleep apnea testing. In addition, an attended study would be appropriate if the patient DOES NOT have the mobility, dexterity or cognitive ability to use an HSAT safely at home or HSAT has been attempted and is inconclusive.

- When code **95811** is approved but <u>split night criteria was not met</u>, in order to "downcode" the authorization to 95810, the provider should call EviCore within 15 days of the service date.
- When code **95810** is approved but <u>split night criteria was met</u>, in order to "upcode" the authorization to 95811, the provider should call EviCore within 15 days of the service date.

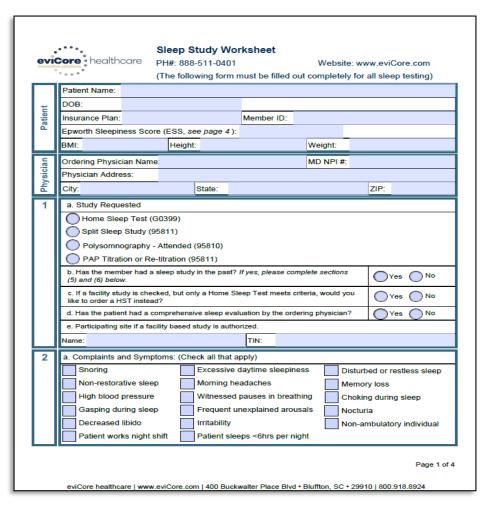
**Multiple Sleep Latency Testing -** Multiple sleep latency testing (MSLT) is a tool to help diagnose and treat patients with severe daytime sleepiness due to suspected narcolepsy or other central hypersomnias. If obstructive sleep apnea is suspected, this should be evaluated first before proceeding with PSG/MSLT. Standard protocol for this procedure is that a PSG MUST be completed the night before the MSLT. Therefore, MSLT requests should be accompanied by a request for an attended sleep study.

**Repeat Sleep Testing -** The patient MUST be compliant with the current treatment. Repeat testing is generally not necessary to supply new PAP equipment.



To access the Clinical Guidelines, please visit: EviCore Sleep Management Clinical Guidelines

#### **Sleep Study Worksheet**



- Worksheets for attended sleep studies and multiple sleep latency tests (MSLT) procedures are available on the EviCore website.
- The provider should complete this worksheet prior to contacting EviCore for an authorization.
- Please Note: The worksheet is a tool to help providers prepare for prior authorization requests via the web portal (preferred method) or by phone and <u>should not</u> be faxed to EviCore to build a case.

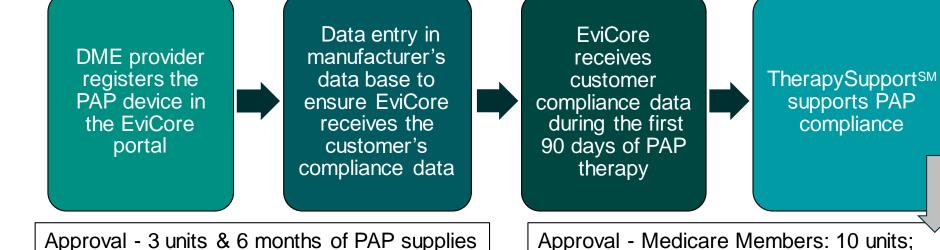
To access the Clinical Worksheets, please visit: <a href="https://www.EviCore.com/provider/online-forms">www.EviCore.com/provider/online-forms</a>



# PAP Compliance & TherapySupport<sup>SM</sup>



#### TherapySupport<sup>SM</sup> Workflow | Overview





#### TherapySupport<sup>SM</sup> Benefits:

- PAP compliance increased
- Improved patient outcomes
- Minimal additional work for DME providers

compliance

Commercial & Medicaid Members: 7 units



#### **EviCore TherapySupport<sup>SM</sup> & PAP Compliance**

- Members that are prescribed PAP therapy must demonstrate PAP compliance during the first
   90 days of therapy in order to qualify for continued PAP therapy and supplies.
- During the initial 90-day period of PAP use, device-generated patient compliance data will be monitored by EviCore.
- EviCore's TherapySupport<sup>SM</sup> Program allows tracking of PAP usage and uses the data for outreach to DME and physician providers to support compliance.
- In order to enable compliance monitoring by EviCore, the DME provider will need to visit the
  online systems of the members' PAP machine manufacturer to enter specific member
  information. A member set-up guide and detailed instructions for each PAP manufacturer will
  be located at: <a href="https://www.EviCore.com/resources/healthplan/health-plan">https://www.EviCore.com/resources/healthplan/health-plan</a>



#### What does this mean for the DME Provider?

- To ensure EviCore receives all of the member's data, the DME provider will need to enter the patient information exactly as instructed on the very first day of setup.
- During member setup, data entry in the manufacturer's data base is critical to proper monitoring of PAP compliance by EviCore and payment by the health plan.
- Member Compliance: The DME provider is encouraged to work with the member during the first 90 days of PAP therapy to maximize member compliance with PAP treatment.
  - Non-compliant customers EviCore will outreach to the DME provider and physician periodically to support compliance. Outreach contact points: 3d, 7d, 14d, 21d, 30d, 60d, 90d, and as driven by data. Support for non-compliant customers will allow time to become comfortable with PAP therapy.
  - To reach the compliance goal, PAP usage data must demonstrate ≥ 4 hours per night for 70% of nights, within a 30-consecutive-day period, within the first 90 days of PAP therapy.



#### TherapySupport<sup>SM</sup> – The Key to CPAP Compliance

- Member adherence to PAP therapy is critical for clinical improvement.
- EviCore gathers PAP usage data from three of the largest manufacturers of PAP devices.



The program supports properly equipped machines from the following 3 major DME manufacturers: ResMed, Respironics\*, and Fisher & Paykel.

\*Respironics require a Business Associate Agreement (BAA) to be completed and returned to EviCore healthcare to be set up in the system.



## Manufacturer Member Set-Up





5/23/2025

#### Manufacturer Member Set-Up Guides

Member Set Up Instructional Guides will be available at:

https://www.EviCore.com/resources/healthplan/health-plan\_for each of the following DME manufacturers.



https://airview.resmed.com/



www.encoreanywhere.com



www.fpinfosmart.com

Questions regarding member setup may be emailed to **Sleep TherapySupport** sleeptherapysupport@EviCore.com. In addition, providers may contact customer service at 877-791-4104 and ask to speak with an EviCore Sleep Educator.



# Prior Authorization Outcomes, Special Considerations & Post-Decision Options



#### **Prior Authorization Outcomes**

#### **Determination Outcomes:**

- Approved Requests: Authorizations timeframes can vary. Please refer to your approval letter.
- Partially Approved Requests: In instances where multiple CPT codes are requested, some may be approved and some denied. In these instances, the determination letter will specify what has been approved as well as post decision options for denied codes, including denied Site of Care (if applicable).
- **Denied Requests:** Based on evidence-based guidelines, if a request is determined as inappropriate, a notification with the rationale for the decision and post decision/ appeal rights will be issued.

