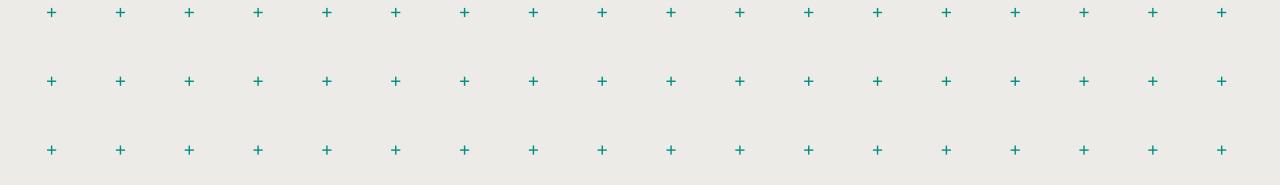
Home Health Care Utilization Management Program for Aetna

NJ/NY/WV/PA









Agenda

Company & Program Overview

Outcomes, Special Considerations & Post-Decision Options

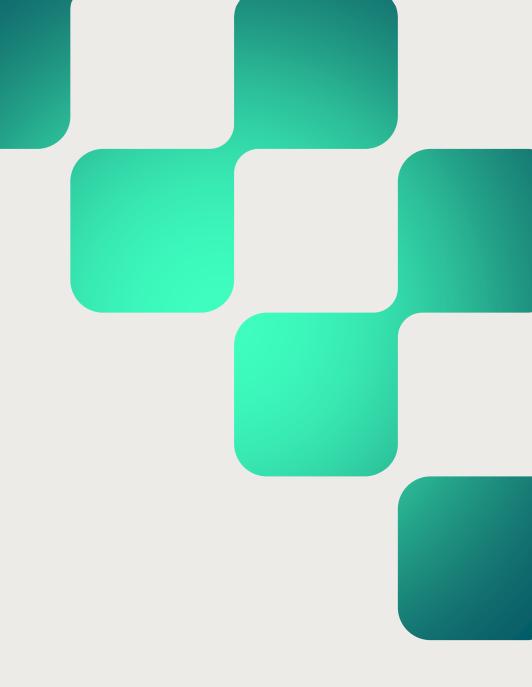
Web Portal Process

Provider Resources

Q&A



Company & Program Overview





Medical Benefits Management (MBM)

Addressing the complexity of the health care system



10 comprehensive solutions



Evidence-based clinical quidelines



5k+ employees, including 1k+ clinicians



Advanced, innovative, and intelligent technology



Aetna Authorization Services

EviCore will begin accepting authorization requests for home health care (HHC) services on December 29, 2025 for dates of service January 1, 2026 and beyond. This process applies to Aetna members with Medicare coverage for new authorizations in the states of NJ/NY/WV/PA.

Authorizations for home health care will include the following services:

- Nursing
- Therapies
- Social Work
- Home Health Aides

Effective January 1, 2026:

- HHC agencies are responsible to submit authorization requests for HHC services for members discharging from the hospital
 and post-acute care (PAC) facilities.
- EviCore will manage new authorizations for January 1, 2026 and beyond.
- Initial and Concurrent reviews for patients that started with Aetna prior to January 1, 2026 should be submitted to EviCore.



Home Health Authorization Requirements

To find a complete list of Home Health procedural codes that require authorization, please visit:

https://www.evicore.com/resources/healthplan/aetna

Providers should verify member eligibility and benefits on the secured provider log in section on the provider portal located at https://www.aetna.com/health-care-professionals/availity.html or by calling Aetna at 800.624.0756.

Eligibility may also be verified on the EviCore provider portal at www.evicore.com.





Methods to Submit Authorization Requests

EviCore Provider Portal (preferred)

The EviCore online portal at www.evicore.com is the quickest, most efficient way to request authorizations and check status.

Fax:

866.705.3574
Authorization requests are accepted via fax and can be used to submit additional clinical information.

Telephone:

888.622.7329
Hours of operation:
Monday - Friday 8am - 8pm Central Time
Saturday 8am - 4:30pm Central Time
Sunday & Holidays 8am - 1pm Central Time





Required Information for Home Health Requests



- Site of Care demographics
- Patient demographics
- Services requested
- Home Health ordering physician demographics (including phone and fax)
- Anticipated date of discharge



- ICD10 code
- Clinical progress notes
- Medication list
- Wound or incision/location and stage (if applicable)
- Discharge summary (when available)



- Prior and current level of functioning
- Focused therapy goals: PT/OT
- Therapy progress notes including level of participation
- Discharge plans (including discharge barriers, if applicable)

The EviCore home health authorization form can be submitted along with clinical documentation to support medical necessity. The authorization form can be found on the provider resource site: https://www.evicore.com/resources/healthplan/aetna.



Home Health Care Authorization Overview

- Initial home health authorization requests must be made within 7 days of the first visit*
- Requests prior to the current date may be submitted on the EviCore portal, phone, or fax
- EviCore will provide initial authorizations by service type in the following ways:

Initial Authorizations						
Service	HCPCS Codes	Standard Bundle	Orthopedic Bundle *			
Skilled Nursing	G0299, G0300	3 visits each in the first 30 days	6 visits in the first 30 days			
Physical Therapy	G0151, G0157, G0159		10 visits in the first 30 days			
Home Health Aide	G0156		6 visits in the first 30 days			
Speech Therapy	G0153		1 visit in the first 30 days			
Occupational Therapy	G0152, G0158, G0160	1 visit each in the first 30 days	3 visits in the first 30 days			
Social Worker	G0155		1 visit in the first 30 days			

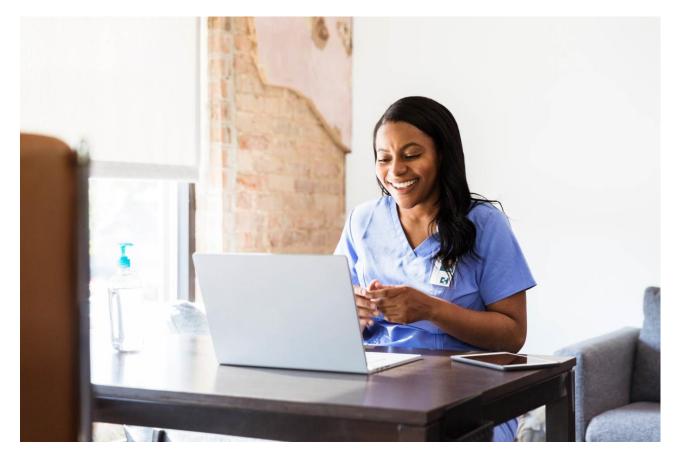
- If the above bundle of services is requested on the initial request, a real-time approval will be provided
- Additional visits needed in the first 30 days will be approved based on medical necessity
- Authorizations for continued services will be approved based on medical necessity
- The above are examples of the 25 bundles that are available
- * Orthopedic Bundle: Applies only if the patient has had recent orthopedic surgery for hip or knee replacement



Home Health Care Authorization Overview (continued)

EviCore will use substitution logic for Skilled Nursing, Physical Therapy, Occupational Therapy, and Speech Therapy

- Nursing: G0299 covers ALL other nursing codes
- PT: G0151 covers all PT codes
- OT: G0152 covers all OT codes
- ST: G0153 covers all ST codes





Authorization Outcomes, Special Considerations & Post-Decision Options



Authorization Approval & Partial Approval

Approved Requests

- Standard requests are processed within 48 hours after receipt of all necessary clinical information.
- Authorization letters will be faxed to the requesting provider and can be printed on demand from the EviCore portal at www.evicore.com.
- Members will receive an authorization letter by mail.





Determination Outcomes: Hold Process

Hold Process

- When a request is unable to be approved due to insufficient clinical information, it will go into a HOLD Provider Outreach status.
- The provider will receive additional verbal and written outreaches for additional information and be notified that a Peer-to-Peer is available.
- The hold will be in place for 3 calendar days for standard cases and 3 hours for urgent cases.
- **Important:** If no additional clinical information is received and no Peer-to-Peer is requested, the case moves to the medical director for review and denial.





Authorization Outcomes: Adverse Determination



EviCore will provide 1 transitional visit if clinical is insufficient or the member appears to be at a stable or baseline LOF so that the member can continue to have services until firmly discharged or information received.

When a request does not meet medical necessity based on evidence-based guidelines, an adverse determination is made and the request is denied.

In those cases, a denial letter with the rationale for the decision and appeal rights will be issued from EviCore to the provider and member.

Adverse determination status can also be viewed on demand from the EviCore portal at www.evicore.com.

Clinical Consultation Request

Hold Process

- If a request is not approved and requires further clinical discussion for approval, we offer clinical consultations with referring physicians and an EviCore Medical Director.
- Clinical consultations may result in either a reversal of decision to deny or an uphold of the original decision.
- A clinical consultation can be scheduled via the provider portal at <u>www.evicore.com</u> or by calling EviCore at 888.622.7329.

Adverse Determination

- Providers can request a clinical consultation with an EviCore physician to better understand the reason for denial.
- However, once a denial decision has been made, the decision cannot be overturned via clinical consultation.





Special Circumstances (Home Health)

- The HHA (home health agency) has 7 calendar days to perform the initial bundle of services before an authorization request is required. The request must be made within 7 days of the start of care date (first visit).
- If the request for authorization is made more than 7 calendar days from the start of care, EviCore will backdate only for 7 calendar days. Any services performed before that would need to be submitted as a claims appeal through Aetna.
- If the request for authorization is made after the services have all been completed and the patient has been discharged from home health care, the request will not be started with EviCore. The HHA will need to file a claim and do a claims appeal through Aetna.



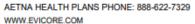


Name: Health Plan: Address:

Phone:

Member Informatio

HOME HEALTH WORKSHEET



n:	
	DOB:
	Member ID:

Alt Contact:

Ordering Provider Information:		
Name:	NPI:	
Address:		
Phone:	Fax:	

Home Health Provider Information:		
Name:	NPI:	
Address:		
Phone:	Fax:	
Contact Person:	Phone/Ext.	

Initial Home Health Checklist:		
Is patient homebound and does documentation supports homebound status?		
Is there a caregiver in home?		
Has the patient seen the ordering provider in last		
90 days for the same reason as HH need?		
Will ordering provider be the following provider?		
Clinical documentation Needed	H&P, Progress Note, Therapy notes, most recent MD	
	office note, F2F documentation, OASIS, Evaluations	
Home Health Orders	Signed orders; 485, Supplemental orders.	
	Orders should include disciplines needed, how often	
	and what is needed	
Disciplines Reviewed:	Nurse (G0299), PT (G0151), OT (G0152), ST (G0153),	
(We use substitute logic and review for specific codes	SW (G0155), HHAide (G0156)	
that will cover other G codes for that discipline)		

Please complete these questions on the authorization request form to assist EviCore with the review process.



Special Circumstances

Urgent Authorization Requests

- EviCore uses the NCQA/URAC definition of urgent: when a delay in decision-making may seriously jeopardize the life or health of the member.
- Urgent requests can be initiated via the web portal or phone.
- Urgent requests will be reviewed within 72 hours.

Retrospective Requests

• Retrospective reviews for Home Health services are not allowed and there are no exceptions. Please contact Aetna directly with any questions.



Post-Decision Options: Appeals Process

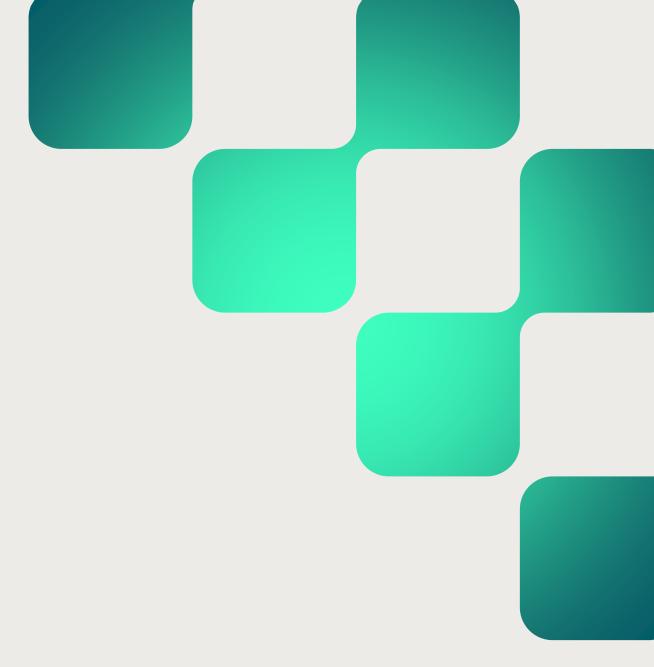
Appeal Process

- Aetna will process first-level appeals. Delegation of second level appeals will vary by plan and/or state regulations.
- The timeframe to submit an appeal request will be outlined on the determination letter.
- Appeal requests can be submitted to Aetna in writing via US Mail or by fax. The Aetna appeal address and fax number will be provided on the determination letter.
- Providers with appeal questions may call the number indicated on the member's ID card.
- The appeal determination will be communicated by Aetna to the ordering provider and member.
- Appeal turnaround times:*
 - Expedited: 72 hours
 - Standard: 30 days



^{*} May vary by plan and/or state regulations

Web Portal Process

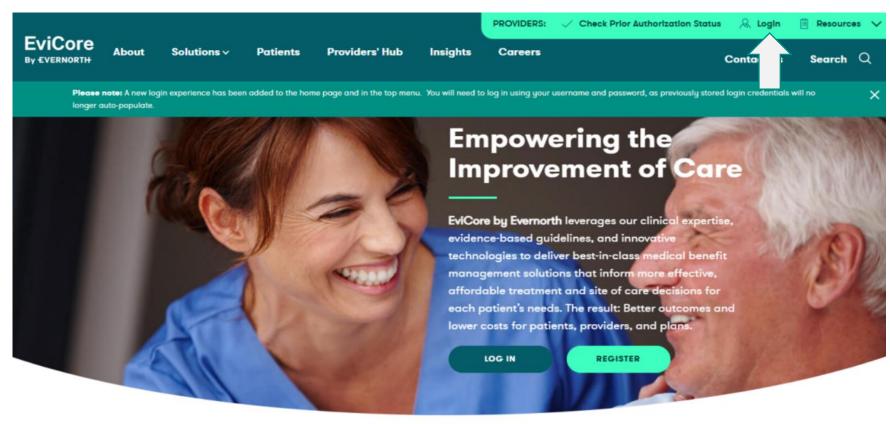




EviCore Provider Portal | Access and Compatibility

Most providers are already saving time submitting clinical review requests online vs. telephone.