#### **Notifications:**

- Authorization letters will be faxed to the ordering provider.
- Web initiated cases will receive e-notifications when a user opts to receive.
- Members will receive a letter by mail.
- Approval information can be printed on demand from the EviCore portal: <u>www.EviCore.com</u>





#### **Special Circumstances**

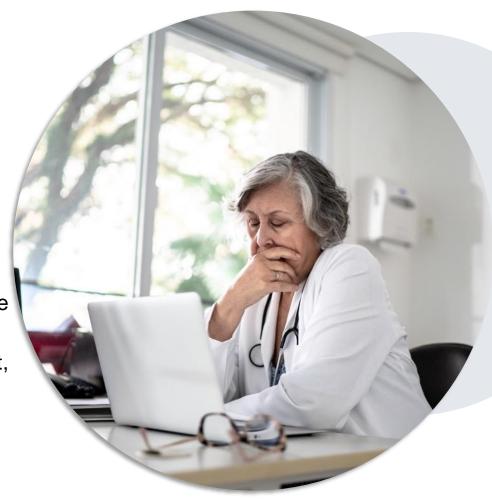
#### **Alternative Recommendations**

- An alternative recommendation may be offered, based on EviCore's evidence-based clinical guidelines.
- The ordering provider can either accept the alternative recommendation or request a reconsideration for the original request.
- Providers have up to 14 calendar days to contact EviCore to accept the alternative recommendation.

#### **Authorization Update**

- If updates are needed on an existing authorization, you can contact EviCore by phone at 877-791-4104.
- While EviCore needs to know if changes are made to the approved request, any change could result in the need for a separate clinical review and require a new request (and the original approved request would need to be withdrawn).
- If the authorization is not updated, it may result in a claim denial.





## Post-Decision Options | Commercial Members

#### My case has been denied. What's next?

Your determination letter is the best immediate source of information to assess what options exist on a case that has been denied. You may also call EviCore at **877-791-4104** to speak with an agent who can provide available option(s) and instruction on how to proceed.

Alternatively, select **All Post Decisions** under the **Authorization Lookup** function on **EviCore.com** to see available options.



- Providers can request a reconsideration review.
- Reconsiderations must be requested within 60 calendar days after the determination date.
- Reconsiderations can be requested in writing or verbally via a Clinical Consultation with an EviCore physician.



- EviCore will process first-level appeals for commercial and Medicaid members. Please refer to the denial letter for instructions.
- Commercial Must be submitted to EviCore within 180 calendar days from the initial determination.
- Medicaid
  - Member appeals must be submitted within 60 calendar days from the initial determination.
  - Provider appeals must be submitted within 180 calendar days from the initial determination.





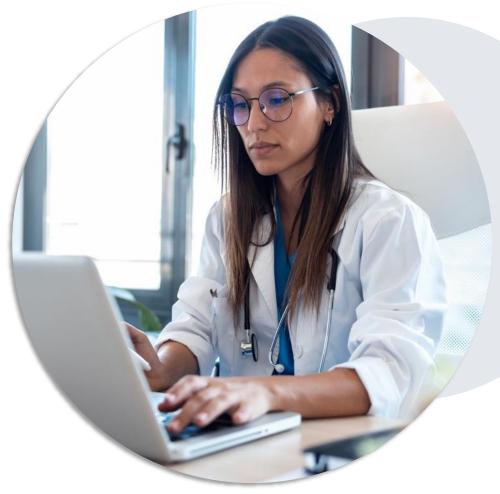
#### **Special Circumstances**

#### **Retrospective (Retro) Authorization Requests**

- Must be submitted within one (1) calendar day from the date of service.
- Reviewed for clinical urgency and medical necessity.
- Retro requests are processed within the following timeframes after receiving all necessary information:
  - Commercial 30 calendar days
  - Medicare 14 calendar days
  - Medicaid 7 calendar days
- When authorized, the start date will be the submitted date of service.

#### **Urgent Prior Authorization Requests**

- EviCore uses the NCQA/URAC definition of **urgent**: when a delay in decision-making may seriously jeopardize the life or health of the member.
- Can be initiated on provider portal or by phone.
- Urgent cases are typically reviewed within 24 to 72 hours.





# EviCore Provider Portal





5/23/2025

#### EviCore Provider Portal | Access and Compatibility

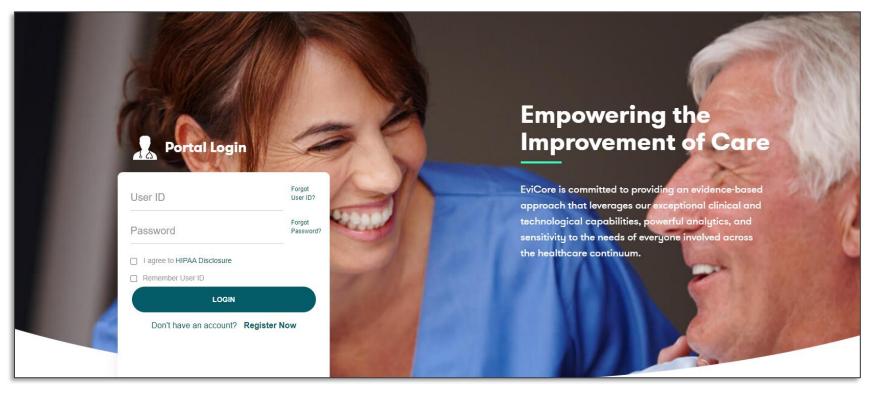
Most providers are already saving time submitting clinical review requests online vs. telephone.

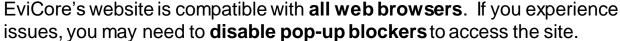
To access resources on the EviCore Provider Portal, visit EviCore.com/provider

Already a user?

Log in with User ID & Password.

Don't have an account? Click Register Now.







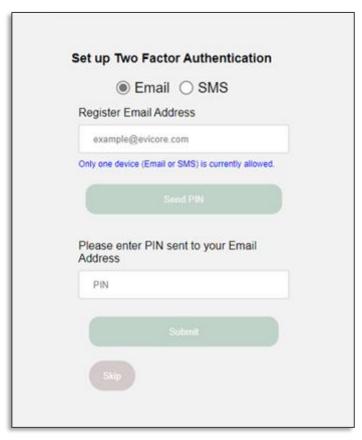
#### **Setting Up Multi-Factor Authentication (MFA)**

To safeguard your patients' private health information (PHI), we have implemented a multi-factor

authentication (MFA) process.

 After you log in, you will be prompted to register your device for MFA.

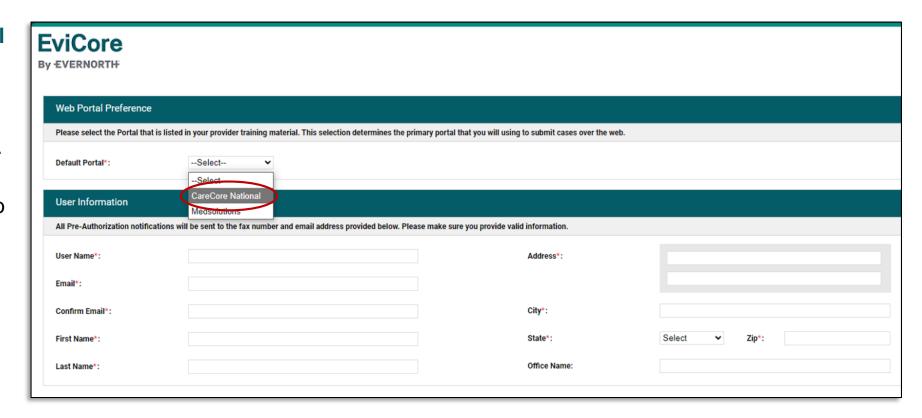
- Choose which authentication method you prefer: Email or SMS.
   Then, enter your email address or mobile phone number.
- Once you select **Send PIN**, a 6-digit pin will be generated and sent to your chosen device.
- After entering the provided PIN in the portal display, you will successfully be authenticated and logged in.





#### Creating an EviCore Provider Portal Account

- Select CareCore National as the Default Portal.
- Complete the User Information section in full and Submit Registration.
- You will immediately be sent an email with a link to create a password. Once you have created a password, you will be redirected to the login page.