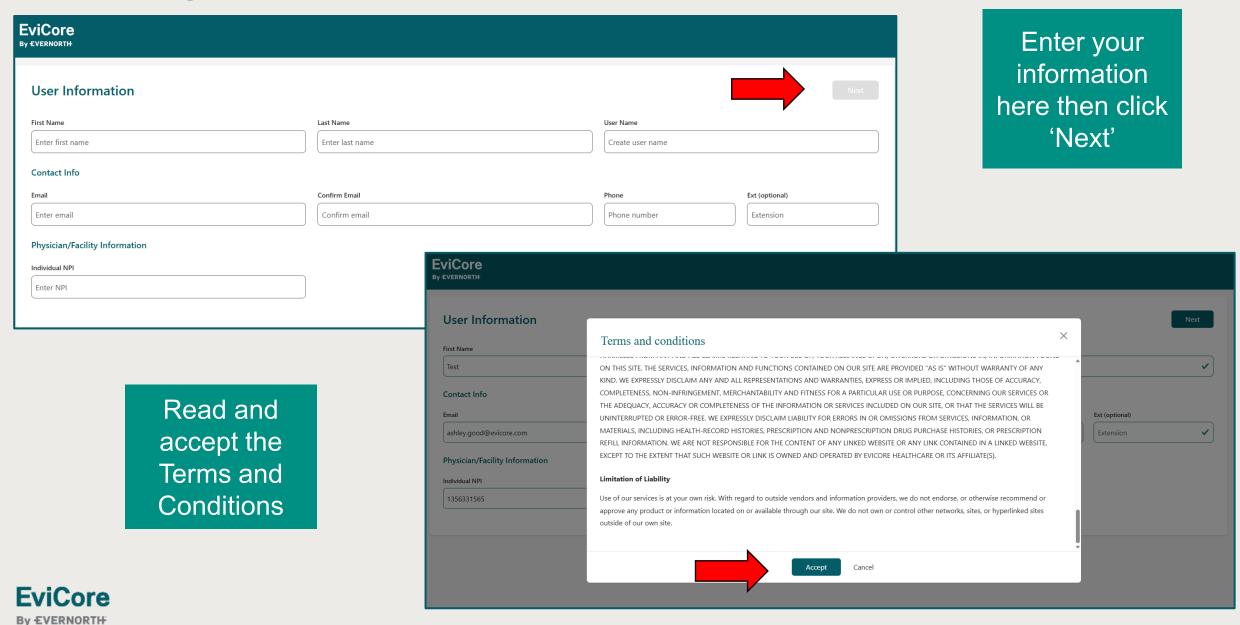
- + To access resources on the EviCore Provider Portal, visit EviCore.com
- + Already a user?Log in with User ID & Password.
- + Don't have an account?
 Click **Register**.



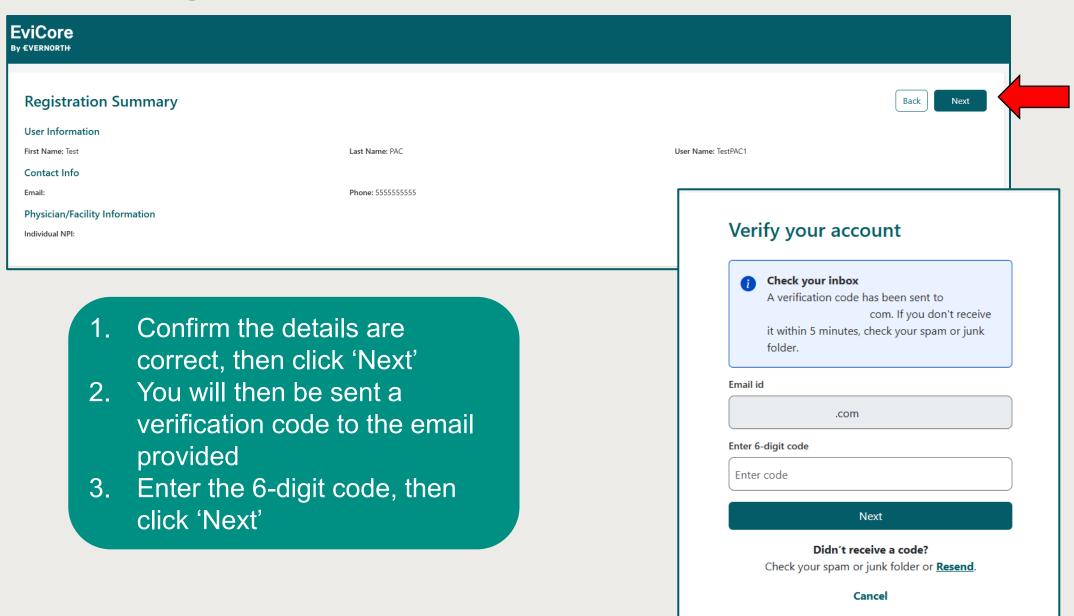


EviCore's website is compatible with **all web browsers**. If you experience issues, you may need to **disable pop-up blockers** to access the site.

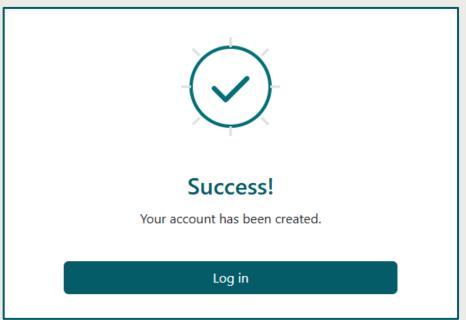
Portal Registration



Portal Registration Continued



User Registration Successful

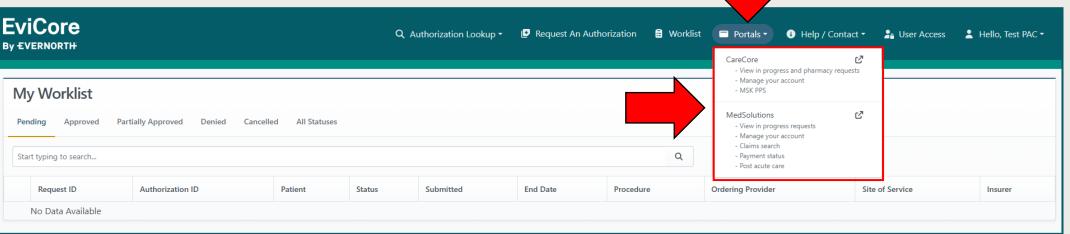


Create a Password

Password must be at least 8 characters long and contain the following:

- ✓ Uppercase Letters
- ✓ Lowercase Letters
- Numbers
- ✓ Characters (e.g., !#*)

Once logged in, you can go to 'Portals' to access the CareCore option



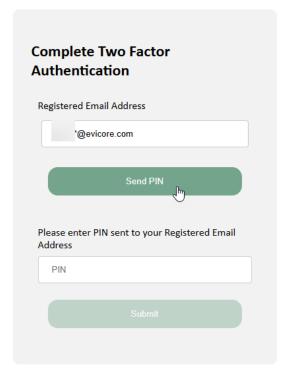


EviCore.com Access | Two Factor Authentication

To safeguard your patients' private health information (PHI), we have implemented a multi-factor authentication (MFA) process.