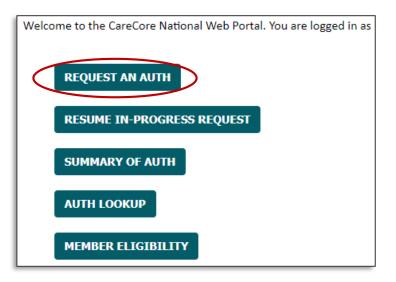




#### **Initiating a Case**



 To initiate a prior authorization request via the EviCore portal, select Request an Auth or Clinical Certification.





#### Select a Program

Clinical Certification **Authorization Eligibility Certification Requests** MedSolutions MSM Practitioner Manage Help / **Home** Resources Lookup Lookup Certification In Progress Perf. Summary Portal **Your Account** Portal **Contact Us** Summary

#### **Request an Authorization**

To begin, please select a program below:

- Durable Medical Equipment(DME)
- Gastroenterology
- Lab Management Program
- Medical Drug Management
- Medical Oncology Pathways
- Musculoskeletal Management
- Pharmacy Drugs (Express Scripts Coverage)
- Radiation Therapy Management Program (RTMP)
- Radiology and Cardiology
- Sleep Management

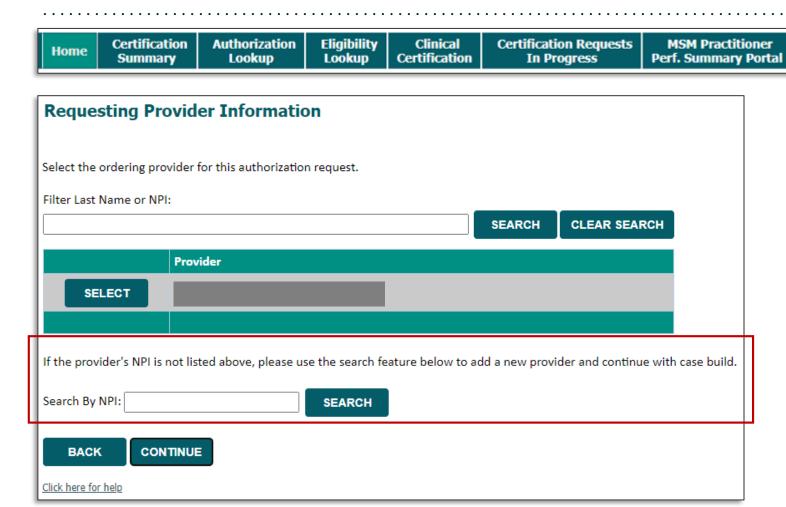
CONTINUE

Click here for help

Select **Sleep Management** from the program list and continue.



#### **Select Provider**



 Select the provider who is referring the patient for treatment.

Manage

**Your Account** 

Resources

MedSolutions

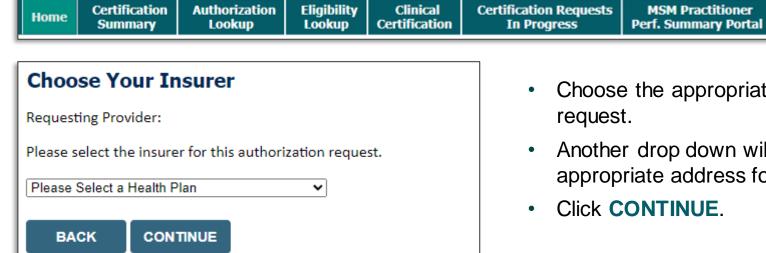
**Portal** 

Help /

**Contact Us** 



#### **Select Health Plan**



Choose the appropriate **health plan** for the

Resources

MedSolutions

Portal

Help /

**Contact Us** 

Manage

**Your Account** 

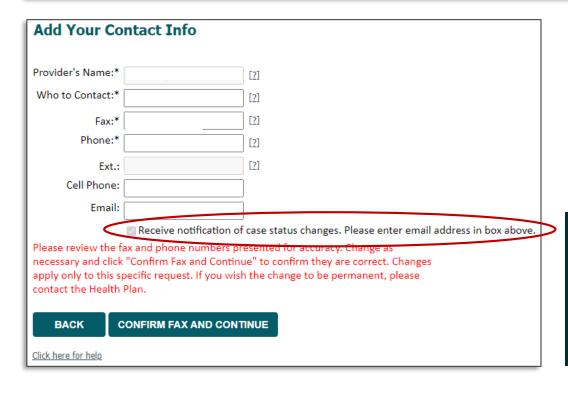
- Another drop down will appear to select the appropriate address for the **provider**.
- Click **CONTINUE**.



Click here for help

#### **Enter Contact Information**

Clinical **MSM Practitioner** Certification Authorization Eligibility **Certification Requests** Manage MedSolutions Help / **Home** Resources Certification Perf. Summary Portal In Progress Summary Lookup Lookup Your Account Portal Contact Us



- Enter/Edit the provider's name and appropriate information for the point of contact.
- Practitioner name, fax, and phone will pre-populate; edit as necessary.

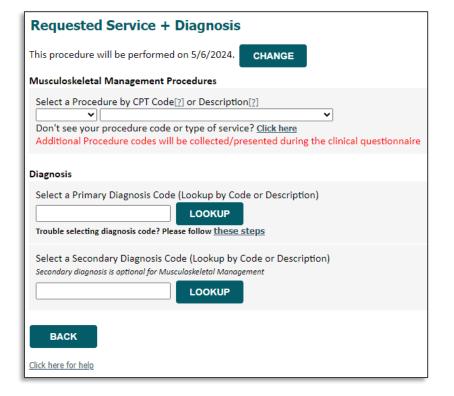
The e-notification box is checked by default to enable email notices for any updates on case status changes. Make sure to uncheck this box if you prefer to receive faxed notices.

# Clinical Certification Request | Procedure and Diagnosis Codes





- Enter the expected treatment start date.
- Enter the primary CPT code.
- Add diagnosis code(s).

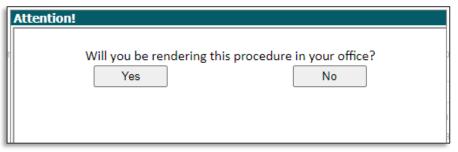


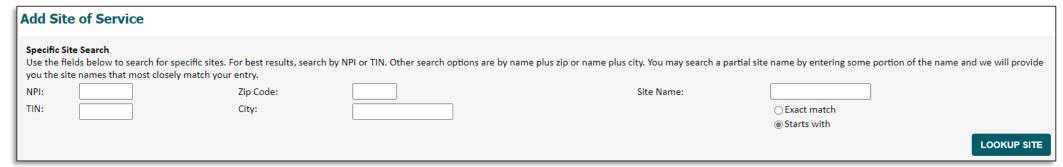


# Clinical Certification Request | Site Selection



 Answer the question regarding the location of the procedure to be performed.





- Search for the **site of service** where the procedure will be performed (for best results, search with NPI, TIN, **or** zip code).
- Select the specific site where the procedure will be performed.



# Clinical Certification Request | Clinical Certification

Clinical **Certification Requests** Certification Authorization Eligibility MSM Practitioner Manage MedSolutions Help / **Home** Resources Perf. Summary Portal Certification In Progress Summary Lookup Lookup Your Account Portal Contact Us Proceed to Clinical Information

You are about to enter the clinical information collection phase of the authorization process.

Once you have clicked "CONFIRM AND CONTINUE," you will not be able to edit the Provider, Patient, or Service information entered in the previous steps. Please be sure that all this data has been entered correctly before continuing.

In order to ensure prompt attention to your online request, be sure to complete the clinical review before exiting the system. Even if you will be submitting additional information at a later time, please continue through the final summary page. Failure to formally submit your full request will cause the record to expire with no additional correspondence from eviCore.

 I acknowledge that the clinical information I am about to submit for this authorization request is accurate and specific to this member, and that all information will be provided for this request.

**BACK** 

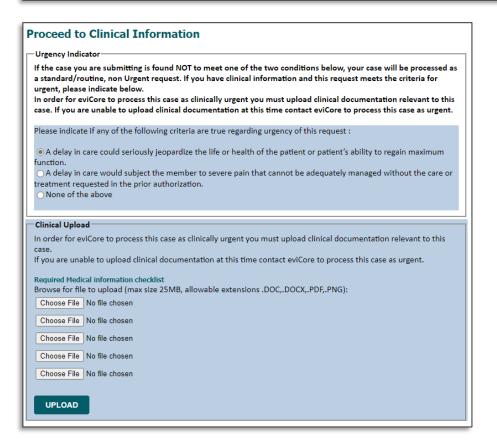
**CONFIRM AND CONTINUE** 

- Verify that all information is entered and correct.
- Check the acknowledgement statement.
- Once you enter the clinical collection phase of the process, the answers to the clinical questions will not save unless the case is completed.
- You will not have the opportunity to make changes after this point.



# Clinical Certification Request | Standard or Urgent Request?

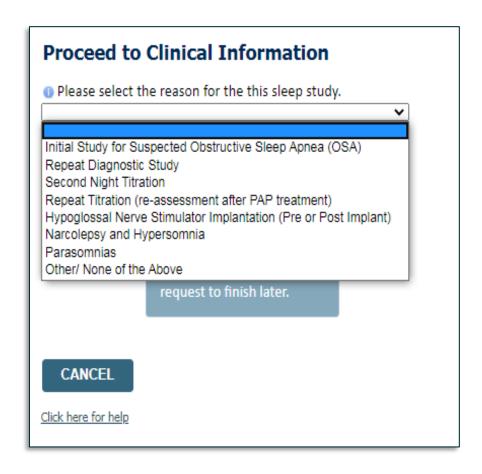
Certification Authorization Eligibility Clinical **Certification Requests** MSM Practitioner MedSolutions Help / Manage **Home** Resources Certification **Your Account** Summary Lookup Lookup In Progress Perf. Summary Portal Portal Contact Us





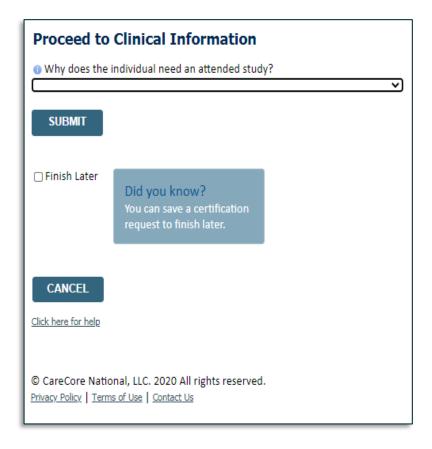
- If the case is standard, select Yes.
- If your request is urgent, select No.
- When a request is submitted as urgent, you will be required to upload relevant clinical information.
- Upload up to **FIVE** documents. (.doc, .docx, or .pdf format; max 5MB size)
- Your case will only be considered urgent if there is a successful upload.

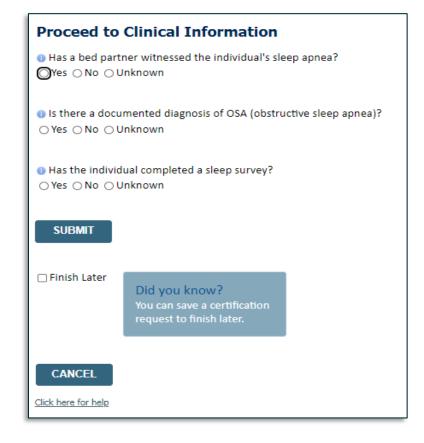




If you have continued as a standard request, select a reason for the study from the dropdown list.

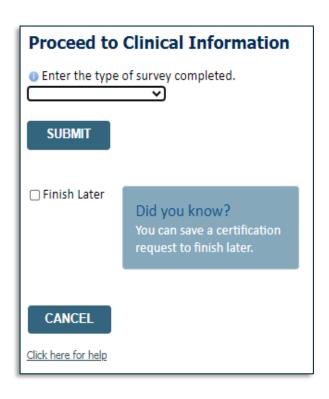


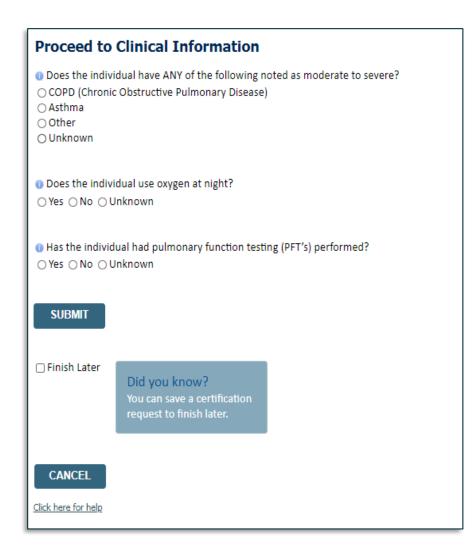


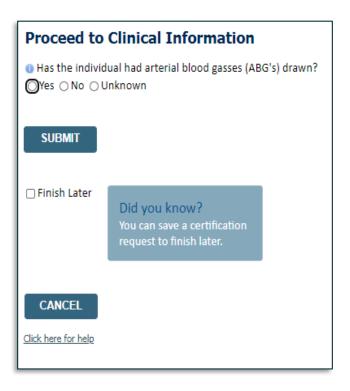


- Clinical Certification questions may populate based upon the information provided.
- You can save your request and finish later if needed,
  - Note: You will have until the end of the day to complete the request.
  - When logged in, you can resume a saved request by selecting Certification Requests in Progress.