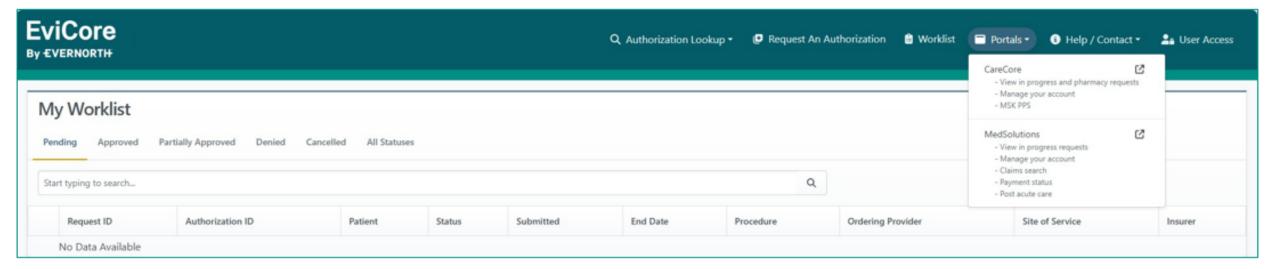
- After you log in, you will be prompted to register your device for MFA.
- Choose which authentication method you prefer:
 Email or SMS. Then, enter your email address or mobile phone number.
- Once you select **Send PIN**, a 6-digit pin will be generated and sent to your chosen device.
- After entering the provided PIN in the portal display, you will successfully be authenticated and logged in.







Request an Authorization



New to EviCore.com is our Unified Provider Experience (UPX)
Dashboard. For specific training and information on the new dashboard,
follow these links:

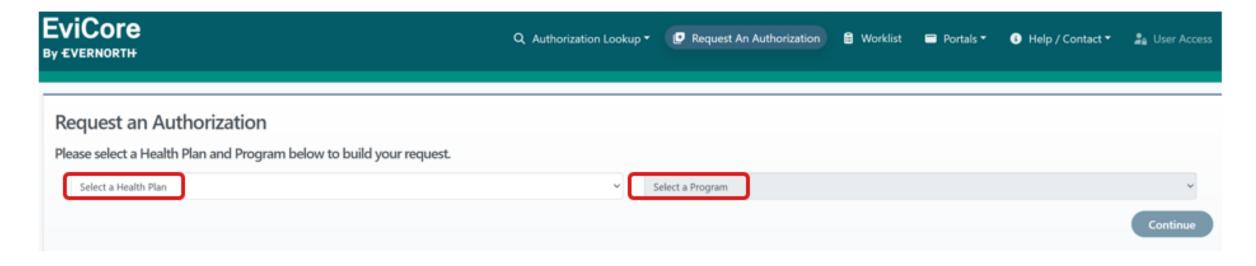
- Unified Provider Experience Dashboard FAQ 8-21-25.pdf
- Training video accessed through our provider's hub (same as the log in page). Provider's Hub | EviCore by Evernorth Scroll down to Video Resources and left double click to watch in 'full view'



EviCore Unified Provider
Experience (UPX) - Dashboard
Training



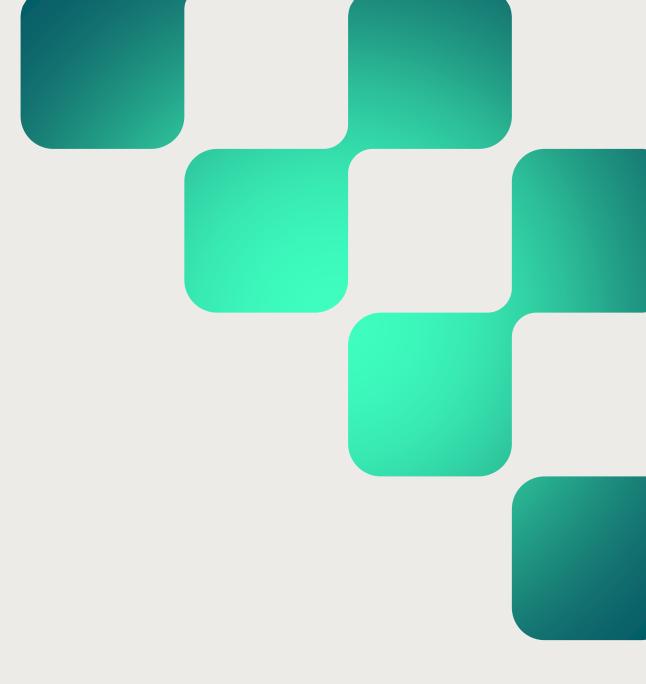
Request an Authorization



Start the case build directly from the UPX dashboard. Once you select the health plan and the program, the dashboard will take you to the appropriate portal (CareCore National).

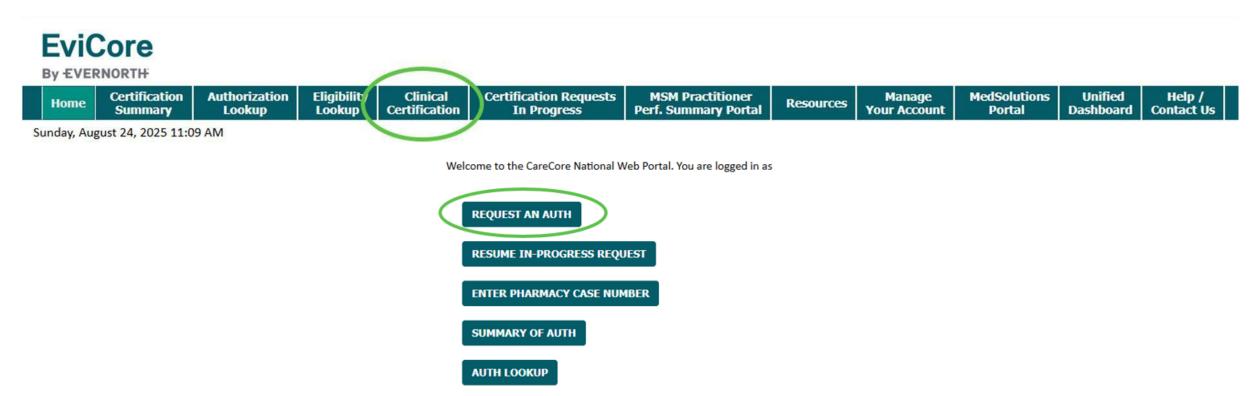


CareCore National Portal Overview





Demographic Case Build – Selecting the Requesting Provider



If you begin the case directly from the CareCore National portal, you can select **REQUEST AN AUTH** or **Clinical Certification** on the banner. Then select the Program. For Home Health, you will need to indicate whether you are from the referring physician's office or the agency.

MEMBER ELIGIBILITY



Demographic Case Build – Selecting the Requesting Provider

EviCore By EVERNORTH Clinical Certification Eligibility Certification Requests Unified Help / Contact Us **Authorization MSM Practitioner** Manage MedSolutions Resources Lookup Certification In Progress Perf. Summary Portal Dashboard Summary Lookup Your Account Portal Sunday, August 24, 2025 11:09 AM

Requesting Physician Information				
Healthplan:	Please Select	ician last name, city and/or zip.		
TIN:	T lease Select			
NPI:		(an and an AIDI an TIAI)		
Last Name:		(requires NPI or TIN)		
City:		(city only, no state)		
Zip:				
SEARCH	1			

If you are from the Home Health agency, you will select the health plan and then enter your NPI number (or Tax ID number) to search.



EviCore

By EVERNORTH

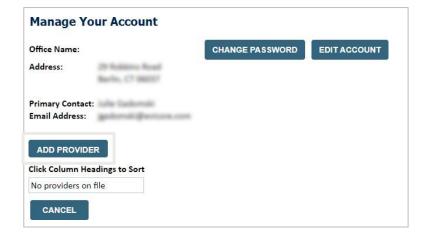
Certification Authorization Certification Requests MSM Practitioner MedSolutions Unified Eligibility Clinical Manage Home Resources Summary Lookup Lookup Certification In Progress Perf. Summary Portal Your Account **Portal** Dashboard Contact Us

Sunday, August 24, 2025 11:09 AM

On the CareCore National Portal, practioners/groups may be added to your account prior to case submission (optional).