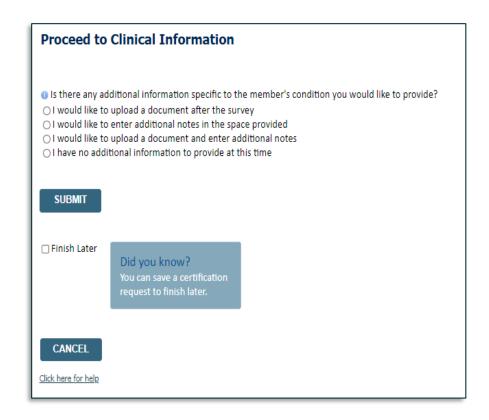


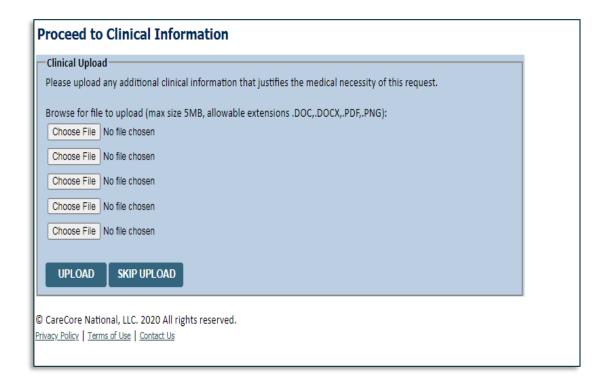






# Additional Information | Upload Clinical

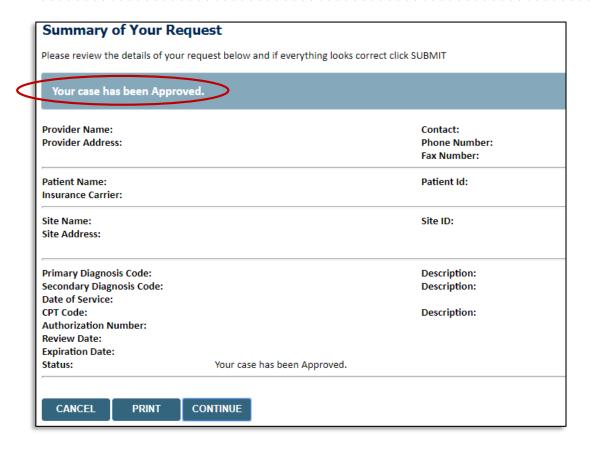


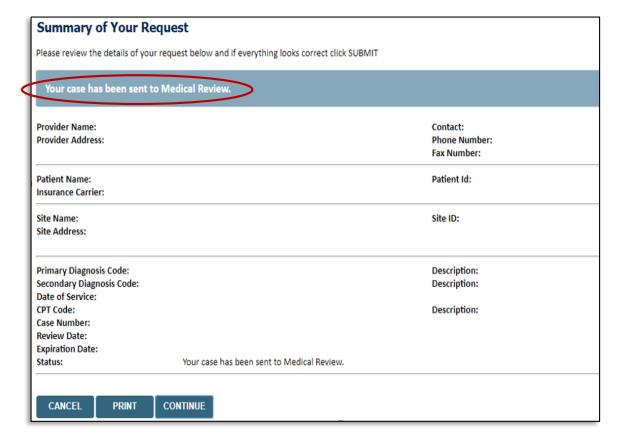


 You will have the opportunity to provide any additional information and upload applicable clinical information.



# **Outcome Determination**

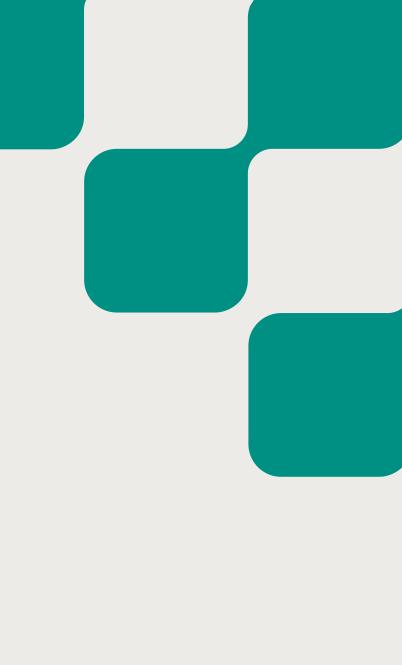




You can save or print this screen for your records.



# Initiating a Sleep DME Request

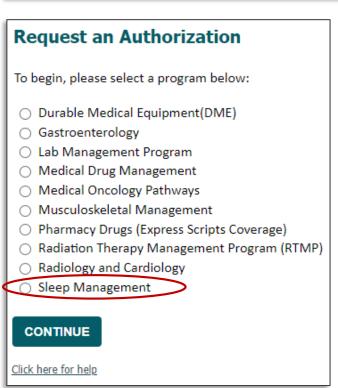




5/23/2025

# **Select a Program**

Certification **Authorization Eligibility** Clinical **Certification Requests** MSM Practitioner Manage MedSolutions Help / Home Resources Lookup Certification In Progress Perf. Summary Portal **Your Account Contact Us** Summary Lookup Portal

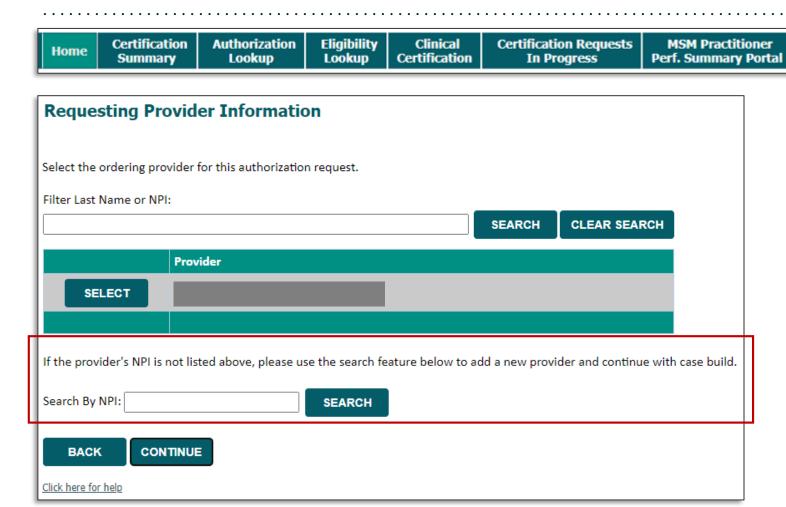


- Select Sleep Management from the program list and continue.
- Choose Durable Medical Equipment from the dropdown, then click Continue.





# **Select Provider**



 Select the provider who is referring the patient for treatment.

Manage

**Your Account** 

Resources

MedSolutions

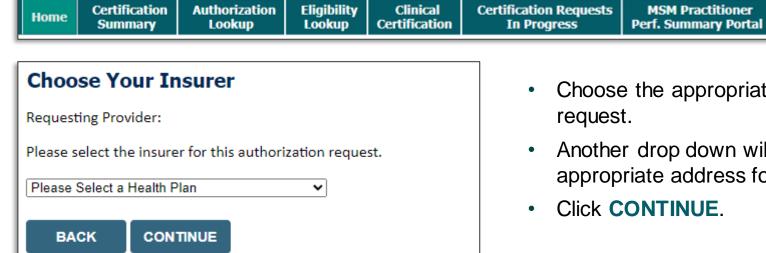
**Portal** 

Help /

**Contact Us** 



# **Select Health Plan**



Choose the appropriate **health plan** for the

Resources

MedSolutions

Portal

Help /

**Contact Us** 

Manage

**Your Account** 

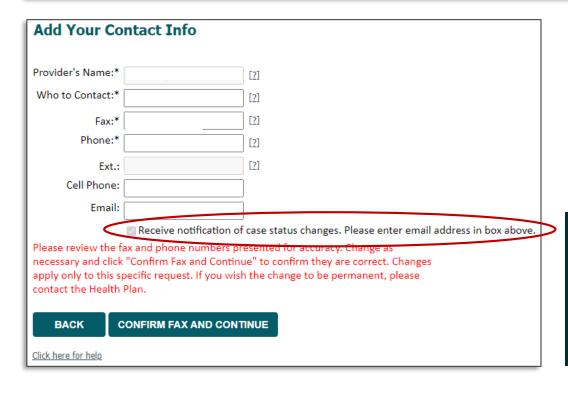
- Another drop down will appear to select the appropriate address for the **provider**.
- Click **CONTINUE**.



Click here for help

## **Enter Contact Information**

Clinical **MSM Practitioner** Certification Authorization Eligibility **Certification Requests** Manage MedSolutions Help / **Home** Resources Certification Perf. Summary Portal In Progress Summary Lookup Lookup Your Account Portal Contact Us



- Enter/Edit the provider's name and appropriate information for the point of contact.
- Practitioner name, fax, and phone will pre-populate; edit as necessary.