To add practioners or groups:

- Click the Manage Your Account tab to add provider information
- Select Add Provider
- Enter the NPI, state, and zip code to search for the provider
- Select the matching record based upon your search criteria
- Once you have selected a practitioner, your registration will be complete
- You can also click Add Provider to add another practitioner/group to your account
- You can access the Manage Your Account at any time to make any necessary updates or changes

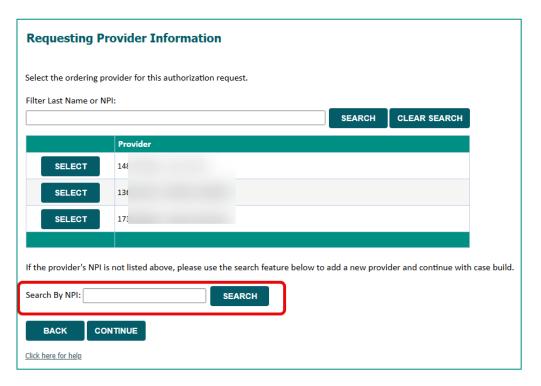


Add Practitioner
Enter Practitioner information and find matches. *If registering as rendering genetic testing Lab site, enter Lab Billing NPI, State and Zip
Practitioner NPI
Practitioner State ▼
Practitioner Zip
FIND MATCHES CANCEL



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EviCore By EVERNORTH Certification Requests Certification **Authorization** Eligibilit Clinical MSM Practitioner Manage **MedSolutions** Resources Contact Us Certification Perf. Summary Portal Summary Lookup Lookup In Progress Your Account Portal Dashboard Sunday, August 24, 2025 11:09 AM



If you are from the referring physician's office, you can select the **Practitioner/Group** one of two ways:

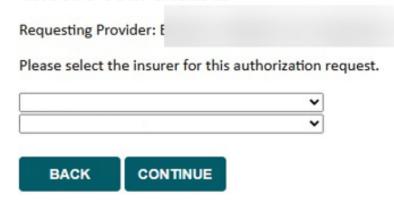
- 1. From the list that appears (the list of providers you added to your account).
- 2. Use the Search By NPI feature. By using this feature, you can add the searched provider to your account without having to exit and go to your account to add them.



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Choose Your Insurer



- Choose the appropriate Health Plan for the request
- Another drop down will appear to select the appropriate address for the practitioner/group
- Select CONTINUE

Click here for help

Urgent Request? You will be required to upload relevant clinical info at the end of this process. Learn More.

Don't see the insurer you're looking for? Please call the number on the back of the member's card to determine if an authorization through eviCore is required.



EviCore

By EVERNORTH **Authorization** Certification Requests Certification Eligibilit Clinical Home Lookup Certification Summary Lookup Sunday, August 24, 2025 11:09 AM **Add Your Contact Info** Provider's Name:* [?] Who to Contact:* [?] [?] Fax:* Phone:* [?] [?] Ext.: Cell Phone: Email:* n@evicore.c Receive email notification of case status changes Please review the fax and phone numbers presented for accuracy. Change as necessary and click "Confirm Fax and Continue" to confirm they are correct. Changes apply only to this specific request. If you wish the change to be permanent, please contact the Health Plan.

CONFIRM FAX AND CONTINUE

Enter/edit the **practitioner's name** and appropriate information for the point of contact for the request

Resources

Manage

Your Account

MedSolutions

Portal

Unified

Dashboard

Help /

Contact Us

MSM Practitioner

Perf. Summary Portal

Practitioner name, fax and phone will pre-populate, edit as necessary

The e-notification box is checked by default to enable email notices for any updates on case status changes. Make sure to uncheck this box if you prefer to receive faxed notices.

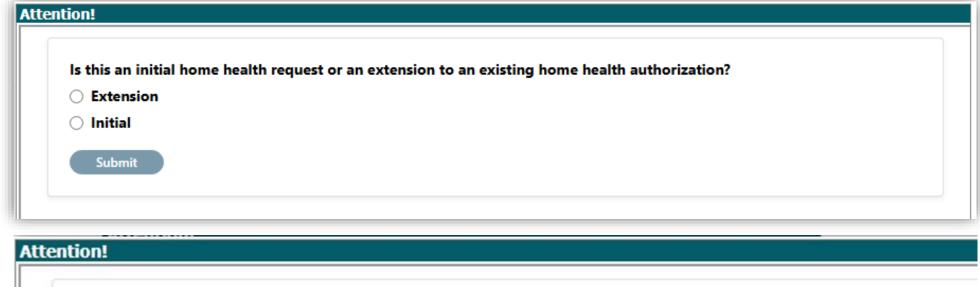


BACK

Click here for help

In Progress

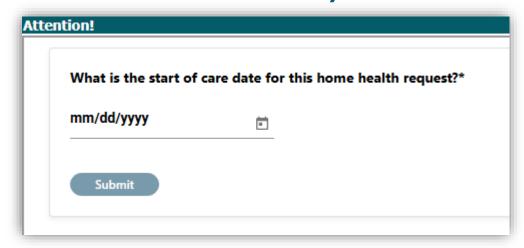
Demographic Case Build – Start of Care / DOS Pathway (Extension)

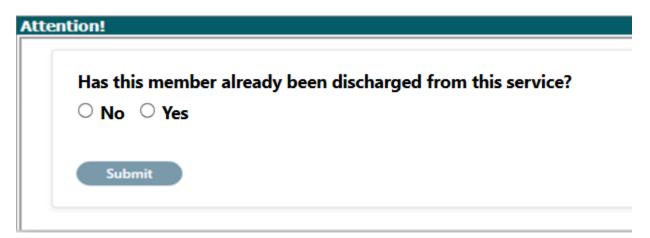


Extension requests must be made by accessing the initial authorization. Please use the authorization lookup and search by patient to open the initial authorization and choose "Request Extension" option. If there isn't currently an initial request on file, you must first request one by selecting "Initial" when prompted Submit



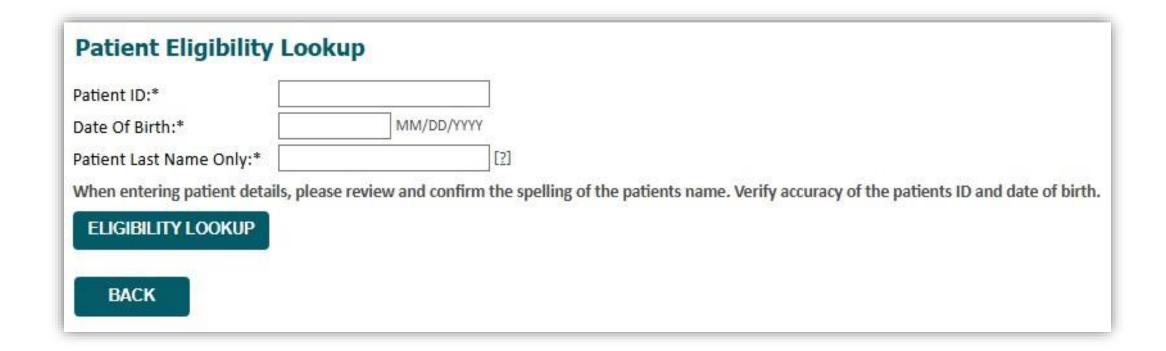
Demographic Case Build – Start of Care / DOS Pathway (Initial & Initial Concurrent)