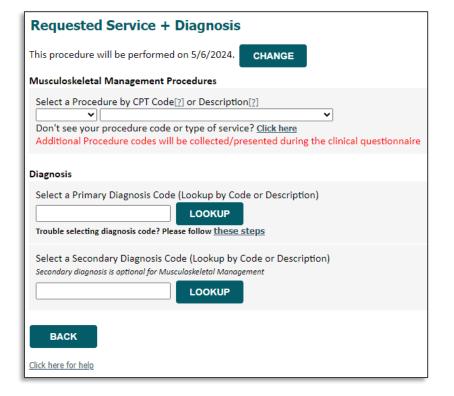
The e-notification box is checked by default to enable email notices for any updates on case status changes. Make sure to uncheck this box if you prefer to receive faxed notices.

# Clinical Certification Request | Procedure and Diagnosis Codes





- Enter the expected treatment start date.
- Enter the primary CPT code.
- Add diagnosis code(s).

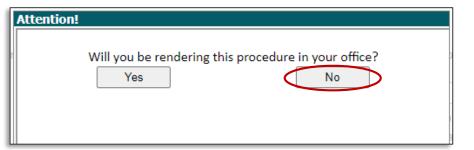


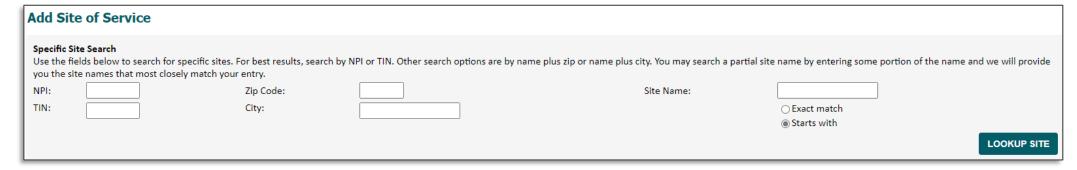


# Clinical Certification Request | Site Selection



 For this question, choose No, as this does not apply to sleep-related DME requests.





- Search for the **site of service** where the procedure will be performed (for best results, search with NPI, TIN, **or** zip code).
- Select the specific site where the procedure will be performed.



# Clinical Certification Request | Clinical Certification

Clinical **Certification Requests** Certification Authorization Eligibility MSM Practitioner Manage MedSolutions Help / **Home** Resources Perf. Summary Portal Certification In Progress Summary Lookup Lookup Your Account Portal Contact Us Proceed to Clinical Information

You are about to enter the clinical information collection phase of the authorization process.

Once you have clicked "CONFIRM AND CONTINUE," you will not be able to edit the Provider, Patient, or Service information entered in the previous steps. Please be sure that all this data has been entered correctly before continuing.

In order to ensure prompt attention to your online request, be sure to complete the clinical review before exiting the system. Even if you will be submitting additional information at a later time, please continue through the final summary page. Failure to formally submit your full request will cause the record to expire with no additional correspondence from eviCore.

 I acknowledge that the clinical information I am about to submit for this authorization request is accurate and specific to this member, and that all information will be provided for this request.

**BACK** 

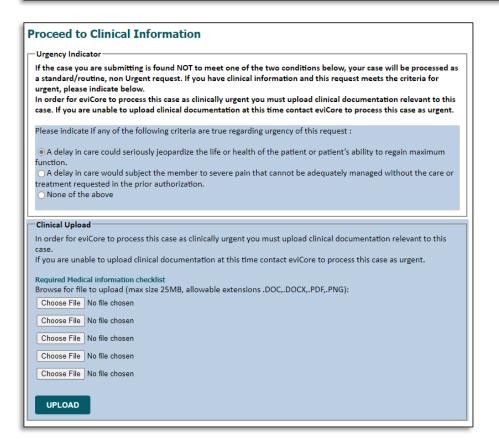
**CONFIRM AND CONTINUE** 

- Verify that all information is entered and correct.
- Check the acknowledgement statement.
- Once you enter the clinical collection phase of the process, the answers to the clinical questions will not save unless the case is completed.
- You will not have the opportunity to make changes after this point.



# Clinical Certification Request | Standard or Urgent Request

Certification Authorization Eligibility Clinical **Certification Requests** MSM Practitioner MedSolutions Help / Manage **Home** Resources **Your Account** Summary Lookup Lookup Certification In Progress Perf. Summary Portal Portal Contact Us

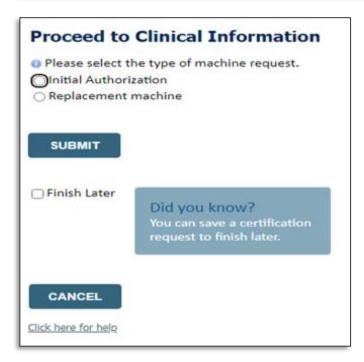




- If the case is standard, select Yes.
- If your request is urgent, select No.
- When a request is submitted as urgent, you will be required to upload relevant clinical information.
- Upload up to **FIVE** documents. (.doc, .docx, or .pdf format; max 5MB size)
- Your case will only be considered urgent if there is a successful upload.





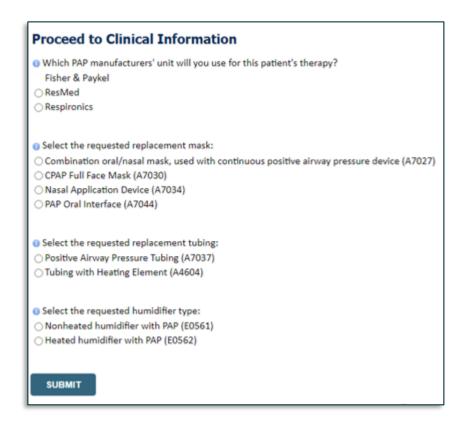


- If the request is for a PAP device, please choose initial or replacement.
- You can save your request and finish later if needed.
  - Note: You will have until the end of the day to complete the request.
  - When logged in, you can resume a saved request by going to Certification Requests in Progress.

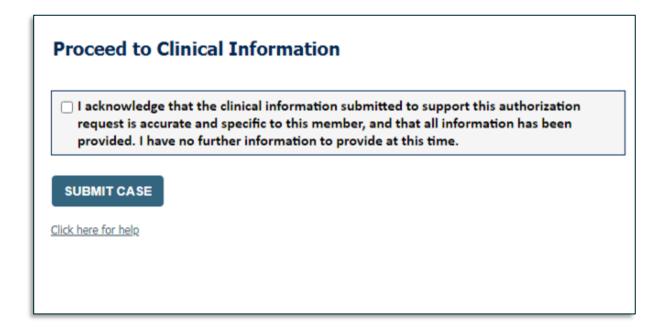


# Clinical Information | Finish Questions & Submit Case

 On the screen below, answer the questions, then click SUBMIT.

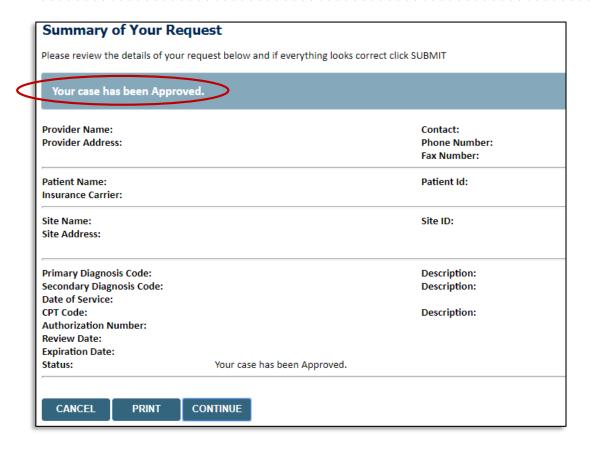


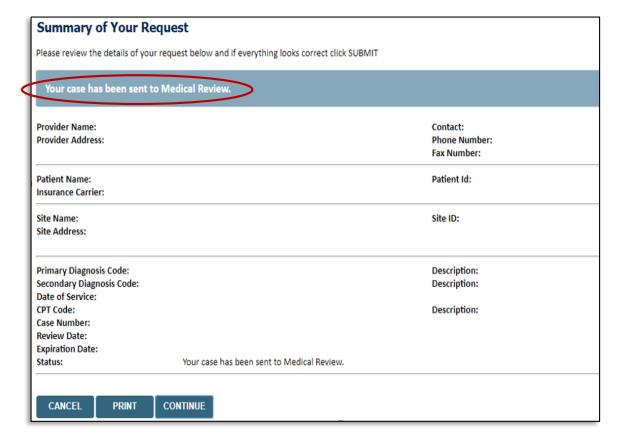
- Next, check the attestation, then click SUBMIT CASE.
- The request will either be pended for medical review or approved.