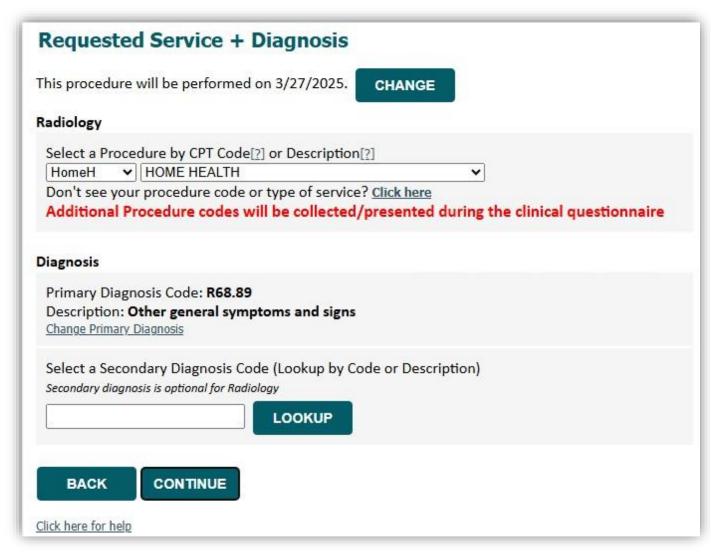


Demographic Case Build – Entering Patient Information





Demographic Case Build – Entering Service Type / Diagnosis



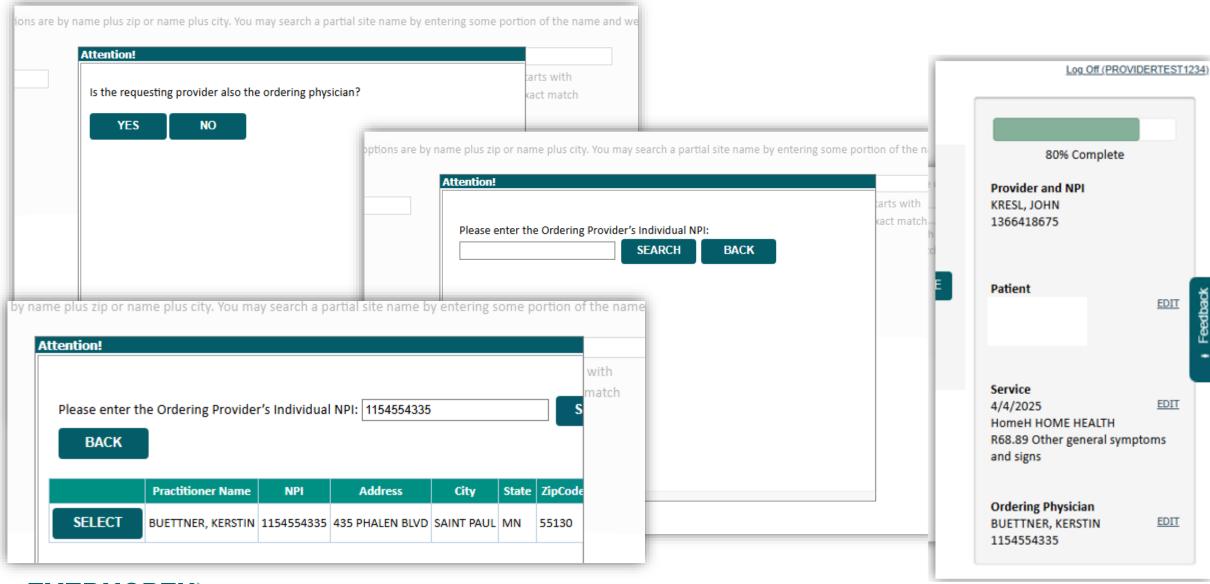
Select appropriate Procedure / CPT and Diagnosis. You can search using the description or the code.

Home Services will use the 'header code' **HomeH.**

The CPT codes will be collected during the clinical questionnaire.



Demographic Case Build – Ordering Physician Lookup





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Demographic Case Build – Select Rendering Provider

EviCore By EVERNORTH Certification Clinical **Certification Requests Authorization** Eligibilit **MSM Practitioner** MedSolutions Unified Help Manage Home Resources Lookup Lookup Certification In Progress Perf. Summary Portal **Portal Dashboard** Contact Us Summary **Your Account** Sunday, August 24, 2025 11:09 AM Add Site of Service Specific Site Search Use the fields below to search for specific sites. For best results, search by NPI or TIN. Other search options are by name plus zip or name plus zity. You may search a partial site name by entering some portion of the name and we will provide you the site names that most closely match your entry. Zip Code: 77521 Site Name: City: Starts with Exact match LOOKUP SITE

	Name	Address	
SELECT	SEV HOME CARE INC	407 W BAKER RD STE C BAYTOWN, TX 77521	
SELECT	ENHABIT HOME HEALTH	1300 ROLLINGBROOK DR STE 500 BAYTOWN, TX 77521	
SELECT	ENHABIT HOME HEALTH	1300 ROLLINGBROOK DR BAYTOWN, TX-27521	

Search for the **Site of Service** (Rendering Facility) where the procedure will be performed (for best results, search with NPI, TIN, **and** zip code).

Select the specific site where the procedure will be performed.



lite Email (optional)

plicate or distribute. Use and distribution limited solely to authorized personnel.

Proceed to Clinical Information



By EVERNORTH

Home Certification Summary

Authorization Lookup Eligibilit Lookup Clinical Certification Certification Requests In Progress

MSM Practitioner Perf. Summary Portal

Resources

Manage Your Account MedSolutions Portal Unified Dashboard

Help / Contact Us

Sunday, August 24, 2025 11:09 AM

Proceed to Clinical Information

You are about to enter the clinical information collection phase of the authorization process.

Once you have clicked "Continue," you will not be able to edit the Provider, Patient, or Service information entered in the previous steps. Please be sure that all his data has been entered correctly before continuing.

In order to ensure prompt attention to your on-line request, be sure to click SUBMIT CASE before exiting the system. This final step in the on-line process is required even if you will be submitting additional information at a later time. Failure to formally submit your request by clicking the SUBMIT CASE button will cause the case record to expire with no additional correspondence from eviCore.

BACK

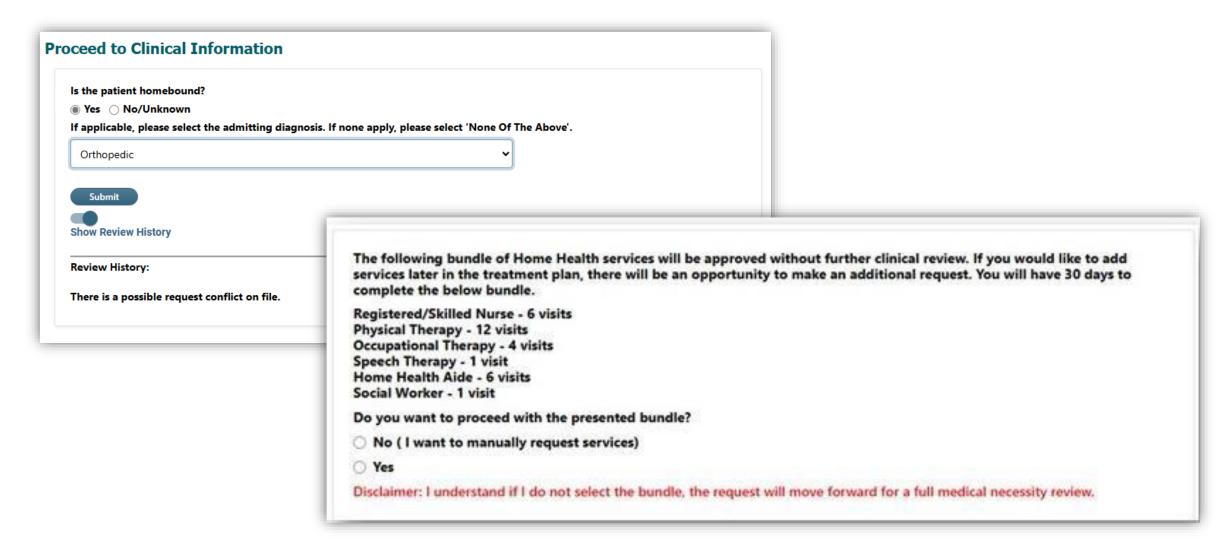
CONTINUE



Verify that all information is entered and correct. You will not have the opportunity to make changes after this point.

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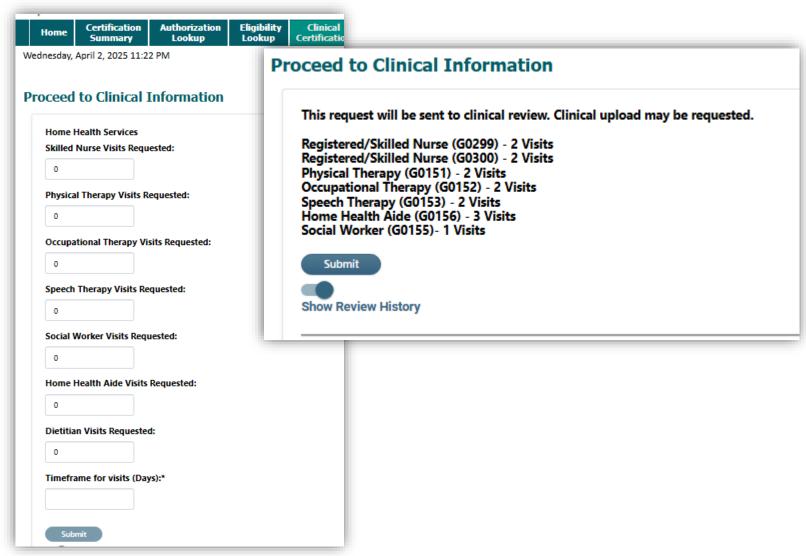
Clinical Questions & Bundle Offering





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Requesting Types of Service

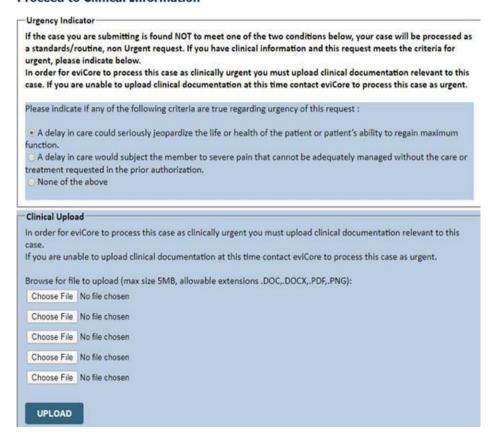




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Urgency Indicator

Proceed to Clinical Information





- If the case is standard, select Yes
- If your request is urgent, select No
- When a request is submitted as urgent, you will be required to upload relevant clinical information
- Upload up to FIVE documents
 (.doc, .docx, or .pdf format; max 5MB size)
- Your case will only be considered urgent if there is a successful upload

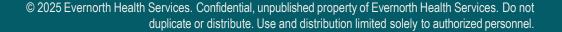


HOME HEALTH

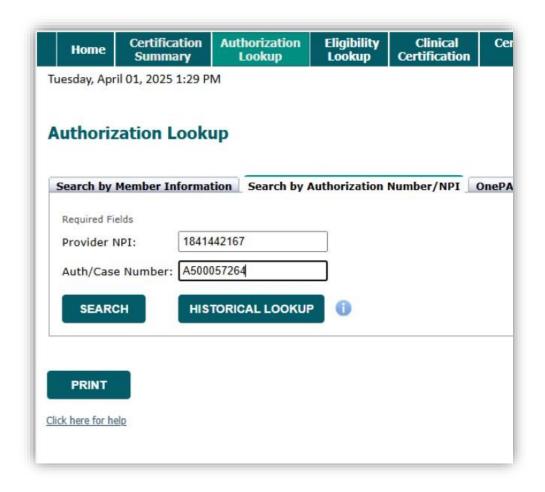
Requesting an Extension

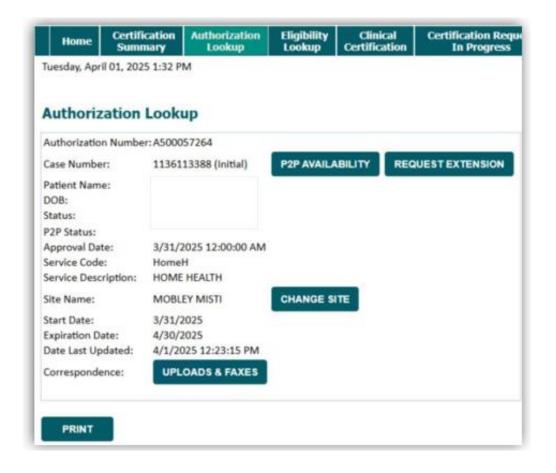
Used when providers want to add time and/or visits to an existing approved authorization





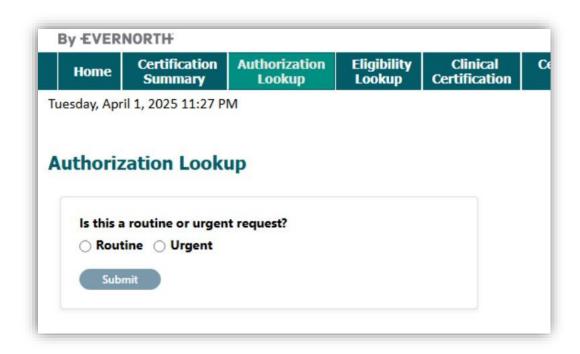
Requesting an Extension

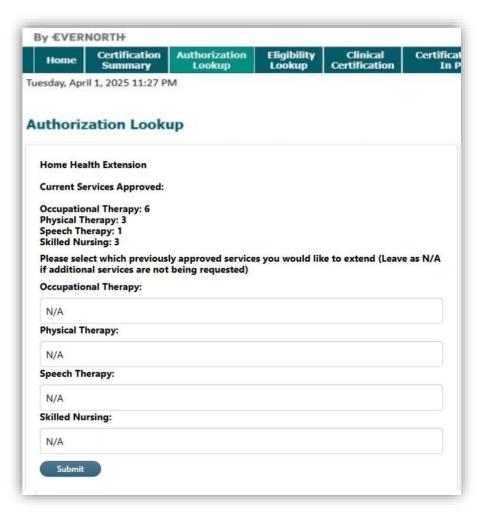






Requesting an Extension







HOME HEALTH

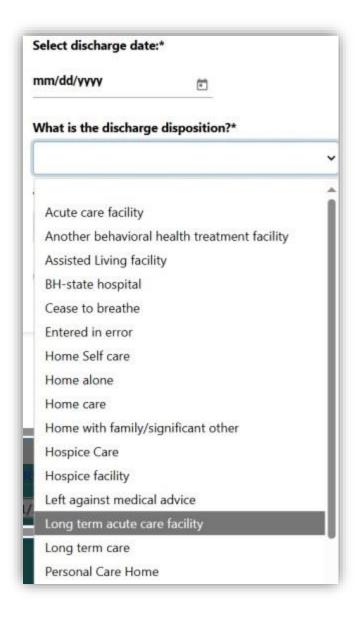
Discharging a Patient from Home Health Services