# **Outcome Determination**





You can save or print this screen for your records.



# **Compliance Details for CPAP**

Authorization Number:

Case Number:

Status: Approved

Approval Date: Service Code:

**CHANGE SERVICE CODE** 

Service Description: POSITIVE AIRWAY PRESSURE (PAP)

Site Name:

Expiration Date:

Date Last Updated:

Correspondence: UPLOA

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Manufacturer	Active	PAP Start Date	Total Usage Days	Usage Hours	30-Day Count	30-Day %
Respironics	True	6/4/2019	30	5.08	21	70.00
Respironics	True	6/4/2019	32	5.17	21	70.00
Respironics	True	6/4/2019	33	5.36	22	73.33
Respironics	True	6/4/2019	34	5.29	22	73.33
D:	Т	C/4/2010	24	F 20	22	72.22

Authorization Number:

Case Number:

Status: Approved

Approval Date:

Service Code:

**CHANGE SERVICE CODE** 

Service Description: POSITIVE AIRWAY PRESSURE (PAP)

Site Name:

Expiration Date: Date Last Updated:

Correspondence:

**UPLOADS & FAXES** 

Manufacturer	Active	PAP Start Date	Total Usage Days	Usage Hours	30-Day Count	30-Day %
Respironics	False	11/3/2019	2	0.95	0	0.00
Respironics	False	11/3/2019	2	0.95	0	0.00
Respironics	False	11/3/2019	3	1.50	0	0.00
Respironics	False	11/3/2019	4	2.62	1	25.00
	- 1	44/0/0040	ı		•	40.00

• For CPAP authorizations, **compliance information** is accessible to review under the authorization screen once EviCore receives usage data from the online systems.



# **EviCore Portal Features**





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# EviCore Provider Portal | Features

### **Eligibility Lookup**

Confirm if patient requires clinical review.

### **Clinical Certification**

Request a clinical review for prior authorization on the portal.

### **Prior Authorization Status Lookup**

- View and print any correspondence associated with the case.
- Search by member information OR by case number with ordering national provider identifier (NPI).
- Review post-decision options, submit appeal, and schedule a peer-to-peer.

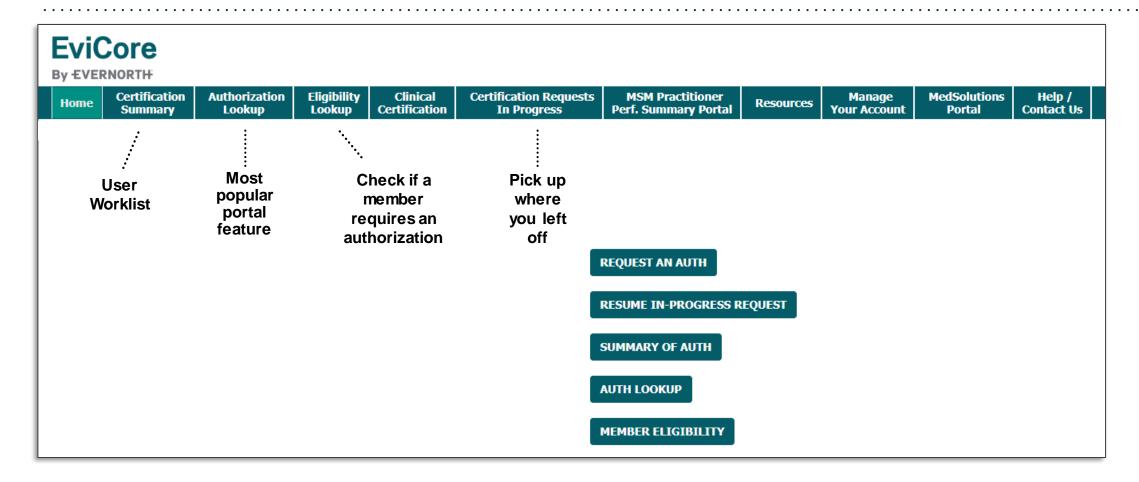
### **Certification Summary**

Track recently submitted cases.



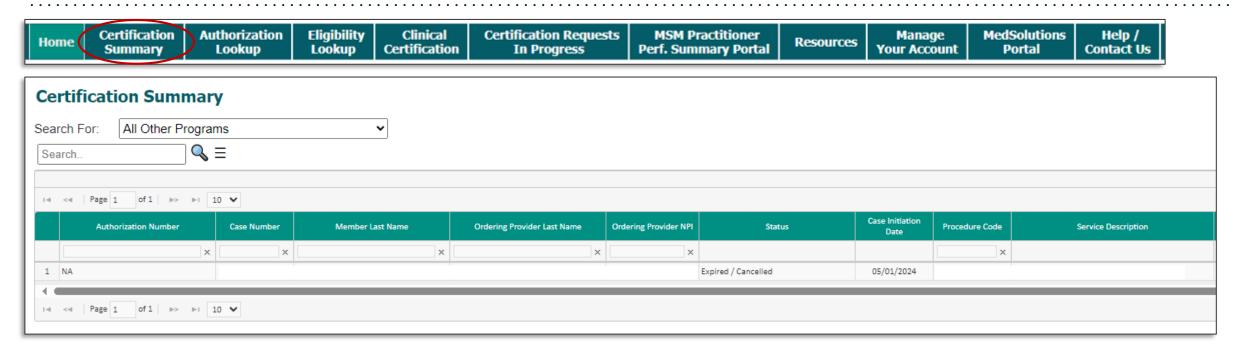


# **Provider Portal** | Feature Access





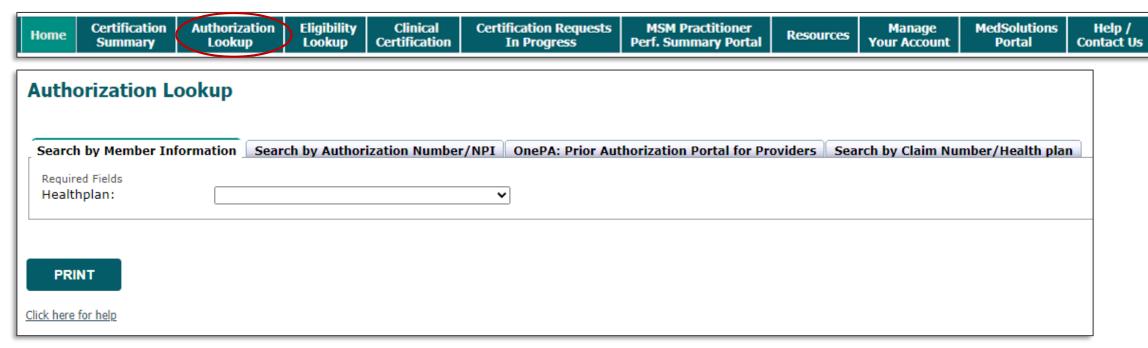
# **Certification Summary** | User Worklist



- The Certification Summary tab allows you to track recently submitted cases.
- The worklist can also be filtered.



# **Authorization Lookup**



- You can lookup an authorization case status on the portal.
- Search by member information OR
- Search by authorization number with ordering NPI.
- Initiate appeals and/or schedule Peer-to-Peer calls.
- View and print any correspondence.



# Provider Resources





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# **Contact EviCore's Dedicated Teams**

### **Client and Provider Services**

 For eligibility issues (member or provider not found in system) or transactional authorization related issues requiring research.

• Email: <u>ClientServices@EviCore.com</u>

Phone: 800-646-0418 (option 4).

### **Web-Based Services and Portal Support**

Live chat

Email: <u>Portal.Support@EviCore.com</u>

Phone: 800-646-0418 (option 2)

### **Provider Engagement**

Regional team that works directly with the provider community.

Provider Engagement Manager Territory List



- Call 877-791-4104.
- Representatives are available from 7 a.m. to 7 p.m. local time.



# **Ongoing Provider Portal Training**

The EviCore Portal Team offers general portal training, twice a week, every week.

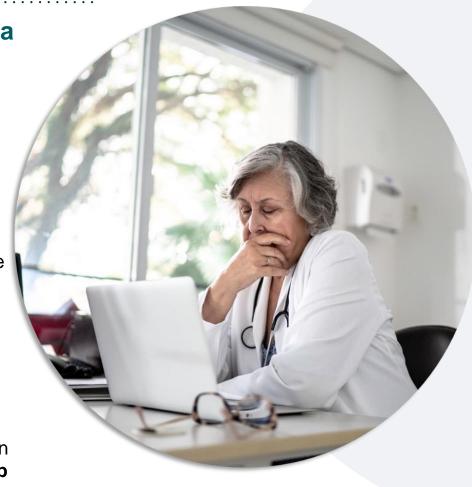
All online orientation sessions are free of charge and will last approximately one hour. Advance registration is required, so follow the instructions below to sign up:

### **How to register:**

- 1. Go to <a href="http://EviCore.webex.com/">http://EviCore.webex.com/</a>
- 2. Click on the "hamburger" menu on the far left hand side (below the EviCore logo), then choose **Webex Training**.
- 3. On the **Live Sessions** screen, click the **Upcoming** tab. In the search box above the tabs, type: **EviCore Portal Training**.
- 4. Choose the date and time for the session you would like to attend, and click the **Register** link beside it. (You will need to register separately for each session.)
- 5. Complete the required information and click the **Register** button.

Immediately after registering, you will receive an e-mail containing the toll-free phone number, meeting number, conference password, and a link to the web portion of the conference. Please keep the registration e-mail so you will have the Web conference information for the session in which you will be participating.





## **Provider Resource Website**

### **Provider Resource Pages**

EviCore's Provider Engagement team maintains provider resource pages that contain educational material to assist providers and their staff on a daily basis. The provider resource pages include, but are not limited to, the following educational material:

- Provider training material
- CPT code list
- Quick Reference Guide (QRG)
- Frequently Asked Questions (FAQ)

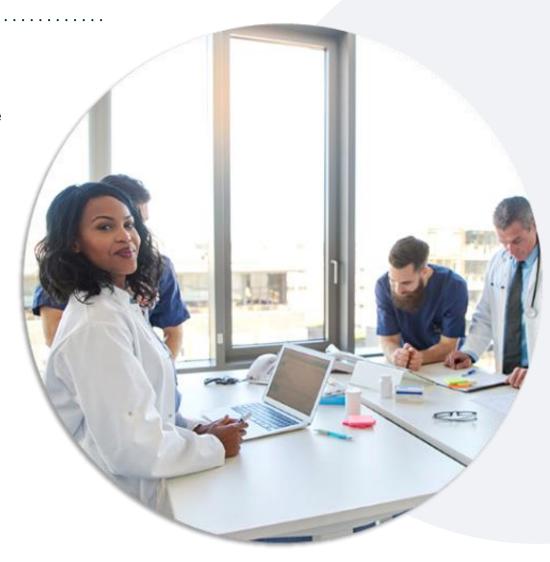
### To access these helpful resources, please visit:

https://www.evicore.com/resources/healthplan/health-plan

EviCore also maintains online resources <u>not</u> specific to health plans, such as guidelines and our required clinical information checklist.

To access these helpful resources, visit EviCore's **Provider's Hub**.





# **Provider Resource Review Forum**

The EviCore website contains multiple tools and resources to assist providers and their staff during the prior authorization process.

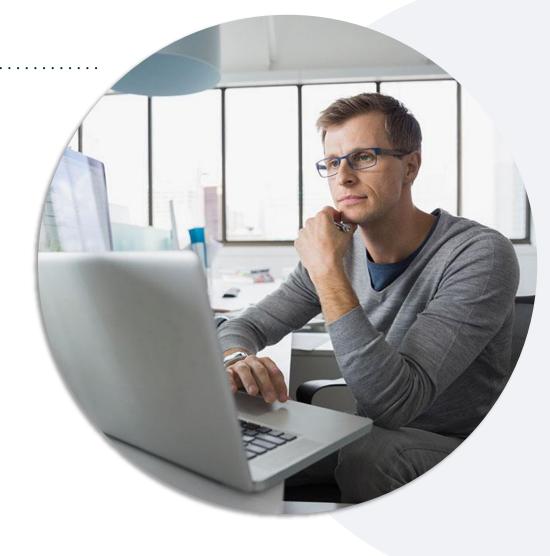
We invite you to attend a **Intro to EviCore Online Resources** session to learn how to navigate **EviCore.com** and understand all the resources available on the Provider's Hub.

### Learn how to access:

- EviCore's evidence-based clinical guidelines
- Clinical worksheets
- Existing prior authorization request status information
- Search for contact information
- Podcasts & insights
- Training resources

### To register, go to EviCore.com, then:

Provider's Hub > Scroll down to EviCore Provider Orientation Session Registrations > Upcoming





# **EviCore's Provider Newsletter**

Stay up to date with our free provider newsletter!

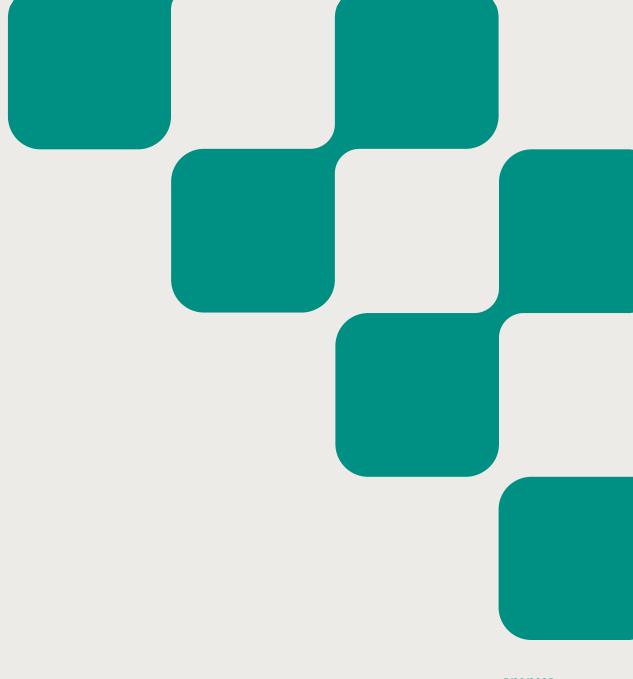
### To subscribe:

- Visit <u>EviCore.com</u>.
- Scroll down to the section titled Stay Updated With Our Provider Newsletter.
- Enter a valid email address.





# Thank You





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