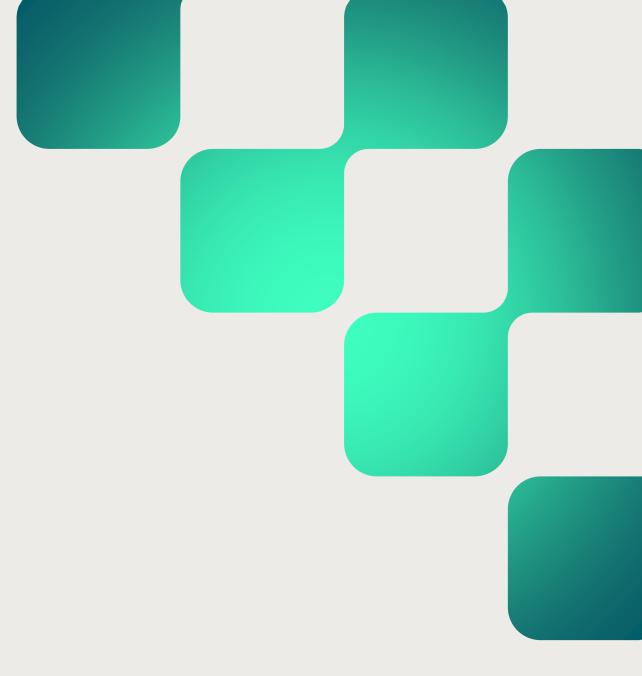
Discharge Management







Provider Resources

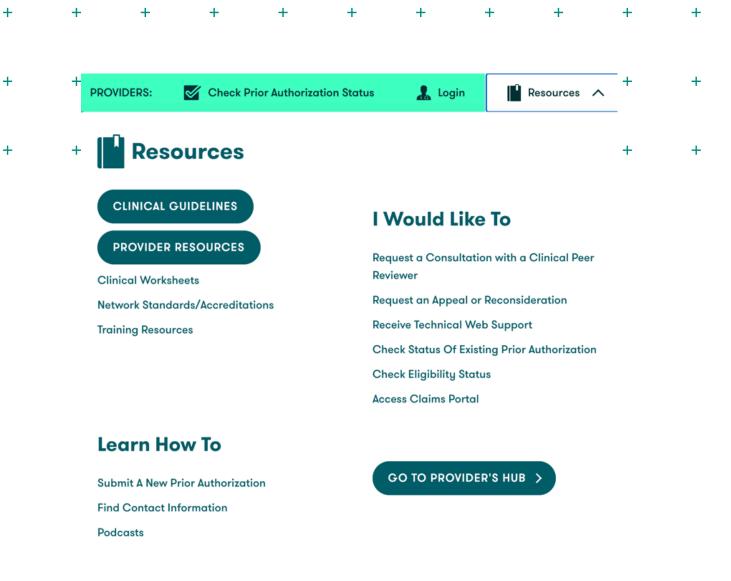




Quick Reference

At the top right corner of any EviCore.com webpage, click the drop down to display quick links to a variety of resources.

- + Clinical Guidelines
- + Health Plan Specific "Provider Resources"
- + Worksheets for some programs
- + Click "Go to Provider's Hub" to:
 - Log into the provider portal
 - Find Training resources <u>not</u> specific to any health plan
 - Register for provider Training Webinars
 - Find Contact Information
 - Sign up for our Provider Newsletter





Contact EviCore's Dedicated Teams



Provider Services and Portal Support

- Live chat
- Clientservices@evicore.com
- Phone: 800.646.0418

Provider Engagement

You can contact your Provider Engagement Representative by visiting the <u>Provider's Hub</u> and viewing the Provider Engagement Territory Map in the Training Resources.

Call Center/Intake Center

Call **888.622.7329.** Representatives are available from 7 a.m. to 7 p.m. local time.



Provider Resource Website

EviCore's Provider Engagement team maintains provider resource pages that contain client and solution specific educational materials to assist providers and their staff.

To access Health Plan Specific provider resources, visit <u>Provider Resources | EviCore by Evernorth</u>

- + Frequently asked questions
- + Quick reference guides
- + Provider training materials
- + CPT code list



Access Aetna's provider resources at:



https://www.aetna.com/health-care-professionals/availity.html or 800.624.0756



Contacts and Helpful Links

Client & Provider Operations, Portal support, Network support, etc.	ECRM Consumer Service Portal - ECRM Consumer Support	
Find Contact information	Contact Us EviCore by Evernorth	
Regional Provider Engagement Manager team	Provider Engagement Territory Map	
Clinical Guidelines	Clinical Guidelines EviCore by Evernorth	
Worksheets for some solutions	Clinical Worksheets & Online Forms EviCore by Evernorth	
Request a Clinical Consultation	Request a Peer-to-Peer Discussion EviCore by Evernorth	



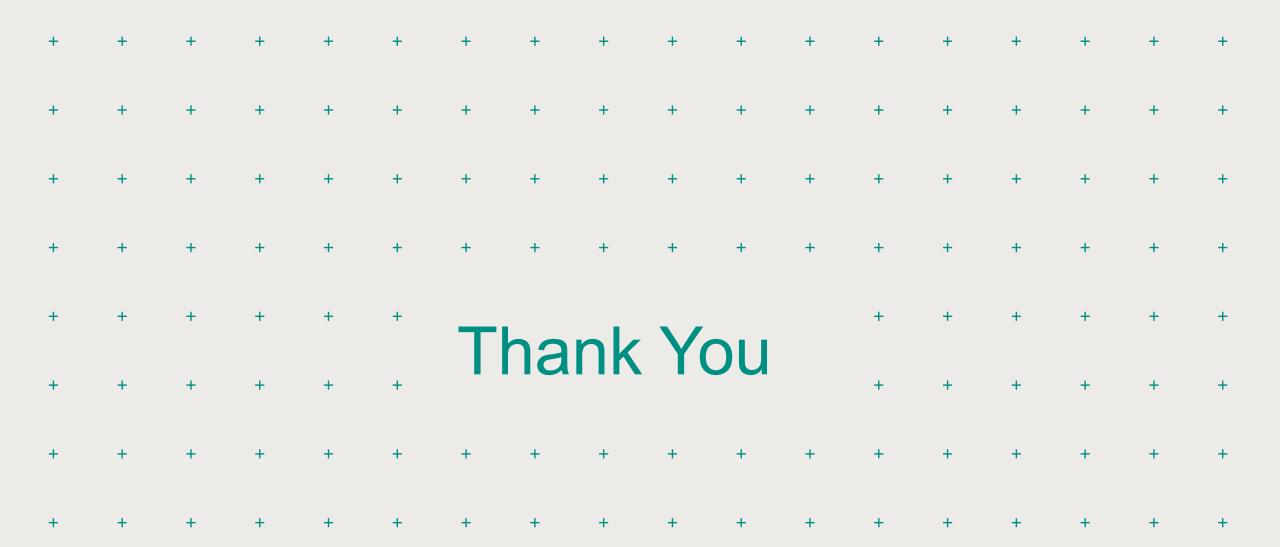








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